



AGENDA
January 13, 2015
Regular Meeting

Town Council Chambers - 120 Civic Plaza Drive
1:00 PM

-
- 1. CALL TO ORDER BY THE HONORABLE MAYOR DANIEL R. BARRONE**
 - 2. ROLL CALL**
 - 3. PLEDGE OF ALLEGIANCE**
 - 4. MOMENT OF SILENCE**
 - 5. APPROVAL OF AGENDA**
 - 6. APPROVAL OF MINUTES**
 - A. December 9, 2014 Regular Meeting Minutes**
 - B. December 16, 2014 Special Meeting Minutes**
 - C. December 23, 2014 Regular Meeting Minutes**
 - 7. AWARDS AND RECOGNITIONS**
 - A. Employee of the Month**

Presentation of a certificate of acknowledgement to Mildred Martinez - Town of Taos January Employee of the Month.
 - B. Appointment of Youth Councilmember**

Mayor appointment and Council ratification of Shay Moon to serve as Town of Taos Youth Councilmember.
 - 8. PRESENTATIONS**
 - A. Amy Seidel, Human Resources Director**

Mayor Barrone will present plaques to Police Officer Luke J. Martinez and Police Officer James R. Suazo. Officer Martinez and Officer Suazo graduated from the New Mexico Department of Public Safety Academy on Friday December 19, 2014. Mr. Martinez and Mr. Suazo are now Certified Officers.
 - B. Presentation by the Taos Arts Council**

Presentation by the Taos Arts Council for the January "Artist of the Month".

9. CITIZENS FORUM - Citizens wishing to speak shall have the opportunity to do so for 5 minutes. No action may be taken

10. MATTERS FROM STAFF

A. Out of State Travel - Defense Logistic Revitalization Program

Permission for repeated out of state travel for Town of Taos staff to retrieve items awarded from the Defense Logistic Revitalization Program. Mileage and per diem costs will be based on the pick-up location.

B. Out of State Travel - Animal Control

Consideration and possible approval of out of state travel to allow the Town of Taos Animal Control Officer to attend initial training in Phoenix, Arizona February 9-13, 2015.

C. Resolution 15-02 Application for Funding a New Fire Apparatus - Pumper Tanker

Discussion, consideration and possible approval of Resolution 15-02; A resolution authorizing and approving submission of a completed application for financial assistance and purchase of equipment approval to the New Mexico Finance Authority for a new Fire Apparatus - Pumper Tanker in the amount of \$670,000, \$470,000 in a loan and \$200,000 in current Fire Fund carryover.

D. Amendment No. 1 to Contract TT-15-01 with Griffin and Associates

Consideration and possible approval of Amendment No. 1 to contract TT-15-01 with Griffin and Associates for the marketing and advertising of the Town of Taos as a tourist destination.

E. Other Matters

11. TOWN MANAGER'S REPORT

A. Other Matters

12. MATTERS AND REPORTS FROM THE MAYOR

A. Resolution 15-01 - Open Meetings Resolution

Consideration, discussion and possible approval of Resolution 15-01; Open Meetings Resolution. This resolution establishes the schedule of Regular Town Council Meetings and constitutes reasonable notice of such meetings.

B. Other Matters

13. MATTERS AND REPORTS FROM THE COUNCIL

A. Other Matters

14. EXECUTIVE SESSION

A. Pending Litigation

(Executive and Public Session Informational Items/ Action Items) Discussion, consideration and decision of two matters regarding pending and/or threatened litigation. This item may be discussed in closed session under Open Meeting Act exemption 10-15-1(H)(7), which allows for discussion of pending or threatened litigation.

B. Water Rights

(Executive and Public Session Informational Items/ Action Items) Discussion, consideration and decision of three matters regarding the purchase of water rights. This item may be discussed in closed session under Open Meetings Act exemption 10-15-1(H)(8), which allows for discussion of purchase, acquisition or disposal of water rights.

15. ADJOURNMENT

- *To request details on an agenda item please contact the Town Clerk at 400 Camino de la Placita, Taos New Mexico, 87571 (575) 751-2005.*
- *If you are an individual with a disability who is in need of aid or service to attend and/or participate in a meeting of the Town of Taos Council, please contact the office of the Town Clerk at 400 Camino de la Placita, Taos New Mexico, 87571 (575) 751-2005 at least 24 hours in advance.*
- *For copies of this agenda please pick-up at Town Hall. You may also view the agenda and the agenda packet at <http://taospublic.novusagenda.com/>*



January 13, 2015

Title:

December 9, 2014 Regular Meeting Minutes

Summary:

Background:

Staff Recommendation:

Recommend Approval/Disapproval:

Recommend Approval

Attachments:

Click to download

☐ [Minutes](#)



**MINUTES
December 9, 2014
Regular Meeting**

**Town Council Chambers - 120 Civic Plaza Drive
1:00 PM**

1. CALL TO ORDER BY THE HONORABLE MAYOR DANIEL R. BARRONE

The Regular Meeting of the Taos Town Council was called to order by the Honorable Mayor Daniel R. Barrone at 1:07 p.m.

2. ROLL CALL

Those present were:

Mayor, Daniel R. Barrone
Mayor Pro Tem, Andrew T. Gonzales
Councilmember, Frederick A. Peralta
Councilmember, George "Fritz" Hahn
Councilmember, Judith Y. Cantu

Also present were:

Town Manager, Richard Bellis
Town Clerk, Renee Lucero
Town Attorney, Floyd Lopez

3. PLEDGE OF ALLEGIANCE

Steve Kennebeck led the audience in the Pledge of Allegiance.

4. MOMENT OF SILENCE

5. APPROVAL OF AGENDA

Councilmember Gonzales requested that item 9.A. be removed from the Consent Agenda for discussion.

Councilmember Gonzales made a motion to approve as amended. Councilmember Cantu seconded the motion. The motion Passed. The Councilmembers voted as follows: Ayes: Cantu , Gonzales , Hahn , Peralta .

6. AWARDS AND RECOGNITIONS

A. Employee of the Month

Presentation of a certificate of acknowledgement to Dinah Gonzales - Town of Taos December Employee of the Month.

Amy Seidel, Human Resources Director, stated the Employee Recognition Team has selected Dinah Gonzales as December's Employee of the Month. She stated Ms. Gonzales exhibits positive natured enthusiasm in everything she does and has terrific working relationships with her co-workers. She is also dedicated to her job and is a valuable asset to the Town of Taos.

Mr. Bellis stated Ms. Gonzales has done an excellent job in the Planning and Zoning Department and has held the department together during a difficult transition. He thanked her for her assistance.

7. PRESENTATIONS

A. Tri County Suicide Prevention Grant

Denise Frank will provide a PowerPoint presentation on the National Strategies for Suicide Prevention Grant.

Kim Hamstra discussed the National Strategies for Suicide Prevention Grant and stated in September the New Mexico Behavioral Health Service Division awarded a three year grant from the federal Substance Abuse and Mental Health Services Administration to develop a model Suicide Prevention Program in Taos County - the model county. Ms. Hamstra further discussed Taos County's suicide rate stating it is significantly higher than the New Mexico rate. Taos County's statistics on suicide attempt, suicide loss, mental health crisis and substance abuse show a dramatic need for suicide prevention programs. Ms. Hamstra stated the anticipated results of the program will be to create a Zero Suicide Culture and create the understanding that suicide can be prevented.

Councilmember Gonzales thanked Ms. Hamstra for her presentation. He stated he is pleased to have learned that crisis phones have been installed at the Rio Grande Gorge Bridge in an effort to prevent suicides.

8. CITIZENS FORUM - Citizens wishing to speak shall have the opportunity to do so for 5 minutes. No action may be taken

Mayor Barrone provided a certificate to Mitch Miller for his efforts in promoting Taos and for his support with decorating Taos Plaza.

Mr. Bellis also thanked Kit Carson Electric and staff for providing resources for the Town's events.

Mr. Miller acknowledged many Town employees for their roles in coordinating and executing the Town Tree Lighting Event. Mr. Bellis thanked Councilmember Cantu for volunteering along with the Mayor's wife, Della, to make the Tree Lighting event a success.

The following individuals came forward to speak during Citizens Forum:

- Paul Figueroa, as a member of the Historic Preservation Commission, acknowledged Dinah on being recognized as Employee of the Month as she is a very deserving employee. Additionally, as a member of the volunteer Board of Directors of the Fall Arts Festival, he thanked all departments involved in making the 40th Fall Arts Festival possible and for coordinating the Paseo Event.

- Stephens Hall stated at a previous meeting there was an Executive Session to discuss the marketing contractor's billing and reimbursements and asked if Council can comment on the issue. Mayor Barrone stated, if the Council desires to discuss the issue, they may do so under Matters from the Council.
- Councilmember Gonzales asked Erik Oiesen Vreeke, with Taos Fire Department, to discuss issues regarding dispatch. Mr. Oiesen Vreeke stated last week during the transition of moving dispatch to its new location, an incorrect page was sounded to Taos Fire Department's frequency. He discussed correspondence exchanged between December 3rd and December 6th regarding the attempts to fix the paging system. Today, it was discovered that the system was still not working after a test page was not received by the Fire Department. He stated the staff page works, but the general page is inoperable.

Councilmember Gonzales asked why, as an elected official, he is hearing about this from the community and not from his staff. He informed Mr. Bellis that it would have been good to notify the Council of this situation. He asked what caused the problem. Mr. Oiesen Vreeke stated he believes a glitch in the new software caused the problem.

Conrad Cordova, IT Director, stated the problem still exists and is currently being worked on. He further stated Motorola is responsible for fixing it. Councilmember Gonzales expressed concern because the Town is still responsible for dispatch until December 31st and questioned whether the move was premature. Mr. Cordova stated he does not think the move was premature.

Mayor Barrone stated the Council knew there would be some glitches but not the extent. He further stated he spoke with the County Manager and was told Motorola has been informed that the problem needs to be fixed immediately.

Councilmember Gonzales asked how the Fire Department is functioning with this glitch. Mr. Oiesen Vreeke stated they are fully functioning as dispatch can contact them with other capabilities. He stated for record, the Fire Department was not the only department that was unable to be paged but other county services as well.

9. CONSENT AGENDA

The items in the Consent Agenda below have been reviewed by the Mayor and the Mayor has placed these items on the Consent Agenda for the purpose of voting on all items with one vote.

A. First Amendment to Contract TT-15-20 with Phoenix Mechanical

Consideration and approval of Amendment No.1 to contract TT-15-20 with Phoenix Mechanical to increase the contract amount from \$50,000 to \$100,000 inclusive of GRT.

Steve Kennebeck, Facilities Director, stated Public Works, Youth and Family Center and Facilities utilize this contract. He explained staff requested an increase to ensure there is enough money to encumber; however, it is not staff's intention to utilize the entire amount.

Marietta Fambro, Finance Director, stated the RFP did not have a limit and each department was responsible for budgeting their own purchase order under this contract.

Councilmember Peralta indicated the procurement code does not allow contracts to increase more than ten percent. He believes a new contract is necessary. Floyd Lopez, Town Attorney, stated the Town's Procurement Officer raised that concern to New Mexico Municipal League and they were not aware of that provision. He also stated he has talked to others and no one else is aware of it. However, Mr. Lopez agreed that the Town may proceed with a new contract.

Councilmember Peralta made a motion to approve a new contract superseding the current contract. Councilmember Gonzales seconded the motion. The motion passed. The Councilmembers voted as follows: AYES: Cantu, Gonzales, Hahn, Peralta.

B. Resolution 14-70; 2015 Employee Holiday Schedule

Consideration and approval of Resolution 14-70; 2015 Town of Taos Employee Holiday Schedule.

Councilmember Peralta made a motion to approve. Councilmember Gonzales seconded the motion. The motion Passed. The Councilmembers voted as follows: Ayes: Cantu , Gonzales , Hahn , Peralta .

10. MATTERS FROM STAFF

A. Purchase Agreement for the Sale of Town of Taos Rio Grande Hall and Bataan Center

Discussion, consideration and possible approval of purchase agreement with the Regents of the University of New Mexico (UNM) in the amount of \$1.00 inclusive of gross receipts tax for the sale of Town of Taos Rio Grande Hall and Bataan Center located at 121 Civic Plaza Drive, Taos, New Mexico.

Richard Bellis, Town Manager, asked whether the agreement indicates that all contents of the building will be transferred. Mr. Lopez stated there will be a separate Bill of Sale that will indicate which items were transferred with the purchase. He further stated the Town Manager will have the opportunity to review the items prior to the purchase. Mr. Bellis requested that items that can be utilized by the Town in the future not be included in the transfer.

Councilmember Peralta made a motion to approve with language indicating that equipment within the facility, whether it is mounted or not, be negotiated for transfer. Councilmember Gonzales seconded the motion. The motion passed. The Councilmembers voted as follows: AYES: Hahn, Gonzales, Peralta. NAY: Cantu.

B. FY15-16 Children Youth Families Department Grant Application

Discussion, consideration and possible approval to submit the FY 15-16 CYFD grant application. The Town of Taos is the fiscal agent for CYFD encompassing the following programs: Rose Gordon, Coordinator, of Juvenile Justice; Intensive Community Monitoring; Learning Lab; Non-Violence Works; Girls Circle; and Restorative Justice.

Ms. Gordon thanked the Council for their consideration in administering this pass-through grant. She also requested that the Mayor sign an MOU that needs to be attached to the grant application which states that the Town will continue to be fiscal agent through the life of the grant.

1 Councilmember Gonzales made a motion to approve. Councilmember Hahn
2 seconded the motion. The motion Passed. The Councilmembers voted as
3 follows: Ayes: Cantu , Gonzales , Hahn , Peralta .
4

- 5 **C. Resolution 14-72 Regarding Lease Agreement with Taos Masonic Lodge**
6 Discussion, consideration and possible approval of Resolution 14-72;
7 A resolution resolving not to renew Lease Agreement TT-93-007 between the
8 Town of Taos and the Taos Masonic Lodge.
9

10 Councilmember Hahn made a motion to approve. Councilmember Peralta
11 seconded the motion. The motion Passed. The Councilmembers voted as
12 follows: Ayes: Cantu , Gonzales , Hahn , Peralta .
13

- 14 **D. Resolution 14-71 Budget Adjustment Request**
15 Consideration and possible approval of Resolution 14-71 Budget Adjustment
16 Request to Transportation Fund - Increase capital outlay by \$18,234 to cover
17 the construction costs for a bus pullout and shelter; Utility Construction
18 Fund - Increase \$9,000 to La Posta Sewer Crossing project for additional
19 costs due to underestimated quantities; Capital Improvements Fund -
20 Increase revenues and expenditures by \$9,053 for bus pullouts and shelters
21 for Transportation, and Wastewater Enterprise Fund - Increase operating
22 expenses \$122,100 to cover costs for the transporting of sludge to Rio
23 Rancho and for the installation of automatic gates and opener for the Septic
24 Discharge Facility.

25 Councilmember Peralta made a motion to approve. Councilmember
26 Gonzales seconded the motion. The motion Passed. The Councilmembers
27 voted as follows: Ayes: Cantu , Gonzales , Hahn , Peralta .
28

- 29 **E. Contract TT-15-130 Advanced Network Management**
30 Discussion, consideration and possible approval of Contract TT-15-130 with
31 Advanced Network Management in the amount of \$50,939 plus gross receipts
32 tax for the installation and purchase of a new Cisco VoIP phone switch
33 located at Town Hall.

34 Councilmember Cantu asked if other companies provided quotes. Conrad
35 Cordova, IT Director, stated the vendor's prices are under the state price
36 agreement; therefore, other quotes were not required. He also stated there are no
37 local vendors qualified to provide the services; therefore, he located a vendor from
38 Albuquerque.

39 Councilmember Gonzales expressed concerns about the Cisco system being so
40 restrictive and requested that the Town move toward phasing out the Cisco system
41 to allow for automatic upgrades. He also requested that local vendors be given an
42 opportunity to do business with the Town.
43

44 Mayor Barrone requested that Mr. Conrad bring an analysis on leasing a phone
45 system compared to purchasing.
46

47 Councilmember Gonzales made a motion to approve. Councilmember Hahn
48 seconded the motion. The motion Passed. The Councilmembers voted as

1 follows: Ayes: Cantu , Gonzales , Hahn , Peralta .

2 **11. TOWN MANAGER'S REPORT**

3
4 **A. Local Community Services Block Grant (LCSBG) Allocations**

5 Discussion, consideration and possible approval of recommendations on the
6 funding priorities for the 2014 LCSB program to local non-profits and
7 empowering the Town to enter into contracts for services with those
8 agencies awarded funding.

9 Lynda Perry, Grants and Revenue Development Coordinator, and Sharon Voigt,
10 Procurement Officer, explained the Town's Local Community Services Block Grant
11 program and provided a brief description on services provided by each applicant
12 and the amount they requested.

13
14 Lengthy discussion ensued regarding the term of funding which will terminate at the
15 end of the fiscal year.

16
17 **Councilmember Peralta made a motion to accept the following**
18 **recommendation for funding:**

19 **In the large grants category:**

- 20 1. Bridges Project \$7,690
21 2. Community Against Violence \$2,400
22 3. Non-Violence Works \$8,800
23 4. Rocky Mountain Youth Corp. \$3,050
24 5. Taos Coalition to End Homelessness \$20,000
25 6. Taos County Senior Program \$30,000
26 7. Youth Heartline \$9,478.70
27 **Subtotal \$81,418.70**

28 **In the \$5,000 and under small grants category:**

- 29 1. Just This \$5,000
30 2. Sierra Vista Cemetery \$5,000
31 3. Taos Children's Theatre \$2,500
32 4. Taos Community Foundation \$5,000
33 **Subtotal \$17,500**

34
35 **Councilmember Hahn seconded the motion. The motion passed. The**
36 **Councilmembers voted as follows: AYES: Cantu, Hahn, Gonzales, Peralta.**

37 **B. Other Matters**

38
39 Lynda Perry, Grants and Revenue Development Coordinator, stated she has been
40 in her position for five weeks and is administering several grants totaling
41 \$10,619,977. She provided a status report on each grant she administers.

42 **12. MATTERS AND REPORTS FROM THE MAYOR**

43
44 **A. Appointment to Planning and Zoning Commission**

45 Discussion, consideration and possible approval of the Mayor's
46 recommendation to fill a vacancy on the Town of Taos Planning and Zoning
47 Commission.
48

1 Mayor Barrone recommended appointing Doug Patterson to the Planning and
2 Zoning Commission replacing Justin Lee.
3 Councilmember Peralta made a motion to approve. Councilmember Hahn
4 seconded the motion. The motion Passed. The Councilmembers voted as
5 follows: Ayes: Gonzales , Hahn , Peralta . Nays: Cantu .

6 **B. Appointments to Personnel Committee**

7 Discussion, consideration and possible approval of the Mayor's
8 recommendations to appointment members to the Personnel Committee.
9

10 Mayor Barrone stated, for informational purposes, he appointed Eugene A.
11 Sanchez (Geno) to the Personnel Committee after Keith King resigned in October.
12 He explained the former Council appointed Lillian Miller to serve. The third
13 member must now be appointed by Mr. Sanchez and Ms. Miller.

14 Mr. Lopez clarified this item is for information only and no action is needed by the
15 Council.

16 **13. MATTERS AND REPORTS FROM THE COUNCIL**

17 **A. Other Matters**

18 Councilmember Hahn stated the Intergovernmental Council luncheon was held last
19 week to discuss funding priorities for the state legislature. He also discussed the
20 Hospital Study Committee activities.
21

22 Councilmember Peralta clarified the motion he made at a previous meeting on the
23 Griffin and Associates Contract was only to amend from a month to month basis to
24 extend through the end of the fiscal year. Councilmember Hahn stated he has
25 concerns about whether the contractor is adhering to the terms of the contract. A
26 lengthy discussion ensued regarding specific terms of the contract.
27

28 Councilmember Gonzales reported on the Regional Coalition of LANL
29 Communities and stated its purpose is to create economic development. He
30 clarified the coalition is not directly engaged with the national laboratory; rather,
31 they ensure that the entire region benefits from their operations.
32

33 **14. EXECUTIVE SESSION**

34 **A. PERSONNEL MATTERS**

35 (Executive and Public Session Informational Items/Action Items)

36 Discussion, consideration and decisions regarding certain personnel
37 matters, including but not limited to various Town positions including the
38 Animal Control Officer, Planning and Zoning Director, and Marketing and
39 Tourism Director. These items may be discussed in closed session under
40 Open Meetings Act exemption 10-15-1-(H)(2), which allows for discussion of
41 limited personnel matters.
42

43 **B. PENDING LITIGATION**

44 (Executive and Public Session Informational Items/Action Items) Discussion,
45 consideration and decision of three matters regarding pending and/or
46 threatened litigation. This item may be discussed in closed session under
47 Open Meeting Act exemption 10-15-1(H)(7), which allows for discussion of
48 pending or threatened litigation.

1 **C. PROCUREMENT MATTER**

2 **(Executive and Public Session Informational Items/Action Items) Discussion,**
3 **consideration and decision regarding procurement in excess of \$2,500. This**
4 **item may be discussed in closed session under Open Meeting Act exemption**
5 **10-15-1(H)(6), which allows for discussion of pending or threatened**
6 **litigation.**

7
8 Councilmember Peralta made a motion to go into Executive Session.
9 Councilmember Gonzales seconded the motion. The motion was Passed. Those
10 voting AYE were: Councilmembers: Cantu, Gonzales, Hahn and Peralta.

11 At 6:30 p.m., Councilmember Peralta made a motion to come out of Executive
12 Session. Councilmember Gonzales seconded the motion. The motion was
13 Passed. Those voting AYE were: Councilmembers: Cantu, Gonzales, Hahn and
14 Peralta.

15
16 Mr. Lopez stated discussion in the Executive Session was limited to the items as
17 they were called for and no action was taken. Councilmember Peralta made a
18 motion to accept the Town Attorney's report. Councilmember Hahn seconded the
19 motion. The motion was Passed. Those voting AYE were: Councilmembers:
20 Cantu, Gonzales, Hahn and Peralta.

21 **15. ADJOURNMENT**

22 **A motion was made by Councilmember Peralta and seconded by Councilmember Hahn**
23 **to adjourn the meeting. The motion carried unanimously and the meeting adjourned at**
24 **6:30 p.m.**

25
26 **APPROVED:**

27
28
29
30 _____
31 **Daniel R. Barrone, Mayor**

32
33 **ATTEST:**

34
35
36 _____
37 **Renee Lucero, Town Clerk**

38
39 ***PLEASE NOTE: The Town of Taos records most Town Council Meetings via audio, however,***
40 ***only Regular Town Council Meetings and some Special Town Council Meetings, with***
41 ***controversial issues, are video recorded. Copies are available upon request at the Town***
42 ***Clerk's Office located at 400 Camino de la Placita (575-751-2005) at a fee of \$5.00 for audio***
43 ***and video recordings. Additionally, video recordings can be viewed at [www.taos22.com](http://taospublic.novusagenda.com/). You***
44 ***may also view agendas, agenda packets, and minutes at <http://taospublic.novusagenda.com/>.***
45
46
47
48



January 13, 2015

Title:

December 16, 2014 Special Meeting Minutes

Summary:

Background:

Staff Recommendation:

Recommend Approval/Disapproval:

Recommend Approval

Attachments:

Click to download

📎 [Minutes](#)



**MINUTES
December 16, 2014
Special Meeting**

**Town Council Chambers - 120 Civic Plaza Drive
6:00 PM**

1. CALL TO ORDER BY THE HONORABLE MAYOR DANIEL R. BARRONE

The Regular Meeting of the Taos Town Council was called to order by the Honorable Mayor Pro Tem Gonzales at 6:05 p.m.

2. ROLL CALL

Ms. Renee Lucero, Town Clerk, called roll and a quorum was present.

Those present were:

**Mayor, Daniel R. Barrone (arrived at 6:20)
Mayor Pro Tem, Andrew T. Gonzales
Councilmember, Frederick A. Peralta
Councilmember, George "Fritz" Hahn
Councilmember, Judith Y. Cantu**

Also present were:

**Town Manager, Richard Bellis
Town Clerk, Renee Lucero
Town Attorney, Floyd Lopez**

3. PLEDGE OF ALLEGIANCE

Francisco "French" Espinoza led the audience in the Pledge of Allegiance.

4. MOMENT OF SILENCE

5. APPROVAL OF AGENDA

Councilmember Peralta made a motion to approve. Councilmember Cantu seconded the motion. The motion Passed. The Councilmembers voted as follows: Ayes: Cantu , Gonzales , Hahn , Peralta .

6. PUBLIC HEARINGS

A. Community Development Block Grant Current and Proposed Projects

1 **This is a public hearing regarding the progress of the current Community**
2 **Development Block Grant (CDBG) project and the submission of**
3 **a grant application to the Department of Finance and Administration Local**
4 **Government Division for a Small Cities Community Development Block Grant**
5 **Program. The purpose of the public hearing is to report on past CDBG**
6 **program activities and to receive public input on community development**
7 **needs and suggestions for future CDBG projects.**

8 Lynda Perry, Grants and Revenue Development Coordinator, stated in the past,
9 Taos' low to moderate income level residents was determined to be between 44%
10 to 49% which was not enough to justify a community-wide project. This year Taos'
11 low to moderate income level residents was determined to be at 53%, which
12 enables the Town to consider a community-wide project. Many projects are now
13 eligible including the Taos Plaza reconstruction.

14 Miranda Quintana, Public Works Office Manager, provided the history of CDBG
15 funding and gave a report on the current CDBG project. She stated the current
16 Town of Taos project is the Chamisa Area Infrastructure Improvements Phase 3
17 which consists of civil work including plan, design, construction and furnishing
18 street improvements within the Town of Taos. The project also includes earth
19 work, base course surface, asphalt paving, curb and gutter, and sidewalks along
20 Este Es Road west from NM 68 to Salazar Road (a distance of approximately
21 2,675 linear feet); and Salazar Road from Este Es south to Chamisa Road, a
22 distance of approximately 1,150 linear feet. This is the third phase of a three phase
23 project. The estimated completion date for this project is December 19, 2014.

24 Ms. Quintana also reported on the following past projects:

- 25 • 2012 Chamisa Area Infrastructure Improvements Phase 2 – construction of
- 26 roadway;
- 27 • 2011 Chamisa Area Infrastructure Improvements Phase 1 – installation of
- 28 utilities;
- 29 • 2010 Reed and Alexander Road Improvements Phase 2 – paving;
- 30 • 2009 Reed and Alexander Road Improvements Phase 1 – drainage;
- 31 • 2005 Community Against Violence Expansion.
- 32

33 Mayor Pro Tem Gonzales opened the Public Hearing.

34
35 Carl Colonius, formerly of Rock Mountain Youth Corps, stated his next
36 professional role deals with the production of recreational infrastructure trails which
37 will attract tourists to the area and enhance economic development. He requested
38 that the Council consider using CDBG in the future for recreational infrastructure to
39 connect schools, parks, and sports facilities. He also requested that the Council
40 use the green print process which is used by the Trust for Public Lands as a
41 planning tool to incorporate all previous plans and tailor them to address the
42 Council's priorities.

43 Councilmember Gonzales stated this project would be the key to address public
44 health. He also asked how the process would work to get easements to complete
45 the project. Mr. Colonius stated one of the first tasks is to do an assets inventory of
46 the roads and current trails. He discussed a trail from the blinking light to Arroyo
47 Seco and stated obtaining easements is the challenge, as there are currently
48 no resources to do it. Mayor Barrone stated he would be willing to talk to Taos

1 Pueblo officials if Mr. Colonius would like.

2
3 Matthew Foster stated he supports Mr. Colonius and requested that bike facilities
4 be considered if a road construction project is chosen. He further stated bike lanes
5 and trails do assist low income people in Taos by providing safe transportation.

6 Mr. Colonius requested that the Council consider budgeting for construction and
7 maintenance of the trails project.

8
9 Councilmember Cantu asked how the public hearing was advertised. Ms. Perry
10 stated the public hearing was published in the Taos News and on the Town's
11 website.

12
13 Francisco "French" Espinoza proposed a public works project for Camino de la
14 Merced Road Improvements which includes a 3 foot bike lane. He stated
15 engineering for this project has already been completed. The project is estimated
16 to cost \$825,135.25.

17 Councilmember Gonzales asked if Camino de la Placita Improvements falls into the
18 category of an eligible project. Mr. Espinoza stated it does qualify; however, the
19 Town is short about \$350,000 on that project. He further stated the intent of the
20 project is to fix the manholes in the area and revitalize Civic Plaza Drive.

21
22 Councilmember Peralta asked Mr. Espinoza what he thinks the highest priority is.
23 Mr. Espinoza stated given that the Council's priority is to enhance the downtown
24 area, Camino de la Placita would be the priority. Councilmember Gonzales stated
25 Camino de la Placita is serving as a relief route and is highly utilized. Mr. Espinoza
26 stated he can provide a cost estimate of Camino de la Placita and Civic Plaza Drive
27 so that the Council can compare. This will give him the opportunity to ensure he
28 has everything required by CDBG.

29 Councilmember Cantu asked if Mr. Espinoza has a spreadsheet which indicates
30 the needs and cost to improve the streets. Espinoza stated one list is
31 the Infrastructure Capital Improvements Plan (ICIP) and the HM35 document which
32 has every street listed by priority with the dollar amount.

33
34 Councilmember Gonzales stated Camino de la Placita is not on the ICIP list. Mr.
35 Espinoza stated that is because the Town previous had funding to complete the
36 project; however it was inadequate. Councilmember Peralta asked how long
37 Camino de la Placita will last before it deteriorates. Mr. Espinoza stated he believes
38 the road will last for approximately two to three more years.

39 Discussion ensued regarding the possibility of obtaining funding from New Mexico
40 Department of Transportation for the Camino de la Placita project.

41
42 Mayor Barrone asked if there is there a way to place Camino de la Placita
43 Improvements back on the ICIP list. Mr. Espinoza stated he will find out.

44
45 Mayor Barrone closed the Public Hearing.

46 **7. TOWN MANAGER'S REPORT**

47 **8. ADJOURNMENT**
48

1 A motion was made by Councilmember Gonzales and seconded by Councilmember
2 Peralta to adjourn the meeting. The motion carried unanimously and the meeting
3 adjourned at 6:53 p.m.

4 APPROVED:
5
6
7

8 _____
9 Daniel R. Barrone, Mayor
10

11 ATTEST:
12
13
14

15 _____
16 Renee Lucero, Town Clerk
17

18 **PLEASE NOTE: The Town of Taos records most Town Council Meetings via audio, however,**
19 **only Regular Town Council Meetings and some Special Town Council Meetings, with**
20 **controversial issues, are video recorded. Copies are available upon request at the Town**
21 **Clerk's Office located at 400 Camino de la Placita (575-751-2005) at a fee of \$5.00 for audio**
22 **and video recordings. Additionally, video recordings can be viewed at www.taos22.com. You**
23 **may also view agendas, agenda packets, and minutes at <http://taospublic.novusagenda.com/>.**
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44
45
46
47
48



January 13, 2015

Title:

December 23, 2014 Regular Meeting Minutes

Summary:

Background:

Staff Recommendation:

Recommend Approval/Disapproval:

Recommend Approval

Attachments:

Click to download

📎 [Minutes 12/23/2014](#)



MINUTES
December 23, 2014
Regular Meeting

Town Council Chambers - 120 Civic Plaza Drive
1:00 PM

1. CALL TO ORDER BY THE HONORABLE MAYOR DANIEL R. BARRONE

The Regular Meeting of the Taos Town Council was called to order by the Honorable Mayor Daniel R. Barrone at 1:13 p.m.

2. ROLL CALL

Ms. Francella Garcia, Deputy Clerk, called roll and a quorum was present.

Those present were:

Mayor, Daniel R. Barrone
Mayor Pro Tem, Andrew T. Gonzales
Councilmember, Frederick A. Peralta
Councilmember, George "Fritz" Hahn
Councilmember, Judith Y. Cantu

Also present were:

Town Manager, Richard Bellis
Town Attorney, Floyd Lopez
Deputy Clerk, Francella Garcia

Absent/Excused was:

Town Clerk, Renee Lucero

3. PLEDGE OF ALLEGIANCE

John Thompson, Airport Manager, led the audience in the Pledge of Allegiance.

4. MOMENT OF SILENCE

Mayor Barrone asked for a moment of silence in remembrance of Lewis Baker and a former Town employee Ted Martinez who recently passed away and to all the less fortunate that their holidays be blessed.

5. APPROVAL OF AGENDA

Mayor Barrone requested the following agenda items be moved to the consent agenda:

- 10A
- 10B
- 10C
- 10E
- 10F

Richard Bellis, Town Manager requested two additional agenda items be placed under Presentation:

Certificates of Appreciation to Amity Bishop and to Conrad Cordova.

Councilmember Gonzales made a motion to approve as amended. Councilmember Peralta seconded the motion. The motion Passed. The Councilmembers voted as follows: Ayes: Cantu , Gonzales , Hahn , Peralta .

6. APPROVAL OF MINUTES

A. November 25, 2014 Regular Minutes

Councilmember Peralta made a motion to approve. Councilmember Cantu seconded the motion. The motion Passed. The Councilmembers voted as follows: Ayes: Cantu , Gonzales , Hahn , Peralta .

7. PRESENTATIONS

A. Girl Scout Troop 321

Girl Scout Troop 321 will present to Mayor and Council ideas to adopt a street in the Town of Taos.

Troop Leader Kay Ann Tysee, Bronze Award Advisor Sue Martin Trujillo, and Members of Troop 321 Meg Tysee, Izabella Romero-Rainey and Anakaela Trujillo introduced themselves to the Mayor and Council. They informed the Council that Lucinda Nichols, Michelle Valerio and Hannah O'Brien are also members; however, were not able to attend today's meeting. They explained in order to obtain a Bronze Award they need to complete a journey by making a plan, put a plan into motion and spread the word. There are areas in the town which can be improved upon by picking-up trash; therefore, they decided to adopt Albright Street by keeping it trash free. They requested the donation of gloves, trash bags and vests. Girl Scout Troop 321 challenged other groups to adopt a street.

Councilmember Gonzales requested that the Town contribute gloves, trash bags and vests provided by the Clean and Beautiful Grant. Councilmember Peralta suggested that a sign be placed on Albright Street acknowledging the street has been adopted by Girl Scout Troop 321. Mayor Barrone directed Francisco Espinoza, Public Works Director, to obtain signage.

The Mayor and Council thanked them and stated they were an inspiration to others

B. Presentation to Kit Carson Electric

Town of Taos Manager presented to Luis Reyes, CEO of Kit Carson Electric, with a certificate of appreciation in support of the Town of Taos and all annual events.

1 Mr. Bellis stated beyond being a service provider for electricity, propane gas and
2 fiber optics, Kit Carson is also very involved in community events. He further
3 added the Town and other organizations have benefited from their contributions to
4 the community. The holiday decorations at the Taos Plaza could not have been
5 possible without Kit Carson Electric's contribution and a public acknowledgement is
6 necessary.

7 **C. Presentation to Amity Bishop**

8 Mr. Bellis presented Amity Bishop, Emergency Command Center Director, with a
9 Certificate of Appreciation for her outstanding service in improving public safety.

10 **D. Presentation to Conrad Cordova**

11 Mr. Bellis presented Conrad Cordova, IT Director, with a Certificate of Appreciation
12 for his outstanding service in improving public safety.

13
14 **8. CITIZENS FORUM - Citizens wishing to speak shall have the opportunity to do so for 5**
15 **minutes. No action may be taken**

- 16 • Richard Bellis, Town Manager, presented Councilmember Gonzales with a birthday
17 cake.
- 18 • Mayor Barrone stated that there has been a permit issued for the construction of the
19 airport. He thanked Town staff for their hard work on moving this project forward.
- 20 • Stephens Hall expressed concerns on the transfer of Town owned buildings to UNM in
21 the amount of one dollar. He stated the Town should act as a business and believes the
22 transferring of buildings for a dollar is not very good business practice. He further added
23 he hopes transactions like this do not happen again in the future.

24
25
26 **9. CONSENT AGENDA**

27 *The items in the Consent Agenda below have been reviewed by the Mayor and the*
28 *Mayor has placed these items on the Consent Agenda for the purpose of voting on all*
29 *items with one vote.*

30
31 **A. Resolution 14-61 New Mexico Department of Transportation 2013-2014**
32 **Cooperative Grant Agreement Time Extension**

33 Discussion, consideration and possible approval of Resolution 14-61 to
34 extend the completion deadline for New Mexico Department of
35 Transportation Cooperative Agreement D13601 from December 31, 2014 to
36 December 31, 2015.

37
38 **B. Resolution 14-74 Hiring of an Immediate Family Member of Town Employee**
39 **Consideration and approval of Resolution 14-74 to hire Linda Sanchez on a**
40 **full time basis as the Animal Control Officer within the Police Department.**
41 **Linda is the spouse of Town employee Moises Sanchez who works for the**
42 **Facilities Services Department.**

43
44 **C. Award of RFP SB04PO14-15 for Camino del Medio Engineering**

45 Consideration and possible award of RFP SB04PO14-15 to Souder, Miller and
46 Associates for planning, engineering and design services for the
47 development of Camino del Medio in an amount to be negotiated, not to
48 exceed a combined \$310,000 contingent upon funding, and authorization for

the Mayor to enter into a contract.

D. Resolution 14-75 Intergovernmental Transfer Request

Discussion, consideration and possible approval of Resolution 14-75; An intergovernmental transfer of two pieces of kitchen equipment from the Town of Taos to the Taos County Office of the New Mexico Department of Veterans' Affairs.

E. Resolution 14-76 Amendment to Resolution 10-67

Consideration and possible approval of Resolution 14-76; Amending Resolution 10-67 by repealing paragraph 4. (Resolution 10-67 approved the rate structure for the collection of solid waste generated from the Town limits.)

Councilmember Peralta made a motion to approve. Councilmember Gonzales seconded the motion. The motion Passed. The Councilmembers voted as follows: Ayes: Cantu , Gonzales , Hahn , Peralta .

10. PUBLIC HEARINGS

A. Ordinance 14-11 Penalty Assessment

Discussion, consideration and possible approval of Ordinance 14-11; An ordinance relating to the New Mexico Uniform Traffic Ordinance; establishing a Penalty Assessment Program; defining penalty assessment misdemeanors; and establishing listed schedule of penalty assessment.

Floyd Lopez, Town Attorney, presented Ordinance 14-11 to the Mayor and Council and stated this ordinance was drafted at the request of Chief Weaver. He further added the purpose of this ordinance is to establish a penalty assessment of traffic violations for citations issued by the Town of Taos and mirrors the penalty assessments in the New Mexico state statutes.

Mayor Barrone opened the public hearing. No one came forward.

After closing the public hearing, Mayor Barrone asked for questions from the Council.

Councilmember Cantu stated the ordinance should include penalties for not placing tarps over loads. Mr. Lopez stated this penalty is addressed in a separate ordinance.

Councilmember Peralta asked if parking fines were under a separate code. Mr. Lopez stated it is his recollection that it is; however, he will conduct research and confirm it with him at a later date.

Councilmember Gonzales asked what constitutes the citation of improper display of registration plates. A discussion ensued on various ways registration plates are displayed, school zone speeding fines and school zone signs.

Councilmember Gonzales made a motion to approve. Councilmember Cantu seconded the motion. The motion Passed. The Councilmembers voted as follows: Ayes: Cantu , Gonzales , Hahn , Peralta .

B. Ordinance 14-13 Transferring 2 lots Chamisa Verde

Discussion, consideration and possible approval of Ordinance 14-13 transferring 2 lots in the Chamisa Verde Affordable Housing Subdivision to Taos Habitat for Humanity to provide affordable housing to Taos residents.

Mr. Lopez presented Ordinance 14-13 to the Mayor and Council. He explained an ordinance was originally adopted by Town Council in June of 2013 for the transfer of lots 26 and 27 to Taos Habitat for Humanity; however, the ordinance was never approved by the New Mexico Mortgage Finance Authority (NMFA) which is a requirement in order for it to be effective under the act. He further explained in the prior ordinance there was a discrepancy on the value of the lots and after discussions with the NMFA Deputy Director and their legal counsel this issue has been resolved. Mr. Lopez stated the adoption of Ordinance 14-13 will repeal the prior ordinance.

Mayor Barrone opened the public hearing.

Cynthia Arvidson, Executive Director for Taos Habitat for Humanity, stated they did not get any funding from Habitat International; therefore, the adoption of this ordinance will assist in being able to build houses at an affordable rate since land is expensive.

After closing the public hearing, Mayor Barrone asked for questions from the Council.

Councilmember Gonzales made a motion to approve. Councilmember Hahn seconded the motion. The motion Passed. The Councilmembers voted as follows: Ayes: Cantu , Gonzales , Hahn , Peralta .

11. MATTERS FROM STAFF

A. Selection of Project for 2015 Community Development Block Grant Application

Consideration and possible selection of a project for the 2015 Community Development Block Grant Application. The Town Council will be provided with a briefing of the various projects that have been received through public hearings and Town staff prior to selecting the project.

A correction was made to the agenda item. It should read 2015 Community Development Block Grant Application rather than 2013 Community Development Block Grant Application.

Miranda Quintana, Public Works Office Manager, stated the following projects were recommended in two prior public hearings: Camino de la Merced Road Improvements; Camino de la Placita Road Improvements; and Recreational Infrastructure.

Mr. Bellis, Town Manager stated the Town has received an engineering report indicating \$2.2 million is needed for necessary repairs at the Youth and Family Center, which have also been identified in the Town's ICIP. He further added Lynda Perry, Grants and Revenue Development Coordinator, was directed to contact the states CDBG representative to determine whether this project would be eligible for funding. Mr. Bellis asked for Council's consideration since some of the

1 needs are health and safety related and a significant number of people use the
2 Youth and Family Center. Furthermore, it also meets the demographic needs the
3 grant was intended for and the Town qualifies under the low-moderate income
4 requirement.

5 Ms. Perry stated upon speaking with the state CDBG representative it was
6 discussed how projects are ranked across the state and she was informed critical
7 projects are ranked higher. Because the Youth and Family Center has critical
8 issues the project would be ranked highly. She explained the report prepared by
9 Design Build Solutions, Inc. (DBS) recommends replacing the skating rink east
10 wall, the replacement of the pool building wall, replacement of the pool building roof
11 and repairs to the wall and roof assemblies of the office and youth center. Ms.
12 Perry informed the Mayor and Council that DBS recommends the project be
13 completed in two phases addressing the critical issues as Phase 1 totaling one
14 million one hundred and forty thousand dollars (\$1,140,000) and Phase 2 would
15 address other issues and should be addressed within the next two years.

16 Discussion ensued on humidity levels in the pool area and the prevention of
17 humidity migrating to other parts of the building and the design of the building.

18 Councilmember Peralta stated he believes due to the critical repairs needed at the
19 Youth and Family Center the Town should select this project as the CDBG project.

20 After the vote Mr. Bellis stated the Town also has grant matching funds of
21 approximately \$25,000 to \$30,000.

22 Councilmember Peralta made a motion to approve. Councilmember Hahn
23 seconded the motion. The motion Passed. The Councilmembers voted as
24 follows: Ayes: Cantu , Gonzales , Hahn , Peralta .

25 **B. Financial Update**

26 **Presentation of the monthly financial report for the period ending November** 27 **30, 2014.**

28 Ms. Fambro provided the following report:

29 **Revenues** - Gross Receipts Tax - November's tax distribution (September's
30 activity) was up 4.41% over 2013-2014. The most significant categorical increases
31 were in Construction at \$40,455 (106%) and Unclassified Establishments at
32 \$17,980 (450%). The most significant categorical decreases were in Arts,
33 Entertainment & Recreation at \$3,399 (61%) and Accommodation & Food Services
34 at \$3,203 (2%). As mentioned in previous reports, if there was a substantial
35 change to the gross receipts tax staff would come back with an update to our
36 projection. Since October projection was made, the Town has received a 4%
37 increase in November and an 11.72% in December which has changed our
38 projection back to the initial 2% along with an additional 1% being left in reserves at
39 this time. Because a portion of the increase is due to construction, she believes
40 this is a conservative option instead of increasing expenditures. The year-to-date
41 growth rate is down 1.49% at this time using last year's actuals for comparison.
42 Overall General Fund revenues are down 2.0% from last year at this time.

43 **Expenditures** – For the month of November, most departments are within 10% to
44 last year's expenditures. Other than the regular personnel savings, there is nothing
45 outside of the norm to report this month other than what has been previously
46
47
48

1 reported. Staff will be working on the mid-year budget process with a complete 6
2 months of activity at the end of December and will bring that back to Council in
3 early February. Overall, General Fund expenditures are down 1% from last year at
4 this time and 3% under the proposed budget to actual expenditures.

5 **Ending Balance – Reserves** have changed by an additional 3 days with the
6 updated projection of 1%. The Town continues with a state mandate of 1/12th
7 along with an additional 37 days of a reserve balance. It is important at this time, to
8 keep the reserve in place as a conservative plan. With construction as a large
9 contributor to this 1% increase, it is best to keep the increase in the reserves until
10 the end of the fiscal year and utilize it as a one-time cost in next year's budget.

11 **C. Other Matters**

12 **D. El Pueblo Hall**

13 **Presentation, discussion and direction to staff, with possible action, with**
14 **regards to the appraisal, repairs and disposition for 114 Civic Plaza Drive,**
15 **aka El Pueblo Hall.**

16 Mr. Bellis stated UNM has indicated they want to continue to rent the building for
17 the next five years while they continue to expand. He stated Councilmember
18 Peralta along with Steve Kennebeck, Facilities Director, has had discussions with
19 UNM in regards to a more affordable roof option which might be within the budget.
20 He further stated there have been discussions with UNM to delay this issue until
21 January when the transaction on the convention center is complete. In addition, he
22 will also meet with them in regards to an overall plan on their interest for other
23 buildings located on Civic Plaza Drive. Upon further discussion with UNM he will
24 come back to Council with a more comprehensive recommendation.

25 Councilmember Gonzales asked whether it was possible to move the Municipal
26 Judge's Chambers to Town Hall and have all services under one roof. Mr. Bellis
27 stated several options are being considered; however, he would like to do further
28 research and will come back in January with cost amounts for each option to
29 ensure an informed decision is made.

30 Julie Skansie, Building Superintendent, stated this is a pricy issue which needs a
31 lot of consideration. She explained the overall value of the building is
32 approximately \$500,000 and repairs which are needed to bring it up to code are
33 approximately \$250,000; however, that also includes a new roof.

34 Mr. Bellis thanked the staff from the Facilities Department for taking on additional
35 work on their already extended schedule such as dismantling the Command Center
36 at Gusdorf and putting up holiday decorations throughout the town.

37 **E. Eco-Park Locker Rooms**

38 **Status Report - Final Design.**

39 Mr. Bellis stated after considering a number of designs for the Eco-Park locker
40 rooms it was finally determined the best option is stick built; however, this approach
41 would use up the full budget from the insurance settlement money. He further
42 stated he believes the Town can apply for recreational grants to purchase
43 other items such as benches and press boxes.

44 Ms. Skansie, stated it was discussed at the meeting when the design was
45
46
47
48

1 approved that it was to be sent to TSA for their approval on what the Town decided
2 on; however, the Town has yet to hear back from them and the Town is working on
3 the assumption that TSA has approved the design. She further added Wayne
4 Rutherford sent her a breakdown on the costs and she was concerned that one-
5 hundred thousand dollars (\$100,000) which is a third of the cost went into plumbing
6 on a very small building. She contacted Mr. Rutherford and was informed he would
7 put it out for bid. Ms. Skansie informed the Mayor and Council there is some
8 contingency room to move around until we hear exactly what TSA has agreed
9 upon. She further explained the building will be a three season building which
10 would be closed during the winter months and the construction will not be
11 completed by April; however, it should be under construction.

12 Councilmember Hahn agreed that the Town has not heard from TSA; however, at
13 the meeting two TSA board members were in attendance.

14 A discussion ensued on the design of the proposed building.

15 Ms. Skansie stated the intent is to keep this building easy to operate and the
16 operating expenses at a minimum.

17
18 Cat Legere, TSA Executive Director, stated she is pleased that the locker room
19 development is underway. Ms. Legere briefed the Mayor and Council on past
20 events, upcoming events, revenue resources and TSA's involvement in the
21 community.

22 Councilmember Hahn stated the deliverables promised by TSA has been met and
23 they have exceeded their contract. He further added the Mayor has expressed an
24 interest in attending a TSA Meeting and requested Ms. Legere to notify the Council
25 of the next scheduled meeting.

26 27 **12. TOWN MANAGER'S REPORT**

28 **A. Other Matters**

29 30 **13. MATTERS AND REPORTS FROM THE MAYOR**

31 **A. Other Matters**

32 33 **14. MATTERS AND REPORTS FROM THE COUNCIL**

34 **A. Other Matters**

35
36
37 Mr. Bellis stated he originally anticipated scheduling the Workshop Meetings with
38 DOT, MFA, Economic Development and Tourism on January 26th and the Council
39 Retreat would follow; however, Taos County has requested that the Workshop
40 Meetings be rescheduled in February. He further added he would like to schedule
41 the Council Retreat in January to discuss goal settings for the upcoming year and
42 to establish priorities for the next six months.

43
44 Mr. Bellis thanked staff at Public Works for quickly addressing the water leakage
45 which occurred this morning. He informed the Mayor and Council ninety-five
46 percent of the people who were affected were restored within an hour and a half.

1 Mr. Bellis stated twenty-eight of the forty ICIP priorities are either fully funded,
2 practically funded, are funded for the design phase which would allow for future
3 funding or funding is impending due to the completion of another project. He stated
4 he believes it is very ambitious that this administration has made a lot of progress
5 in a short period of time. Mr. Bellis thanked Ms. Perry for her efforts in finding grant
6 money particularly the planning grants for the plaza, the park and tree restoration.

7 Mayor Barrone stated the water leak that transpired today was not due to failure on
8 Town infrastructure. He stated Town staff quickly located and isolated the incident.

9 Councilmember Hahn stated Enchanted Circle Day is scheduled for January 21,
10 2015. The New Mexico Environment Department will hold a public hearing in
11 regards to the Taos Regional Landfill pertaining to sludge transport. The hearing
12 will begin at 5:30 p.m. on January 15, 2015 in the Council Chambers. The hearing
13 will continue the following day if it's needed. The Hospital Health Study Committee
14 next meeting is on January 7, 2015 at the Holy Cross Hospital Board Room and is
15 open to the public.

16 Councilmember Gonzales stated the Taos Ski Valley is going through their
17 application process with the State of New Mexico on their Tax Increment District
18 (TID) which would allow them to keep one hundred percent of their gross receipts
19 tax generated through efforts of construction for infrastructure development at the
20 Taos Ski Valley. He proposed that the Town Council provide support in the form of
21 a resolution in regards to this matter.

22 Councilmember Cantu requested that Griffin and Associates provide the monthly
23 report in January since it was not done in December. Mr. Bellis stated he would
24 add it to the January agenda.

25 26 **15. ADJOURNMENT**

27 **A motion was made by Councilmember Peralta and seconded by**
28 **Councilmember Cantu to adjourn the meeting. The motion carried unanimously and**
29 **the meeting adjourned at 3:05 p.m.**
30

31 **APPROVED:**

32
33
34
35 _____
36 **Daniel R. Barrone, Mayor**
37

38 **ATTEST:**

39
40
41 _____
42 **Renee Lucero, Town Clerk**
43

44
45 ***PLEASE NOTE: The Town of Taos records most Town Council Meetings via audio, however,***
46 ***only Regular Town Council Meetings and some Special Town Council Meetings, with***
47 ***controversial issues, are video recorded. Copies are available upon request at the Town***
48 ***Clerk's Office located at 400 Camino de la Placita (575-751-2005) at a fee of \$5.00 for audio***

and video recordings. Additionally, video recordings can be viewed at www.taos22.com. You may also view agendas, agenda packets, and minutes at <http://taospublic.novusagenda.com/>.



January 13, 2015

Title:

Employee of the Month

Summary:

Presentation of a certificate of acknowledgement to Mildred Martinez - Town of Taos January Employee of the Month.

Background:

Staff Recommendation:

Recommend Approval/Disapproval:

Recommend Approval

Attachments:

[Click to download](#)

No Attachments Available



January 13, 2015

Title:

Appointment of Youth Councilmember

Summary:

Mayor appointment and Council ratification of Shay Moon to serve as Town of Taos Youth Councilmember.

Background:

Staff Recommendation:

Recommend Approval/Disapproval:

Recommend Approval

Attachments:

[Click to download](#)

No Attachments Available



January 13, 2015

Title:

Amy Seidel, Human Resources Director

Summary:

Mayor Barrone will present plaques to Police Officer Luke J. Martinez and Police Officer James R. Suazo. Officer Martinez and Officer Suazo graduated from the New Mexico Department of Public Safety Academy on Friday December 19, 2014. Mr. Martinez and Mr. Suazo are now Certified Officers.

Background:

Staff Recommendation:

Recommend Approval/Disapproval:

Recommend Approval

Attachments:

[Click to download](#)

No Attachments Available



January 13, 2015

Title:

Presentation by the Taos Arts Council

Summary:

Presentation by the Taos Arts Council for the January "Artist of the Month".

Background:

Staff Recommendation:

Recommend Approval/Disapproval:

Recommend Approval

Attachments:

[Click to download](#)

No Attachments Available



January 13, 2015

Title:

Out of State Travel - Defense Logistic Revitalization Program

Summary:

Permission for repeated out of state travel for Town of Taos staff to retrieve items awarded from the Defense Logistic Revitalization Program. Mileage and per diem costs will be based on the pick-up location.

Background:

The Taos Police Department is requesting ongoing permission to travel on short notice (normally we are given 2 weeks to pick up the items) to adjoining states to retrieve surplus items.

The Police Department may also request assistance from other Town of Taos Departments to assist in picking up items.

As an example, currently the Taos Police Department has been awarded the following items:

Colorado Springs, Colorado - 1 Trailer mounted high pressure steam cleaner, 1 washer, 1 dryer, sleeping bags, and back pack.
Golden, Colorado - 1 trailer mounted climbing wall, 2 enclosed double axel trailers.

The cost to pick up these items, and additional items in the future, will be fuel and per diem.

Staff Recommendation:

Recommend Approval/Disapproval:

Recommend Approval

Attachments:

Click to download

No Attachments Available



January 13, 2015

Title:

Out of State Travel - Animal Control

Summary:

Consideration and possible approval of out of state travel to allow the Town of Taos Animal Control Officer to attend initial training in Phoenix, Arizona February 9-13, 2015.

Background:

The Town's new animal control officer, Linda Sanchez, needs to be trained for her new position. There are no such trainings offered in New Mexico, therefore she will need to be trained out of State.

The course recommended is the first of three courses that are accredited by the National Animal Control and Humane Officers Academy. This course, titled "Module A", includes classes such as Ethics, Capture techniques, Biosecurity and Zoonotic Disease recognition, First Aid and Field Safety. (Please see attached course description).

This course is being offered in Phoenix, Az, February 9-13, 2015.

Staff Recommendation:

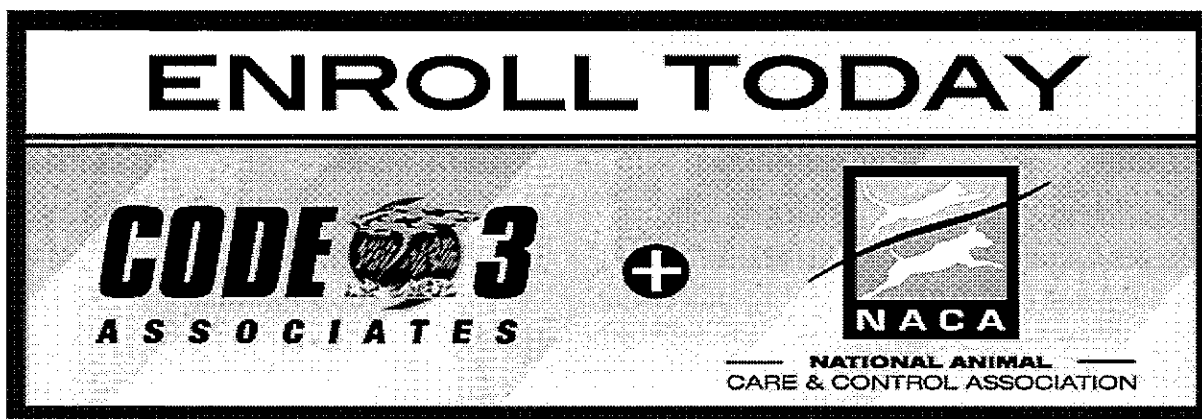
Recommend Approval/Disapproval:

Recommend Approval

Attachments:

Click to download

☐ [Animal Control course information](#)



National Animal Control & Humane Officer Academy (NACHO)

Certified Animal Control & Cruelty Investigations Training

Module A - February 9-13, 2015 - Phoenix, AZ

Code 3 Associates and National Animal Care & Control Association (NACA) have formed a partnership to deliver a new higher standard in animal care and cruelty investigation training. This partnership will streamline and continue to set the standard for the way animal control, law enforcement and humane officers receive training by combining Code 3's Cruelty Investigators Academy and NACA's National Animal Control Officer Training Academy.

The National Animal Control & Humane Officer Academy (NACHO) is intended for a wide variety of professionals including animal cruelty investigators, animal control officers, veterinary professionals, animal welfare workers, members of animal rescue groups & others who are responsible for the care and control of animals and the investigation of animal cruelty cases. The NACHO curriculum consists of three 40 hour modules, each providing instruction in all aspects of animal control and animal cruelty investigations. We recommend Module A be taken first, and modules B and C may be taken in any order.

Upon successful completion of this academy (cumulative average score of 80% or above) students will receive a certificate and are eligible to apply for continuing education credits (CEUs) from Colorado State University. Veterinary professionals are eligible to apply for CEUs from Colorado State University Veterinary Teaching Hospital.

The NACHO Academy will continue the exemplary Code 3 standard of outstanding faculty who are qualified to teach the various subjects, not only by knowledge but also by experience. All of our faculty have "been there and done that".

The NACHO faculty includes Gary P. Maddox Ph.D., Charlotte J. Robinson D.V.M., Jim Boller, Gino Jimenez, Krista Kurvers, Debby MacDonald, and Nan M. Stuart.

MODULE A includes

- ★ The Professional & Ethical Officer
- ★ Animal Capture Techniques
- ★ Basic Companion Animal Identification
- ★ Interviewing & Behavior Analysis
- ★ Search & Seizure, w/ Juveniles & Liability
- ★ Investigative Report Writing
- ★ Biosecurity & Zoonotic Diseases
- ★ Veterinary Evaluations, Injuries & First Aid
- ★ Stress Management
- ★ Safety & Survival in the Field
- ★ Companion Animal Behavior

Tuition, Registration & Payment

The tuition for the National Animal Control & Humane Officer Academy Modules A, B, and C is \$525 per module.

Register online at www.nacanet.org. Registration should be received at least 30 days prior to class start date. Credit cards will be charged at time of registration, otherwise full payment is due the first day of class.

Please call NACA, 913-768-1319 or Code 3 Associates, 303-772-7724, with any questions.

A 25% fee will be assessed on any cancellation made TWO WEEKS or less prior to class date.

Location and Lodging

The National Animal Control & Humane Officer Academy Module A will be held from February 9-13, 2015 in Phoenix, AZ and is hosted by the Arizona Humane Society at 1521 West Dobbins Road, Phoenix, AZ 85041. There are numerous hotels between Sky Harbor Airport and the Arizona Humane Society, none are within walking distance. Staff has suggested Candlewood Suites (480)777-0440 and Inn Suites Hotel & Suites (480)897-7900, both have a Tempe address and are about 8 miles east of the shelter. Please visit www.code3associates.org or www.nacanet.org for a complete training schedule.



**NATIONAL ANIMAL
CARE & CONTROL ASSOCIATION**

**+ Join Our
Community!**

[Print Page](#) | [Contact Us](#) | [Sign In](#) | [Register](#)

Community Search

Enter search criteria...

[Home](#)

[About NACA](#)

[Training](#)

[Membership](#)

[Career Center](#)

[NACA Groups](#)

[NACA Guidelines](#)

[NACA Member Forums](#)

[Community News](#)

[NACA News Magazine](#)

[Resources](#)

[Disaster Database](#)

[Conference](#)

[NACA Awards](#)

[FAQ](#)

TRAINING SCHEDULE

More In this Section...

Share |

Current Training Schedule

Academy dates are tentative and subject to change.

Classes listed as "Confirmed" have met the minimum registration and will be held. Classes listed as "FULL" have met the maximum registration and have a waiting list. Classes with no listed comments have not met the minimum number and may cancel 30 days prior to listed start date. NACA will accept registrations for classes after the deadline listed (unless FULL); however, hotel room blocks are released and the contract rate may not be available after the deadline.

Looking for NACA Level 1, Level 2, Level 3 or Level 4 and can't find them?

You've probably noticed that the old NACA training classes are no longer listed below, so you're asking yourself two questions:

1. Where did the NACA classes go?

In September of 2014, we announced a collaborative effort with Code 3 Associates to deliver a new higher standard in animal care and cruelty investigation training by combining the NACA Training Academy with the Code 3 Cruelty Investigators Academy to create the new National Animal Control and Humane Officer (NACHO) Training Academy. This partnership streamlines the way animal control, law enforcement and humane officers receive training and certification in the animal care and control field by allowing participants to earn both the NACA Animal Control Officer Certification and the Code 3 Cruelty Investigator Certification.

As part of the curriculum streamlining process, the NACA Level 1, Level 2 and Level 4 courses, and the Code 3 Animal Cruelty Investigation Level 1, Level 2 and Level 3 courses have been combined into three completely new courses, and are no longer offered on their own. The new NACHO courses are as follows:

NACHO Module A

NACHO Module B

NACHO Module C

2. Which training class should I take?

For simplicity, NACHO Modules A, B and C have replaced the NACA Level 1, 2 and 4 and Code 3 Level 1, 2 and 3, respectively. However, please remember these are new courses and the old curriculum has been distributed across the three new modules. Here is where we recommend you start:

If you are new to training, we would recommend that you start with NACHO Module A.

If you have completed NACA or Code 3 Level 1, we recommend that you take NACHO Module B.

If you have completed NACA or Code 3 Level 2, we recommend that you take NACHO Module A.

If you have completed NACA or Code 3 Level 1 and Level 2, we recommend that you take NACHO Module C.

For any other combination of prior NACA or Code 3 classes, or if you have questions, please call 913-768-1319, and we'll talk you through the options.

More information about the new NACHO Training Academy curriculum and certification can be found on the NACA FAQ page, the NACA Training page and on the Code 3 website.

To **REGISTER** for a class, see the schedule below and click on the appropriate link.

NACHO Module A - 2015

As class dates and locations are confirmed, online registration and the registration brochure flyers will be added below.

Location	Dates	Status	Online Registration	Informational Flyer
Phoenix, AZ	February 9-13, 2015	Confirmed	Phoenix Registration	Phoenix Flyer
Riverside, RI	March 16-20, 2015	Space Available	Riverside Registration	Riverside Flyer
Nashville, TN	March 23-27, 2015		Nashville Registration	Nashville Flyer

Sign In

Username

Password

Sign In

[Forgot your password?](#)

[Haven't registered yet?](#)

Latest News

9/26/2014
2015 NACHO Training Schedule

7/7/2014
Patco Foundation Grants

5/29/2014
PetSmart Charities Emergency Grants

Calendar

2/2/2015 - 2/6/2015
NACHO Module B - Albuquerque, NM

2/9/2015 - 2/13/2015
NACHO Module A - Phoenix, AZ

2/23/2015 - 2/27/2015
NACHO Module B - San Diego, CA

3/2/2015 - 3/6/2015
NACHO Module C - Las Vegas, NV

3/16/2015 - 3/20/2015
NACHO Module A - Riverside, RI

		Space Available		
Golden, CO	April 20-24, 2015	Space Available	Coming Soon	Coming soon
Kannapolis, NC	May 4-8, 2015	Space Available	Kannapolis Registration	Kannapolis Flyer
Salt Lake City, UT	June 8-12, 2015	Space Available	Salt Lake City Registration	Salt Lake City Flyer
Dallas, TX	September 7-11, 2015	Space Available	Coming Soon	Coming Soon
Sacramento, CA	October 12-16, 2015	Space Available	Sacramento Registration	Sacramento Flyer
Atlanta, GA	Nov. 9-13, 2015	Space Available	Atlanta Registration	Atlanta Flyer
Longmont, CO	Dec. 7-11, 2015	Space Available	Longmont Registration	Longmont Flyer

NACHO Module B - 2015

As class dates and locations are confirmed, online registration and the registration brochure flyers will be added below.

Location	Dates	Status	Online Registration	Informational Flyer
Albuquerque, NM	February 2-6, 2015	Space Available	Albuquerque Registration	Albuquerque Flyer
San Diego, CA	February 23-27, 2015	Space Available	San Diego Registration	San Diego Flyer
Longmont, CO	May 18-22, 2015	Space Available	Longmont Registration	Longmont Flyer
Reno, NV	June 15-19, 2015	Space Available	Reno Registration	Reno Flyer
Dayton, OH	July 6-10, 2015	Space Available	Dayton Registration	Dayton Flyer
Hartford, CT	August 10-14, 2015	Space Available	Hartford Registration	Hartford Flyer
Memphis, TN	Sept. 21-25, 2015	Space Available	Coming Soon	Coming Soon
Tampa, FL	November 2-6, 2015	Space Available	Coming Soon	Coming Soon
Kansas City, MO	Nov. 30 - Dec. 4, 2015	Space Available	KC Registration	KC Flyer

NACHO Module C - 2015

As class dates and locations are confirmed, online registration and the registration brochure flyers will be added below.

Location	Dates	Status	Online Registration	Informational Flyer
Las Vegas, NV	March 2-6, 2015	Space Available	Las Vegas Registration	Las Vegas Flyer
Reno, NV	October 19-23, 2015	Space Available	Reno Registration	Reno Flyer

Euthanasia Certification Workshop

2015

Location	Dates	Status	Online Registration	Informational Flyer
Kansas City, MO	June 23-24, 2015		Coming Soon	Coming Soon
Kansas City, MO	August 4-5, 2015		Coming Soon	Coming Soon
TBD	December 15-16, 2015		Coming Soon	Coming Soon

Chemical Immobilization Certification Workshop

2015



January 13, 2015

Title:

Resolution 15-02 Application for Funding a New Fire Apparatus - Pumper Tanker

Summary:

Discussion, consideration and possible approval of Resolution 15-02; A resolution authorizing and approving submission of a completed application for financial assistance and purchase of equipment approval to the New Mexico Finance Authority for a new Fire Apparatus - Pumper Tanker in the amount of \$670,000, \$470,000 in a loan and \$200,000 in current Fire Fund carryover.

Background:

The goal of the Fire Department has been to replace the 1986 Pierce Arrow with a similarly fashioned apparatus; it will have a 1500 gallons per minute pump capacity, 2000 gallons of water, tandem rear axles, 3 jet dumps, 1 portable tank and a large diameter hose discharge for relay pumping. Attached per New Mexico Finance Authority requirements is a letter authorizing the use of Fire Funds as repayment source and for the use of existing carryover Fire Fund monies for the loan application from the State Fire Marshals office. The balance after the remaining debt service from the Fire Fund Allocation will be sufficient to support on-going operations.

Submitted by: Marietta S. Fambro, Finance Director (with Leroy Gonzales, Administrative Fire Chief)

Staff Recommendation:

Fire and Finance staff recommend approval of the application.

Recommend Approval/Disapproval:

Recommend Approval

Attachments:

Click to download

- ☐ [Resolution 15-02 with backup](#)
- ☐ [New Mexico Finance Authority Funding Options](#)



**TOWN OF TAOS, NEW MEXICO
RESOLUTION 15-02**

**AUTHORIZING AND APPROVING SUBMISSION OF A COMPLETED
APPLICATION FOR FINANCIAL ASSISTANCE AND PROJECT APPROVAL TO THE
NEW MEXICO FINANCE AUTHORITY**

WHEREAS, the Town of Taos ("Governmental Unit") is a qualified entity under the New Mexico Finance Authority Act, Sections 6-21-1 through 6-21-31, NMSA 1978 ("Act"), and the Town of Taos Council ("Governing Body") is authorized to borrow funds and/or issue bonds for financing of public projects for benefit of the Governmental Unit; and

WHEREAS, the New Mexico Finance Authority ("Authority") has instituted a program for financing of projects from the public project revolving fund created under the Act and has developed an application procedure whereby the Governing Body may submit an application ("Application") for financial assistance from the Authority for public projects; and

WHEREAS, the Governing Body intends to undertake acquisition of a Fire Apparatus – Pumper Tanker ("Project") for the benefit of the Governmental Unit and its citizens; and

WHEREAS, the application prescribed by the Authority has been completed and submitted to the Governing Body and this resolution approving submission of the completed Application to the Authority for its consideration and review is required as part of the Application.

NOW THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY:

Section 1. That all actions previously taken by the Governing Body and the Governmental Unit and their respective officers and employees in connection with the Application and the Project are hereby ratified, approved and confirmed.

Section 2. That the completed Application submitted to the Governing Body is hereby approved and confirmed.

Section 3. That the officers and employees of the Governing Body are hereby directed and requested to submit the completed Application to the Authority, and are further authorized to

take such other action as may be requested by the Authority in connection with the Application and to proceed with arrangements for financing the Project.

Section 4. All acts and resolutions in conflict with this resolution are hereby rescinded, annulled and repealed.

Section 5. This resolution shall take effect immediately upon its adoption.

PASSED, APPROVED, AND ADOPTED THIS 13th DAY OF JANUARY 2015.

Mayor Pro-Tem Andrew T. Gonzales
Councilmember Judith Y. Cantu
Councilmember George "Fritz" Hahn
Councilmember Frederick A. Peralta

TOWN OF TAOS

ADMINISTRATIVE APPROVAL:

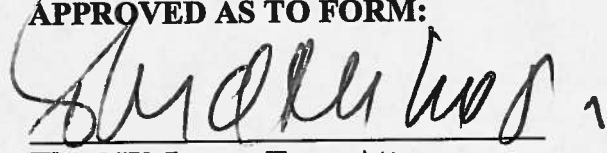
Daniel R. Barrone, Mayor


Richard Bellis, Town Manager

ATTEST:

Renee Lucero, Town Clerk

APPROVED AS TO FORM:


Floyd W. Lopez, Town Attorney



NEW MEXICO FINANCE AUTHORITY

NMFA Use Only:

App. #:

-PP

FA assigned:

Legislative
Authorization

PUBLIC PROJECT REVOLVING FUND EQUIPMENT APPLICATION

I. GENERAL INFORMATION

A. APPLICANT /ENTITY

		Application Date:		1-7-2014	
Applicant/Entity:		Taos Fire Department			
Address:		400 Camino de la Placita Taos, NM 87571			
County		Taos		Census Tract:	
Federal Employer Identification Number (EIN) as issued by the IRS:				85-6000178	
Legislative District: 3		Senate: 6		House: 42	
Phone:	575-751-2002	Fax:	575-751-2026	Email Address:	mfambro@taosgov.com
Individual Completing Application:		Marietta S. Fambro, Finance Director & Leroy Gonzales, Fire Chief			
Address:		400 Camino de la Placita, Taos, NM 87571			
Phone:	575-758-3386	Fax:	575-73-2665	Email Address:	lgonzales@taosgov.com

II. PROJECT SUMMARY

- A. **Project Description.** Complete the following information, using additional paper if necessary. Include any additional documents that may be useful in reviewing this project, i.e. architectural designs, feasibility studies, business plan, etc.

1. **Description of Equipment:** A new Pumper Truck which will have a 1,500 gallons per minute pump capacity, 2,000 gallons of water, tandem rear axles, 3 jet dumps, 1 portable tank and a large diameter hose discharge for relay pumping.

2. **When do you need NMFA funds available?** April 1, 2015

B. Total Project Cost & Sources of Funds Detail.

Equipment Items	NMFA Funds Requested	Other Public Funds*	Private Funds	Total
	\$470,000.	\$200,000	\$	\$670,000
	\$	\$	\$	\$ 0.00
	\$	\$	\$	\$ 0.00
	\$	\$	\$	\$ 0.00
Total Cost:	\$470,000	\$200,000	\$ 0.00	\$670,000

III. FINANCING

A. Specify the revenue to be pledged as security for the NMFA loan (a revenue source must be pledged for this type of project).

- ☐ Municipal Local Option GRT – please specify: _____
- ☐ County Option GRT – please specify: _____
- ☐ Other Tax-Based Revenue: _____
- ☐ State-Shared GRT _____
- ☐ Law Enforcement Funds _____
- ☒ Fire Protection Funds _____
- ☐ Other Revenue: _____

B. Preferred financing term: 5 years or 10 years.

C. Is any debt being repaid from the revenue source(s) referenced in A (1)? Yes ☐ No ☒

If yes, provide bond or loan documents and payment schedule for any existing debt service being paid from the same revenues that would be used to repay a NMFA loan.

IV. READINESS TO PROCEED ITEMS

A. The following items must accompany this application in order for this application to be considered complete:

- ☐ Equipment cost breakdown (if applicable)
- ☒ Three most recently completed fiscal year audit reports
- ☒ Current unaudited financials
- ☒ Current fiscal year budget

- ☒ Equipment Application
- ☒ Application Resolution
- ☒ Minutes of public hearing meeting approving submission of application
- ☒ Any additional information requested by NMFA (approval letter from State Fire Marshals)

V. CERTIFICATION

I certify that:

We have the authority to request and incur the debt described in this application and, upon award, will enter into a contract for the repayment of any NMFA loans and/or bonds.

We will comply with all applicable state and federal regulations and requirements.

To the best of my knowledge all information contained in this application is valid and accurate and the submission of this application has been authorized by the governing body of the undersigned jurisdiction.

Signature:

Title:

(highest elected official)

Jurisdiction:

Print Name:

Date:

Signature:

Marietta S. Lumb

Date:

1/9/15

Finance Officer/Director:

Finance Director

NEW MEXICO PUBLIC REGULATION COMMISSION

COMMISSIONERS

DISTRICT 1 KAREN L. MONTOYA
DISTRICT 2 PATRICK H. LYONS
DISTRICT 3 VALERIE ESPINOZA, VICE-CHAIR
DISTRICT 4 THERESA BICENTI-AGUILAR, CHAIRPERSON
DISTRICT 5 BEN L. HALL



1120 Paseo De Peralta 4th Floor, Rm# 413
P.O. Box 1269
Santa Fe, NM 87504

STATE FIRE MARSHAL DIVISION

John Standefer, State Fire Marshal
1-800-244-6702 or (505) 476-0174

CHIEF OF STAFF

S. Vincent Martinez

STATE FIRE SERVICE SUPPORT BUREAU

December 8, 2014

Leroy Gonzales, Administrative Chief
Taos Fire Department
323 Camino De La Placita
Taos, NM 87571

Dear Chief Gonzales,

The specifications you submitted on December 6, 2014 on behalf of the Taos Fire Department for the purchase of a new Pumper/Tanker have been reviewed and are approved. The Taos Fire Department is authorized to use fire protection Fund monies for the purchase of these vehicles. The Fire Station **shall** have the adequate space needed to properly house these vehicles. ***This Vehicle shall comply with the requirements of NFPA 1901, Standard for Automotive Fire Apparatus, 2009 Edition. This vehicle shall be equipped with all required equipment as per NFPA 1906, at the time it is placed in service.***

"This letter shall serve as approval to expend fire protection fund monies to finance the cost of the New Pumper/Tanker. The Taos Fire Department is currently an ISO classification of 4 with a minimum yearly Fire Protection Fund Allocation of \$178,836.00. Additionally this letter authorizes your department to expend Savings in your Fire Protection Fund, allocated for the purpose of purchasing this apparatus.

If there are any major changes in the specifications that are made prior to bidding procedures, this office must approve the changes or this authorization of expenditure shall be rendered null and void.

If you anticipate a loan, I recommend that you contact the New Mexico Finance Authority {NMFA} at 505-984-1454 to finance the vehicle. A loan through NMFA will be at minimal interest. This letter shall serve as authorization for you to enter into an agreement with NMFA for the commitment of fire protection fund monies.

For future references, please be reminded that all purchases shall be accomplished in accordance with the policies and guidelines of your governing body, the provisions of the Public Purchase Act, and as approved by the New Mexico Department of Finance and Administration.

Final Approval and determination of the purchase of this apparatus is incumbent upon the local government to ensure all needs of the fire Department are properly met to ensure full and complete response capabilities in the Fire District.

1 888 4 ASK PRC
www.nmprc.state.nm.us

PRC
Working for You!

NEW MEXICO PUBLIC REGULATION COMMISSION

COMMISSIONERS

DISTRICT 1 KAREN L. MONTOYA
DISTRICT 2 PATRICK H. LYONS
DISTRICT 3 VALERIE ESPINOZA, VICE-CHAIR
DISTRICT 4 THERESA BICENTI-AGUILAR, CHAIRPERSON
DISTRICT 5 BEN L. HALL



1120 Paseo De Peralta 4th Floor, Rm# 413
P.O. Box 1269
Santa Fe, NM 87504

STATE FIRE MARSHAL DIVISION

John Standefer, State Fire Marshal
1-800-244-6702 or (505) 476-0174

CHIEF OF STAFF

S. Vincent Martinez

If you have any questions please do not hesitate to contact me at 505-470-1997

Respectfully,

Rudy F. Padilla
Fire Department Inspector
New Mexico State Fire Marshal Division
Fire Service Support Bureau

XC: Mayor & Council, Taos, NM
Mr. Vernon Muller, Deputy Fire Marshal
File

Marietta Fambro

From: David N. Mahooty <DMahooty@nmfa.net>
Sent: Thursday, January 08, 2015 3:30 PM
To: Marietta Fambro
Subject: Fire Pumper Loan Options
Attachments: Taos 5-Year Fire Pumper Loan.pdf; Taos 10-Year Fire Pumper Loan.pdf; Taos 6-Year Fire Pumper Loan.pdf

Marietta –

Good afternoon. I have prepared comparisons between a 5-year and a 10-year fire pumper loan utilizing State Fire Protection Funds as pledged revenues. It is understood the requested dollar amount is \$470,000. Here are the comparisons:

5-Year Loan

- Results in a loan (par) amount of \$526,611 after Debt Service Reserve Fund requirement of \$52,661.10 and NMFA Origination Fee of \$3,949.58.
- Average coupon (or interest rate) of 1.338%.
- Estimated annual payments of \$109,609 as seen on the last column on page 3. Note that with State Fire Protection loans, annual loan payments are directly intercepted from the NM State Treasurer's Office.
- Estimate Debt Service Coverage of 163% (or 1.63x) as seen on the last column on page 4. Note that the Public Project Revolving Fund policy requires Debt Service Coverage of at least 200% to waive the Debt Service Fund requirement. I have prepared a 6-year term loan to demonstrate what the shortest loan term would need to be in order to meet Debt Service Coverage of 200%.

10-Year Loan

- Results in a loan amount of \$473,552 after the NMFA Origination Fee of \$3,551.64.
- Average coupon of 1.96%.
- Estimated annual payments of \$52,599 as seen on the last column on page 3.
- Estimated Debt Service Coverage of 340% (or 3.40x) as seen on the last column on page 4. Since Debt Service Coverage is in excess of 200%, a Debt Service Reserve Fund is waived on State Fire Protection Fund loans. This results in a lower loan amount.

As mentioned earlier, I prepared a 6-Year loan to see what a loan would look like to get the Debt Service Reserve Fund requirement waived with the shortest term. Here are the results of the **6-Year loan**:

- Results in loan amount of \$473,552 after the NMFA Origination Fee of \$3,551.64.
- Average coupon of 1.482%,.
- Estimated annual payment of \$83,082 as seen on the last column on page 3.
- Estimated Debt Service Coverage of 215% (or 2.15x) as seen on the last column on page 4.

I hope you find these comparisons helpful. The next recommended determination that would need to be made is which scenario works with the Fire Department's budget. It would also be helpful if I had contact information on the vender that the Fire Department intends to buy the fire pumper from. I will need to contact them to obtain a useful life opinion of the fire pumper being acquired.

Thank you for your inquiry. Please let me know if there are any questions.

David Mahooty

Senior Lending Officer

New Mexico Finance Authority

207 Shelby Street

Santa Fe, NM 87501

Direct: (505) 992-9667 | Mobile: (505) 240-3622 | dmahooty@nmfa.net



>>> CONFIDENTIALITY NOTICE <<<

This electronic mail message, including any and/or all attachments, is for the sole use of the intended recipient(s), and may contain confidential and/or privileged information, pertaining to business conducted under the direction and supervision of the sending organization. All electronic mail messages, which may have been established as expressed views and/or opinions (stated either within the electronic mail message or any of its attachments), are left to the sole responsibility of that of the sender, and are not necessarily attributed to the sending organization. Unauthorized interception, review, use, disclosure or distribution of any such information contained within this electronic mail message and/or its attachment(s), is(are) strictly prohibited. If you are not the intended recipient, please contact the sender by replying to this electronic mail message, along with the destruction all copies of the original electronic mail message (along with any attachments).



January 13, 2015

Title:

Amendment No. 1 to Contract TT-15-01 with Griffin and Associates

Summary:

Consideration and possible approval of Amendment No. 1 to contract TT-15-01 with Griffin and Associates for the marketing and advertising of the Town of Taos as a tourist destination.

Background:

The additional funds of \$40,000 will be funded by the New Mexico Tourism Grant.

Staff Recommendation:

Recommend Approval/Disapproval:

Recommend Approval

Attachments:

Click to download

📎 [Grant Agreement](#)

NEW MEXICO TOURISM DEPARTMENT
COOPERATIVE MARKETING GRANT AGREEMENT

WHEREAS, the New Mexico State Legislature appropriated funds to the New Mexico Tourism Department ("Department") the Department's purpose includes providing a coordinated statewide perspective with regard to tourism activities;

WHEREAS, the Department desires to coordinate a statewide perspective by leveraging certain non-profits', local governments', and tribal governments' tourism advertising;

WHEREAS, Town of Taos wishes to provide advertising and promotional service to promote tourism in New Mexico and is willing to provide matching funds to further the above purpose; and

NOW, THEREFORE, the Department and Town of Taos, a New Mexico Local Government entity ("Contractor"), collectively the "Parties," make and enter this AGREEMENT. **IT IS MUTUALLY AGREED BETWEEN THE PARTIES AS FOLLOWS:**

1. SCOPE OF WORK:

A. The Contractor agrees:

To work in collaboration with Taos County Chamber of Commerce, Taos Center for the Arts, Millicent Rogers Museum, Museum Association of Taos, Taos Pueblo Tourism, Taos Ski Valley Chamber of Commerce, and to promote New Mexico and the Taos area by advertising through various forms of media defined in the original application submitted in response to the 2014/2015 Online Application Process at <http://nmtourism.org/coop-marketing/online-application-process/>.

Match Requirement: The Department will provide a fifty percent (50%) match of eligible expenses up to the amount of the grant award, (the "Grant Award").

Contractor Agrees to expend this amount in eligible expenses: \$ 80,000

Grant Award - Maximum Department Match: \$ 40,000

B. The Contractor also agrees:

1. To expend an amount that meets or exceeds twice the amount of the Grant Award through actual cash expenditures; in-kind services do not qualify toward the match requirement.
2. To meet or exceed the requirements of the 2014/2015 Online Application.
3. To use the Department's toolkit in creating of all advertising; in the case of radio advertising, Contractor must use the slogan "New Mexico Land of Enchantment" or personalize the message to be "(your community/event) is New Mexico True".

4. To provide its own funds, above and beyond the Grant Award, to perform the requirements defined in the scope of work of this agreement.
5. That if Contractor fails to spend all of its awarded funds without notifying the Department during its "Mid-Year Status Update" described below, that failure may affect Contractor's eligibility for future years' awards.

C. Deliverables:

Mid-Year Status Update: During the first full workweek of January 2015, Contractor shall submit a mid-year status update confirming that it will expend the balance of the Grant Award grant funds on or before June 10, 2015. If the Contractor anticipates that it will not spend the balance of the Grant Award by June 10, 2015, the Contractor shall notify the Department of the balance it does not anticipate spending in its mid-year status update, and the Department may designate the balance to another purpose.

End of year Tracking and Impact Report ("TIR"): Contractor shall complete and submit a TIR along with the Contractor's final request for payment on or before June 10, 2015. The TIR is available on the Website. Failure to submit the completed report on or before June 10, 2015 may result in forfeiture of the final reimbursement.

2. **COMPENSATION:**

- A. The Department shall reimburse to the Contractor in full payment for eligible expenses an amount not to exceed \$ 40,000 . The Department shall not reimburse the Contractor more than fifty percent (50%) of this amount before January 1, 2015..

B. Gross Receipts Tax

The Contractor is a non-profit organization, local government, or tribal government and therefore is exempt from paying New Mexico Gross Receipts Tax, and/or is registered with the New Mexico Taxation and Revenue Department to pay gross receipts tax, if applicable. If Contractor is registered to pay gross receipts tax, the amount of the award described in 2.A includes this tax.

C. Payment

Reimbursement shall be made to the Contractor upon the Department's receipt of a completed request for payment form along with supporting documentation, as defined on the form. Contractor must adhere to the 2014-2015 Online Application and Request for Payment Form. Requests for payment must be submitted on a quarterly basis. Quarters are defined as follows:

- First and Second Quarters Combined – July 1, 2014 through December 31, 2014
- Third Quarter – January 1, 2015 through March 31, 2015

- Fourth Quarter – April 1, 2015 through May 31, 2015

Requests must be postmarked on or before the fifteenth (15th) day after the end of each quarter except for the Fourth Quarter ending May 31st; for the fourth quarter, the request must be postmarked on or before the tenth (10th) day of June 2015. Failure to adhere to these requirements for the first, second, and third quarters may result in a penalty assessed on the invoice equal to ten percent (10%) of the total invoice submitted. Failure to adhere to these requirements for the fourth quarter will result in the Department re-designating the remaining agreement balance and the balance will not be reimbursed at a future date.

3. TERM:

THIS AGREEMENT IS EFFECTIVE on the date of last signature, below. This Agreement shall terminate on **June 30, 2015**, unless terminated pursuant to paragraph 4, infra.

4. TERMINATION:

A. Cancellation without Penalty

This Agreement may be terminated by either of the parties hereto upon written notice delivered to the other party at least sixty (60) days prior to the intended date of termination. Except as otherwise allowed or provided under this Agreement, the Department's sole liability upon such termination shall be to pay for acceptable work performed prior to the Contractor's receipt of the notice of termination, if the Department is the terminating party, or the Contractor's sending of the notice of termination, if the Contractor is the terminating party; provided, however, that a notice of termination shall not nullify or otherwise affect either party's liability for pre-termination defaults under or breaches of this Agreement. The Contractor shall submit an invoice for such work within thirty (30) days of receiving or sending the notice of termination. Notwithstanding the foregoing, this Agreement may be terminated immediately upon written notice to the Contractor if the Contractor becomes unable to perform the services contracted for, as determined by the Department or if, during the term of this Agreement, the Contractor or any of its officers, employees or agents is indicted for fraud, embezzlement or other crime due to misuse of state funds or due to the Appropriations paragraph herein. **THIS PROVISION IS NOT EXCLUSIVE AND DOES NOT WAIVE THE STATE'S OTHER LEGAL RIGHTS AND REMEDIES CAUSED BY THE CONTRACTOR'S DEFAULT/BREACH OF THIS AGREEMENT.**

B. Termination Management

Immediately upon receipt by either the Department or the Contractor of notice of termination of this Agreement, the Contractor shall: 1) not incur any further obligations for salaries, services or any other expenditure of funds under this Agreement without written approval of the Department; 2) comply with all reasonable directives issued by

the Department in the notice of termination as to the performance of work under this Agreement; and 3) take such action as the Department shall direct for the protection, preservation, retention, or transfer of all property titled to the Department and records generated under this Agreement. Any non-expendable personal property or equipment provided to the Contractor by the Department shall become property of the Department upon termination and shall be submitted to the agency as soon as practicable.

5. STATUS OF THE CONTRACTOR:

The Contractor, and its agents and employees, are independent contractors performing professional services for the Department and are not employees of the State of New Mexico. The Contractor, and its agents and employees, shall not accrue leave, retirement, insurance, bonding, use of state vehicles, or any other benefits afforded to employees of the State of New Mexico as a result of this Agreement.

6. ASSIGNMENT:

The Contractor shall not assign or transfer any interest in this agreement or assign any claims for money due or to become due under this Agreement without the prior written approval of the Department.

7. SUBCONTRACTING:

The Contractor shall not subcontract any portion of the services to be performed under this Agreement without the prior written approval of the Department.

8. RECORDS AND AUDIT:

The Contractor shall maintain detailed time records, which indicate the date, time and nature of services rendered. These records shall be subject to inspection by the Department, The Department of Finance and Administration, and the State Auditor. The Department shall have the right to audit billings both before and after payment; payment under this Agreement shall not foreclose the right of the Department to recover excessive or illegal payments.

9. APPROPRIATIONS:

The terms of this Agreement are contingent upon sufficient appropriations and authorization being made by the Legislature of New Mexico for the performance of this Agreement. If sufficient appropriations and authorization are not made by the Legislature, this Agreement shall terminate upon written notice being given by the Department to the Contractor. The Department's decision as to whether sufficient appropriations are available shall be accepted by the Contractor and shall be final.

10. RELEASE:

The Contractor, upon final payment of the amount due under this Agreement releases the Department, its officers and employees, and the State of New Mexico from all liabilities, claims and obligations whatsoever arising from or under this Agreement. The Contractor agrees not to purport to bind the State of New Mexico to any obligation not assumed herein by the State of New Mexico, unless the Contractor has express written authority to do so, and then only within the strict limits of that authority.

11. CONFIDENTIALITY:

Any confidential information provided to or developed by the Contractor in the performance of this Agreement shall be kept confidential and shall not be made available to any individual or organization by the Contractor without the prior written approval of the Department.

12. PRODUCT OF SERVICES: COPYRIGHT:

All materials developed or acquired by the Contractor under this Agreement shall become the property of the State of New Mexico and shall be delivered to the Department no later than the termination date of this Agreement. Nothing produced, in whole or in part, by the Contractor under this Agreement shall be the subject of an application for copyright by or on behalf of the Contractor.

13. GOVERNMENTAL CONDUCT ACT:

The Contractor warrants that it presently has no interest, and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of services required under this Agreement. The Contractor certifies that the requirements of the Governmental Conduct Act, NMSA 1978, Sections 10-16-1 to -18 (1967, as amended through 2011), regarding contracting with a public officer or state employee have been followed.

14. AMENDMENT:

This Agreement shall not be altered, changed or amended except by instrument, in writing, executed by the parties hereto.

15. MERGER:

This Agreement incorporates all the agreements, covenants, and understandings between the parties hereto concerning the subject matter hereof, and all such covenants, agreements and understandings have been merged into this written Agreement. No prior agreement or understandings, verbal or otherwise, of the parties or their agents shall be valid or enforceable unless embodied in this Agreement.

16. NOTICE:

The Procurement Code, NMSA 1978, Sections 13-1-28 to -199 (1987, as amended through 2014), imposes civil and criminal penalties for its violation. In addition, the New Mexico criminal statutes impose felony penalties for illegal bribes, gratuities and kickbacks.

17. EQUAL OPPORTUNITY COMPLIANCE:

The Contractor agrees to abide by all federal and state laws and rules and regulations, and executive orders of the Governor of the State of New Mexico, pertaining to equal employment opportunity. In accordance with all such laws of the State of New Mexico, the Contractor agrees to assure that no person in the United States shall, on the grounds of race, religion, color, national origin, ancestry, sex, age, physical or mental handicap, or serious medical condition, or, if the employer has fifty or more employees, spousal affiliation, or, if the employer has fifteen or more employees, sexual orientation or gender identity, be excluded from employment with or participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity performed under this Agreement. If Contractor is found not to be in compliance with these requirements during the life of this Agreement, Contractor agrees to take appropriate steps to correct these deficiencies.

18. APPLICABLE LAW:

This Agreement shall be governed by the laws of the State of New Mexico.

The Contractor agrees to comply with state laws and rules applicable to workers' compensation benefits for its employees. If the Contractor fails to comply with the Workers' Compensation Act and applicable rules when required to do so, this agreement may be terminated by the contracting Department.

19. INDEMNIFICATION:

The Contractor shall defend, indemnify and hold harmless the Department and the State of New Mexico from all actions, proceeding, claims, demands, costs, damages, attorneys' fees and all other liabilities and expenses of any kind from any source which may arise out of the performance of this Agreement, caused by the negligent act or failure to act of the Contractor, its officers, employees, servants, subcontractors or agents, or if caused by the actions of any client of the Contractor resulting in injury or damage to persons or property during the time when the Contractor or any officer, agent, employee, servant or subcontractor thereof has or is performing services pursuant to this Agreement. In the event that any action, suit or proceeding related to the services performed by the Contractor or any officer, agent, employee, servant or subcontractor under this Agreement is brought against the Contractor, the Contractor shall, as soon as practicable but no later than two (2) days after it receives notice thereof, notify the legal counsel of the Department and the Risk Management Division of the New Mexico General Services Department by certified mail

20. OTHER PROVISIONS:

This Agreement is contingent upon Contractor's compliance with the 2014/2015 Online Application and the 2014/2015 Request for Payment Form. By signing this Agreement, the Contractor acknowledges that it has received a copy of the 2014/2015 Proposal Guidelines and the 2014/2015 Request for Payment form.

21. NOTICES:

Any notice required to be given to either party by this Agreement shall be in writing and shall be delivered in person, by courier service or by electronic mail, facsimile, U.S. mail, either first class or certified, return receipt requested, postage prepaid, as follows:

To the Department:

New Mexico Tourism Department
Audrey Herrera-Castillo
491 Old Santa Fe Trail
Santa Fe, NM 87501
505-412-1183
audrey.herrera-castillo@state.nm.us

To the Contractor:

Town of Taos
Rick Bellis
400 Camino de la Placita
Taos, New Mexico 87571
(575) 751-2000
rbellis@taosgov.com

22. AUTHORITY:

The person signing below for the Contractor has the authority to bind the Contractor without further resolution or authorization by Contractor's organization.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date of execution by the State of New Mexico.

CONTRACTOR

By: *Richard P. Bellis*
Date: *11/5/14*

Title: *Town Manager*

STATE OF NEW MEXICO

New Mexico Tourism Department

By:

Date:

NEW MEXICO TAXATION & REVENUE DEPARTMENT

The records of the New Mexico Taxation and Revenue Department reflect that the Contractor is registered with the Taxation and Revenue Department to pay gross receipts and compensating taxes, if applicable.

ID: 01-710103-004

By:

Date:



January 13, 2015

Title:

Other Matters

Summary:

Background:

Staff Recommendation:

Recommend Approval/Disapproval:

Recommend Disapproval

Attachments:

[Click to download](#)

No Attachments Available



January 13, 2015

Title:

Other Matters

Summary:

Background:

Staff Recommendation:

Recommend Approval/Disapproval:

Recommend Approval

Attachments:

[Click to download](#)

No Attachments Available



January 13, 2015

Title:

Resolution 15-01 - Open Meetings Resolution

Summary:

Consideration, discussion and possible approval of Resolution 15-01; Open Meetings Resolution. This resolution establishes the schedule of Regular Town Council Meetings and constitutes reasonable notice of such meetings.

Background:

Staff Recommendation:

Recommend Approval/Disapproval:

Recommend Approval

Attachments:

Click to download

📎 [Resolutin](#)



Resolution 15-01
OPEN MEETINGS RESOLUTION

WHEREAS, Section 10-15-1(B) of the New Mexico Open Meetings Act, NMSA 1978 Section 10-15-1 et seq., states that, except as may be otherwise provided in the constitution or the provisions of the Open Meetings Act, all meetings of a quorum of members of any board, commission, administrative adjudicatory body, or other policymaking body of any state agency or any agency or authority of a municipality (including its Governing Body), held for the purpose of formulating public policy, discussing public business, or taking any action within the authority of, or the delegated authority of, such body, are declared to be public meetings open to the public at all times; and

WHEREAS, pursuant to Section 10-15-1(D) of the Open Meetings Act, any meetings of a quorum of such a public body at which the discussion or adoption of any proposed resolution, rule, regulation, ordinance or formal action occurs, and any closed meeting, shall be held only after reasonable notice to the public; and

WHEREAS, Section 10-15-1(D) of the Open Meetings Act requires the Governing Body of Town of Taos, its Town Council, to determine annually what constitutes reasonable notice of its public meetings;

NOW, THEREFORE, BE IT RESOLVED that:

1. The Regular Meetings of the Town Council are scheduled as follows:

On the second and fourth Tuesday of each month at 1:00 p.m. at the Town Council Chambers, Coronado Hall, 120 Civic Plaza, Taos, New Mexico.

2. In the event that the date, time or place of a scheduled Regular Meeting is to be changed or the meeting cancelled, notice thereof shall be given in accordance with Paragraph 8.B, below.
3. Special meetings of the Town Council may be called by the Mayor or by request of a majority of the Town Council upon seventy-two hour notice to the Mayor, members of the Town Council and the public. Special meetings shall be held at the date, time and place set forth in the notice of the special meeting.
4. Emergency meetings of the Town Council may be called by the Mayor or by request of a majority of the Town Council under unforeseeable circumstances which require immediate action by the Town to protect the health, safety and/or property of the Town or persons within the Town, or which require immediate action by the Town to prevent substantial

financial loss to the Town. Emergency meetings may be called upon twenty-four (24) hours notice to the members of the Town Council, unless threat of personal injury, property damage or financial loss requires less notice. Said meetings shall be held at the date, time and place set forth in the call of said emergency meeting.

5. Meetings of boards, committees, commissions, agencies or other policy-making advisory bodies of the Town of Taos shall establish their own individual meeting schedule and publish notice in accordance with this resolution to the extent required by the Open Meetings Act.
6. In the event that a quorum of the Governing Body is physically present at the location of the Town Council Meeting, a member of the Governing Body may participate in a meeting of the Town Council by means of a conference telephone or other similar communications equipment when it is otherwise difficult or impossible for the member to attend the meeting in person, provided that each member participating by conference telephone can be identified when speaking, all participants are able to hear each other at the same time and members of the public attending the meeting are able to hear any member of the public body who speaks during the meeting.
7. Reasonable notice of meetings is hereby declared to exist when:
 - A. Notice of the Schedule of Regular Meetings and stated in this Resolution is published in the Taos News, a newspaper of general circulation in the Town and County of Taos; and
 - B. Notices of each Regular and Special Meeting shall also be provided by delivery, telephone, fax or e-mail to local newspaper, radio or television media (that have made a written request for notice of public meetings), and by posting notice of the meeting on the glass-enclosed bulletin board by the front door of Town Hall, in the Town Clerk's office, and on the Town's website (www.taosgov.com) seventy-two hours before the regular or special meeting; and
 - C. Notices of Emergency Meetings as defined in Section 10-1-15-1(F) of the Open Meetings Act shall be provided by delivery, telephone, fax or e-mail to local newspaper, radio or television media (that have made a written request for notice of public meetings), and by posting notice of the meeting on the Town's website (www.taosgov.com) and at Town Hall twenty-four hours prior to the Emergency Meeting, or with as much time as practical in advance of the Emergency Meeting; and
 - D. In addition to the local media, notice shall also be provided to any licensed media (newspaper, radio or television) that has made a written request for notice of public meetings; and
 - E. The proposed agenda of a meeting shall be posted and available at Town Hall and on the Town's website (www.taosgov.com) seventy-two hours prior to a regular or special meeting. For Emergency Meetings the proposed agenda shall be posted and available at Town Hall twenty-four hours prior to the emergency meeting, or with as much time as practical in advance of the Emergency Meeting. An agenda

may be combined with a notice of meeting in a single document. An agenda may be amended at any time before or during the meeting. Any amended agenda that is amended prior to a meeting shall be posted and available at Town Hall. Except for emergency matters, the Council shall take action only on items appearing on the agenda (or amended agenda) posted and available seventy-two hours in advance of the meeting. Copies of the agenda shall be available within the time periods set forth above at the Town Clerk's office and also shall be available at the meeting.

8. Individuals with a disability who are in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting must contact the Town Clerk at least one week prior to the meeting or as soon as possible. Public documents, including the agendas and minutes, can be provided to individuals with disabilities upon proper request. Please contact the Town Clerk at (575) 751-2005 if you have questions or require additional information.
9. A meeting or a portion of a meeting may be closed to the public only if the subject matter of such discussion is exempted from the open meeting requirements under Section 10-15-1(H) of the Open Meetings Act.
 - A. If any meeting is closed during an open meeting, such closure shall be approved by a majority vote of a quorum of the Council or other policymaking body, taken during the open meeting. The authority for the closure and the subject(s) to be discussed shall be stated with reasonable specificity in the motion for closure and the vote on closure of each individual member shall be recorded in the minutes. Only those subjects specified in the motion may be discussed in a closed meeting.
 - B. If the decision to hold a closed meeting is made when the Council or other body is not in an open meeting, the closed meeting shall not be held until reasonable public notice, appropriate under the circumstances and stating the specific provision of law authorizing the closed meeting and the subject(s) to be discussed, is given to the members and the general public.
 - C. Following completion of any closed meeting, the minutes of the open meeting that was closed, or the minutes of the next open meeting if the closed meeting was separately scheduled, shall state whether the matters discussed in the closed meeting were limited only to those specified in the motion or notice for closure.
 - D. Except as otherwise allowed under Section 10-15-1(H), any action taken as a result of discussion in a closed meeting shall be made by vote in an open public meeting.
10. **Meeting Minutes.** The Town Council shall keep written minutes of all its meetings. The minutes shall include at a minimum the date, time and place of the meeting, the names of members in attendance and those absent, the substance of the proposals considered and a record of any decisions and votes taken that show how each member voted. All minutes are open to public inspection. Draft minutes shall be prepared within ten working days after the meeting and shall be approved, amended or disapproved at the next meeting where a quorum is present. Minutes shall not become official until

approved by the Town Council. The Town Clerk shall also maintain audio and audio-visual recordings of open Town Council meetings, which shall constitute true records of the meetings and shall be available for public inspection.

PASSED, ADOPTED AND APPROVED THIS 13th DAY OF JANUARY, 2015.

Mayor Pro Tem Andrew T. Gonzales _____
Councilmember Judith Y. Cantu _____
Councilmember George "Fritz" Hahn _____
Councilmember Frederick A. Peralta _____

TOWN OF TAOS

Daniel R. Barrone, Mayor

ATTEST:

Renee Lucero, Town Clerk

APPROVED AS TO FORM:



Floyd W. Lopez, Town Attorney



January 13, 2015

Title:

Other Matters

Summary:

Background:

Staff Recommendation:

Recommend Approval/Disapproval:

Recommend Disapproval

Attachments:

[Click to download](#)

No Attachments Available



January 13, 2015

Title:

Other Matters

Summary:

Background:

Staff Recommendation:

Recommend Approval/Disapproval:

Recommend Disapproval

Attachments:

[Click to download](#)

No Attachments Available



January 13, 2015

Title:

Pending Litigation

Summary:

(Executive and Public Session Informational Items/ Action Items) Discussion, consideration and decision of two matters regarding pending and/or threatened litigation. This item may be discussed in closed session under Open Meeting Act exemption 10-15-1(H)(7), which allows for discussion of pending or threatened litigation.

Background:

Staff Recommendation:

Recommend Approval/Disapproval:

Recommend Approval

Attachments:

[Click to download](#)

No Attachments Available



January 13, 2015

Title:

Water Rights

Summary:

(Executive and Public Session Informational Items/ Action Items) Discussion, consideration and decision of three matters regarding the purchase of water rights. This item may be discussed in closed session under Open Meetings Act exemption 10-15-1 (H)(8), which allows for discussion of purchase, acquisition or disposal of water rights.

Background:

Staff Recommendation:

Recommend Approval/Disapproval:

Recommend Approval

Attachments:

[Click to download](#)

No Attachments Available