



AGENDA
February 9, 2010
Regular Meeting
Town Council Chambers - 120 Civic Plaza Drive
1:30 PM

1. CALL TO ORDER BY THE HONORABLE MAYOR DARREN M. CORDOVA

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF AGENDA

5. APPROVAL OF MINUTES

A. January 12, 2010 Regular Town Council Meeting Minutes

B. January 19, 2010 State of the Town Meeting Minutes

6. AWARDS AND RECOGNITIONS

A. Loretta Trujillo, Human Resources Director

New Hires (January 2010)

Carol Anglada-Voting Clerk; Temporary employee effective 01/25/2010

Dianna Reed-Lifeguard; Temporary employee effective 01/28/2010

B. Loretta Trujillo, Human Resources Director

Promotions/Appointments/Re-assignments

Wilfred Garcia-Reassignment from Public Works Foreman to Public Works Superintendent effective 01/01/2010

Leo Valencia-Transit Operator from temporary status to part-time status effective 01/09/2010

C. Presentation of Certificate

Mayor Cordova will present a Certificate of Recognition to Patrick Doyle for his work on enabling audio streaming of the Town Council Meetings.

7. CITIZENS FORUM

A. Presentation from Stray Hearts Animal Shelter

Joan Duncan and Mike Petree will inform the Mayor and Council about Spay Day, February 23, 2010.

8. PUBLIC HEARINGS

A. Matthew Spriggs, Community Economic Development Director

Consideration of Ordinance 10-01 amending the Dos Arroyos PUD.

This item was continued from the January 12, 2010 Town Council Meeting; however, due to the complexity of the documents required for this action, staff is recommending this item be continued until the February 23, 2010 meeting of the Town Council.

9. MATTERS FROM STAFF

A. Amos Torres, Public Utilities Director

Consideration and approval of Resolution 10-05; Waiver to contract with Jireh Electric. Jireh Electric (Anthony Perez) is related to Town of Taos employee Cyndee Perez.

B. Amos Torres, Public Utilities Director

Consideration and approval to purchase a replacement set of bandscreen panels for the bandscreen located at the Wastewater Treatment Plant from JWC Environmental. The panels are to replace the 3mm panels with 2mm panels in order to meet the requirements of the new membranes that are to be purchased. JWC is the supplier of the existing bandscreen and is the sole source provider for the replacement panels. The amount is \$43,294 plus GRT if applicable.

C. Marietta Fambro, Finance Director

Review and approval of Financial Audit Report for the Town of Taos - June 30, 2009 Fiscal Year prepared by Accounting & Consulting Group, LLP.

D. Marietta Fambro, Finance Director

Update on Lodger's Tax Agreed Upon Procedures for fiscal years ending June 30, 2008 and June 30, 2009.

E. Marietta Fambro, Finance Director

Approval of Resolution No. 10-08; Requesting a temporary transfer of capital project funds to cover the expenditures of the Pediatric Clinic project until the sale of Severance Tax Bonds is completed by the State of New Mexico for this project. The amount of \$623,105 will be temporarily transferred from the following projects: 1) Public Works Maintenance Facility - \$94,743, 2) Architectural Services Library - \$407,000; and 3) Tennis Court Improvements - \$121,362.

F. Marietta Fambro, Finance Director

Approval of Resolution 10-09; Budget Adjustment Request: **1) Capital Improvements Fund (51)** - Decrease expenditures from Library

Operating System project which was completed and under budget in the amount of \$50,000 and increase interfund transfer out to cover for additional Marketing & Advertising expense. **2) Lodger's Tax Promotional Fund (24)** Increase interfund transfer in and Marketing & Advertising expense in the amount of \$50,000.

10. MATTERS FROM THE MAYOR AND COUNCIL/YOUTH COUNCILMEMBER

11. ADJOURNMENT

APPROVED:

Darren M. Cordova Mayor

- *To request details on an agenda item please contact the Town Clerk at 400 Camino de la Placita, Taos New Mexico, 87571 (575) 751-2005.*
- *If you are an individual with a disability who is in need of aid or service to attend and/or participate in a meeting of the Town of Taos Council, please contact the office of the Town Clerk at 400 Camino de la Placita, Taos New Mexico, 87571 (575) 751-2005 at least 24 hours in advance.*
- *For copies of this agenda please pick-up at Town Hall.*



February 9, 2010

Title:

January 12, 2010 Regular Town Council Meeting Minutes

Summary:

Background:

Attachments:

Click to download

No Attachments Available

APPROVALS:

Date/Time:	Approval:	Department:
1/29/2010 4:34 PM	Approved	Town Clerk



February 9, 2010

Title:

January 19, 2010 State of the Town Meeting Minutes

Summary:

Background:

Attachments:

Click to download

📄 [January 19, 2010 Minutes](#)

APPROVALS:

Date/Time:

1/29/2010 4:30 PM

Approval:

Approved

Department:

Town Clerk

**STATE OF THE TOWN
Taos Town Council
Rio Grande Hall
121 Civic Plaza Drive
Taos, New Mexico 87571
Tuesday, January 19, 2010
5:30 p.m.**

MINUTES

1. CALL TO ORDER: The State of the Town Meeting was called to order by the Honorable Mayor Darren M. Cordova at 5:44 p.m.

2. ROLL CALL: Ms. Renee Lucero, Town Clerk, called roll and a quorum was present.

Those present were:

Mayor	Darren M. Cordova
Mayor Pro Tem	Rudy C. Abeyta
Councilmember	A. Eugene Sanchez
Councilmember	Amy J. Quintana
Councilmember	Michael A. Silva

Also present were:

Town Manager	Daniel Miera
Asst. Town Manager	Abigail Adame
Town Attorney	Allen Ferguson
Town Clerk	Renee Lucero

Absent was:

Youth Councilmember Feliz Vigil

3. PLEDGE OF ALLEGIANCE: Councilmember Silva led the audience in the pledge of allegiance.

4. APPROVAL OF AGENDA: Mayor Pro Tem Abeyta made a motion to approve the Agenda as presented. Councilmember Silva seconded the motion. The motion carried unanimously.

5. AWARDS AND RECOGNITIONS:

A. Presentation of Certificates of Appreciation to the Planning & Zoning Commission members in appreciation of their dedication to the community.

State of the Town Minutes

January 19, 2010

1 Mayor Cordova, with the assistance of Councilmembers Sanchez and Quintana,
2 presented Certificates of Appreciate to the following Planning & Zoning
3 Commission Members:

4
5 Jim Thompson
6 Douglas Patterson
7 Ted Dimond
8 Justin Lea
9 Pavel Lukes
10 Anthony Perez
11 Mario Suazo
12 Oscar Palacios
13 Fred Robbins
14

15 **B. Presentation of Certificates of Appreciation to the Taos Volunteer Firefighters in**
16 **appreciation of their dedication to the community.**

17
18 Mayor Cordova, with the assistance of Mayor Pro Tem Abeyta and
19 Councilmember Silva, presented Certificates of Appreciation to the Taos
20 Volunteer Firefighters:

21
22 **Fire Command**

23 Fire Chief- Jim Fambro*
24 Deputy Chief/Rescue Captain- Leroy Gonzales*
25 Asst. Chief- Weldon Driskell*
26 Asst. Chief- Gerard Martinez*
27 Fire Marshal/Admin. Chief- Eric Montoya
28

29 Sr. Captain/Dept. Attorney- Cliff Johnson*
30 Sr. Captain/ TVFD Vice President- Danny Ruiz*
31 Captain/Board member- Paul Jaramillo
32 Captain/TVFD President- Edward Joseph Abeyta
33 Lieutenant/ Board member- Rodney Vigil*
34

35 **Active Life Fire Fighters**

36 David Chacon
37 Andrew Alaniz
38 Laurence "Grandpa" Chase
39

40 **Fire Fighters**

41 Board member- Everett Romero
42 Fire Fighter- Erik Oiesen-Vreeke
43 Rescue Lieutenant/TVFD Treasurer- Brian Levine
44 Safety Officer/TVFD Secretary- Chris Crain
45 Personal Equipment Manager/FF- Bobby Lucero
46 Fire Fighter Mat Hollingshead

State of the Town Minutes

January 19, 2010

Medical Rescue Lieutenant- Joaquin Gonzales
Inspector of Equipment/TVFD Sgt. at Arms- Robert Coss
Fire Fighter-Joaquin Cantu
Fire Fighter- Corwin Vigil

Trainees

Marcos Tafoya
Anthony “Dollar” Martinez
James Mondragon
Derek Sharp
Richard Quintana
Russel Payton

* Denotes active life members

6. MATTERS FROM THE MAYOR AND COUNCIL**A. Approval of Resolution 10-01; Open Meetings Resolution**

Councilmember Quintana made a motion to approve Resolution 10-01 as presented. **Councilmember Silva** seconded the motion. The motion was approved by an affirmative vote. Those voting **AYE** were: **Mayor Pro Tem Abeyta and Councilmembers: Sanchez, Quintana and Silva.**

7. STATE OF THE TOWN ADDRESS

Mayor Cordova thanked the constituents for attending the State of the Town Meeting and acknowledged the dignitaries present in the audience. He continued to deliver his State of the Town Address and stated despite the downturn in the economy, the Town’s budget balance remains in the positive. He emphasized that through budget cuts and exemplary budget practices, the Town has not laid off any employees. He also stated education is a top priority of the Council and is the foundation of economic development.

Mayor Cordova reviewed each department’s accomplishments and thanked the Department Heads and staff for their continued hard work and dedication. He stated he and each Councilmember are available at all times by cell phone and they pledge to continue to operate under a transparent and open government.

8. ADJOURNMENT: A motion was made by **Councilmember Silva** and seconded by **Councilmember Quintana** to adjourn the meeting. The motion carried unanimously and the meeting adjourned at 6:48 p.m.**APPROVED:**

Darren M. Cordova, Mayor

State of the Town Minutes

January 19, 2010

1
2
3
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ATTEST:

Renee Lucero, Town Clerk

PLEASE NOTE: The Town of Taos records most Town Council Meetings via audio, however, only Regular Town Council Meetings and some Special Town Council Meetings, with controversial issues, are video recorded. Copies are available upon request at the Town Clerk's Office located at 400 Camino de la Placita (575-751-2005) at a fee of \$5.00 for audio recordings and \$25.00 for video recordings.



February 9, 2010

Title:

Loretta Trujillo, Human Resources Director

Summary:

New Hires (January 2010)

Carol Anglada-Voting Clerk; Temporary employee effective 01/25/2010

Dianna Reed-Lifeguard; Temporary employee effective 01/28/2010

Background:

Attachments:

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No Attachments Available

APPROVALS:

Date/Time:	Approval:	Department:
1/29/2010 1:47 PM	Approved	Town Manager
1/29/2010 1:48 PM	Approved	Town Clerk



February 9, 2010

Title:

Loretta Trujillo, Human Resources Director

Summary:

Promotions/Appointments/Re-assignments

Wilfred Garcia-Reassignment from Public Works Foreman to Public Works Superintendent effective 01/01/2010

Leo Valencia-Transit Operator from temporary status to part-time status effective 01/09/2010

Background:

Attachments:

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No Attachments Available

APPROVALS:

Date/Time:	Approval:	Department:
1/29/2010 1:50 PM	Approved	Town Manager
1/29/2010 1:50 PM	Approved	Town Clerk



February 9, 2010

Title:

Presentation of Certificate

Summary:

Mayor Cordova will present a Certificate of Recognition to Patrick Doyle for his work on enabling audio streaming of the Town Council Meetings.

Background:

Mr. Doyle set up the Streamin Audio to allow the Town of Taos to expand the way we communicate with its constituents by being able to connect to the World Wide Web and listen to public meetings as if they were sitting in the audience.

Attachments:

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APPROVALS:

Date/Time:	Approval:	Department:
1/29/2010 1:54 PM	Approved	Town Manager
1/29/2010 1:56 PM	Approved	Town Clerk



February 9, 2010

Title:

Presentation from Stray Hearts Animal Shelter

Summary:

Joan Duncan and Mike Petree will inform the Mayor and Council about Spay Day, February 23, 2010.

Background:

Attachments:

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No Attachments Available

APPROVALS:

Date/Time:	Approval:	Department:
2/3/2010 8:46 AM	Approved	Town Clerk



February 9, 2010

Title:

Matthew Spriggs, Community Economic Development Director

Summary:

Consideration of Ordinance 10-01 amending the Dos Arroyos PUD. ***This item was continued from the January 12, 2010 Town Council Meeting; however, due to the complexity of the documents required for this action, staff is recommending this item be continued until the February 23, 2010 meeting of the Town Council.***

Background:

Attachments:

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APPROVALS:

Date/Time:	Approval:	Department:
1/29/2010 4:12 PM	Approved	Town Manager
1/29/2010 4:13 PM	Approved	Town Clerk



February 9, 2010

Title:

Amos Torres, Public Utilities Director

Summary:

Consideration and approval of Resolution 10-05; Waiver to contract with Jireh Electric. Jireh Electric (Anthony Perez) is related to Town of Taos employee Cyndee Perez.

Background:

Attachments:

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 [resolution](#)

APPROVALS:

Date/Time:	Approval:	Department:
1/29/2010 2:55 PM	Approved	Town Manager
1/29/2010 2:55 PM	Approved	Town Clerk



RESOLUTION NO. 10-05

A RESOLUTION OF THE TOWN OF TAOS, WAIVER OF EMPLOYEE OR IMMEDIATE FAMILY MEMBER CONTRACTING WITH THE TOWN OF TAOS

WHEREAS, NMSA 1978, Section 13-1-190, makes it unlawful for a public employee to participate directly or indirectly in a procurement when the employee knows that the employee or any member of his/her immediate family has a financial interest in seeking or obtaining a contract; and

WHEREAS, NMSA 1978, Section 13-1-193, makes it unlawful for a public employee who participates directly or indirectly in the procurement process to become or to be the employee of any person or business contracting with the government body by whom he/she is employed; and

WHEREAS, pursuant to NMSA 1978, Section 13-1-194, the Town may waive restrictions set forth in the above Sections by publicly disclosing the contemporaneous employment and/or financial interest of an employee or their immediate family member when the procurement can be conducted and the contract can be performed without actual or apparent bias or favoritism, and participation by the employee or immediate family member is in the best interest of the Town; and

WHEREAS, the Town is proposing to contract with Anthony R. Perez dba Jireh Electric, related by marriage to Cyndee Perez, an employee of the Town.

NOW, THEREFORE, BE IT RESOLVED, by the Town Council of the Town of Taos:

The Town hereby waives Section 13-1-190 and 13-1-193 as they may relate to Anthony R. Perez dba Jireh Electric and to Cyndee Perez, a Town employee by allowing Anthony R. Perez to contract with the Town of Taos as long as the Town complies with the Procurement Code in all applicable areas and the Town gives no apparent or actual bias or favoritism.

BE IT FURTHER RESOLVED that the Town Council through adoption of this Resolution is publicly disclosing the contemporaneous employment and/or financial interest and relationship of an employee or his immediate family member in contracting with the Town of Taos;

It is in the best interest of the Town of Taos to contract with Anthony R. Perez dba Jireh Electric to perform certain electrical services for the Town of Taos.

PASSED, RESOLVED and APPROVED this _____ day of _____, 2010 at the Regular Meeting of the Town of Taos Council.

Darren M Cordova, Mayor

ATTESTED:

Renee Lucero, Town Clerk

APPROVED AS TO FORM:

Allen R. Ferguson, Jr., Town Attorney



February 9, 2010

Title:

Amos Torres, Public Utilities Director

Summary:

Consideration and approval to purchase a replacement set of bandscreen panels for the bandscreen located at the Wastewater Treatment Plant from JWC Environmental. The panels are to replace the 3mm panels with 2mm panels in order to meet the requirements of the new membranes that are to be purchased. JWC is the supplier of the existing bandscreen and is the sole source provider for the replacement panels. The amount is \$43,294 plus GRT if applicable.

Background:

The panels will be purchased using the Water Trust Board funding already approved. Pricing on this panels is set to increase in the near future.

Attachments:

Click to download

[goute](#)

[sole soure letter](#)

APPROVALS:

Date/Time:	Approval:	Department:
2/2/2010 10:20 AM	Approved	Town Manager
2/2/2010 10:20 AM	Approved	Town Clerk



JWC Environmental
 Western Service Center
 2600 South Garnsey Street
 Santa Ana, CA 92707
 Phone: (949) 833-3888
 (800) 331-2277
 Fax: (714) 751-1913

Customer:
 Aqua Engineering
 For: Taos Water Reclamation Facility

Quote Date: 12/16/2009
Quote: QS12106
Terms: Net 30 Days
Pricing: Valid 60 Days
Freight Terms: FOB Santa Ana, CA

Contact Name: Justin R. Logan
Main Phone: 801-299-1327
Direct Line: 801-683-3723
Fax: 801-299-0153
Email: justinl@aquaeng.com

Page 1 of 1

Item #	Description	Qty	Unit Price	Extended Price	Delivery
1	Monster Band Screen MBS SN: 101855-1-1 MBS SN: 101855-1-2 A complete set of new 2mm panels as a direct replacement for the existing style (the TSE, curved panel), and to upgrade the inter-panel seals. All necessary hardware is included	2	\$21,022.00	\$42,044.00	4 to 5 Weeks ARO
2	Freight and Handling Estimate - One Way	1	\$1,250.00	\$1,250.00	
Total				\$43,294.00	

Notes:

1. Price **does not** include tax(if applicable), removal or installation of the panels.
2. The freight and handling quoted is an estimate, actual freight will be billed at JWC Environmental's discounted rate.
3. JWCE's standard one year warranty is included.

By: JWC Environmental
 Michael Wolf
 Product Support Lead
 Phone: 714-428-4747
 Fax: 714-751-1913
michaelw@jwce.com

Finance Department
Purchasing Agent

Memo

To: Tina Torres, Purchasing Agent
From: Amos Torres, Public Utilities Director
Date: 2/2/2010
Re: Sole Source Determination – JWC Environmental

Pursuant to Section 13-1-126 NMSA 1978 as amended provides that a central purchasing office may award a contract without competitive sealed proposals when a determination has been made on a good-faith review of available sources that there is only one source for the required services.

JWC Environmental is the provider of the existing Headworks band screens located at the Taos Regional Wastewater Treatment Facility. We will be replacing the 3mm panels with 2mm panels to comply with the requirements of the new Membrane Bio- Reactor upgrades to the Wastewater Treatment Plant. JWC is the regional vendor in the area for the band screen and all replacement or repair components to this bandscreen. It would not be in the best interest of the Town of Taos to replace this bandscreens with another product, because this would involve major changes to the structure and a very significant cost.

As a result of this review, I have concluded that this is indeed a sole source provider.

The Town may proceed with entering into a contract with JWC Environmental without the need for competitive sealed bids or proposals.

Council Approved:

I have determined that the purchase from JWC Environmental will be listed as a sole source provider for the above listed purchase of services.

Central Purchasing Officer

Tina Torres



February 9, 2010

Title:

Marietta Fambro, Finance Director

Summary:

Review and approval of Financial Audit Report for the Town of Taos - June 30, 2009 Fiscal Year prepared by Accounting & Consulting Group, LLP.

Background:

As required the above audit shall be presented by the agency to a quorum of the agency's governing authority at a public meeting, for approval, per Section 2.2.2.10.J. (3)(d) NMAC, Requirements for Contracting and Conducting Audits of Agencies. The report is available for review at the Town of Taos - Finance Department.

Attachments:

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[State Auditor Approval](#)

APPROVALS:

Date/Time:	Approval:	Department:
1/29/2010 1:51 PM	Approved	Town Clerk



State of New Mexico
OFFICE OF THE STATE AUDITOR

Hector H. Balderas
State Auditor

Carla C. Martinez
Deputy State Auditor

January 14, 2010

SAO Ref. No. 6170

The Honorable Darren Cordova, Mayor
Town of Taos
400 Camino de la Placita
Taos, NM 87571-6071

SUBJECT: Audit Report—Town of Taos—2008-2009 Fiscal Year—Prepared by Accounting & Consulting Group, LLP

The audit report for your agency was received by the Office of the State Auditor (Office) on November 30, 2009. The State Auditor's review of the audit report required by Section 12-6-14 (D) NMSA 1978 and 2.2.2.13 NMAC has been completed. This letter is your authorization to make the final payment to the independent public accountant (IPA) who contracted to perform the agency's financial and compliance audit. In accordance with Section 2 of the audit contract, the IPA will deliver the specified number of copies of the audit to the agency.

Per Section 12-6-5 NMSA 1978, the audit report does not become public record until five days after the date of this letter. Once the five day waiting period has passed, the audit report shall be:

- released by the Office of the State Auditor to the Legislative Finance Committee, and the Department of Finance and Administration; and
- presented by your agency to a quorum of the agency's governing authority at a public meeting, for approval, per Section 2.2.2.10.J.(3)(d) NMAC, *Requirements for Contracting and Conducting Audits of Agencies*.

The independent public accountant's findings and comments are included in the audit report on pages 130 - 135. It is ultimately the responsibility of the governing authority of the agency to take corrective action on all findings and comments.

A handwritten signature in black ink, appearing to read "Hector B.", with a stylized flourish at the end.

HECTOR H. BALDERAS
STATE AUDITOR

cc: Legislative Finance Committee
Department of Finance and Administration-
Local Government Division
Accounting & Consulting Group, LLP

2540 Camino Edward Ortiz, Suite A, Santa Fe, New Mexico 87507
Toll Free 1-800-432-55 17
Local (505) 476-3800 • Fax (505) 827-3512
<http://www.osanm.org> • 1-866-OSA-FRAUD



February 9, 2010

Title:

Marietta Fambro, Finance Director

Summary:

Update on Lodger's Tax Agreed Upon Procedures for fiscal years ending June 30, 2008 and June 30, 2009.

Background:

The Finance Department solicited proposals from firms on the State Auditors Office IPA list. One firm out of five which were sent the proposal responded. The Town has entered into a contract with Pattillo, Brown & Hill LLP for the Lodger's Tax Agreed Upon Procedures for fiscal years ending June 30, 2008 and June 30, 2009, contingent on approval from the SAO. Completion is scheduled by April 30, 2010 or before.

Attachments:

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No Attachments Available

APPROVALS:

Date/Time:	Approval:	Department:
2/2/2010 10:14 AM	Approved	Town Clerk



February 9, 2010

Title:

Marietta Fambro, Finance Director

Summary:

Approval of Resolution No. 10-08; Requesting a temporary transfer of capital project funds to cover the expenditures of the Pediatric Clinic project until the sale of Severance Tax Bonds is completed by the State of New Mexico for this project. The amount of \$623,105 will be temporarily transferred from the following projects: 1) Public Works Maintenance Facility - \$94,743, 2) Architectural Services Library - \$407,000; and 3) Tennis Court Improvements - \$121,362.

Background:

The Pediatric Clinic was funded with a \$1,100,000 legislative grant in 2006 from the State of New Mexico. Due to the State's initiative to cover their shortfall, \$800,000 of this \$1.1M was reauthorized from State's General Fund money to Severance Tax Bond money. This amount of \$800,000 is scheduled to sell in the winter bond issuance, which in turn will not be completed until the spring of 2010, therefore not making the funds available to the Town of Taos until late March or early April. In order to continue with the project we are requesting this temporary transfer until this transaction is completed by the State in order for the Town to receive reimbursement for this project.

Attachments:

Click to download

[Resolution 10-08](#)

APPROVALS:

Date/Time:

2/2/2010 10:13 AM

Approval:

Approved

Department:

Town Clerk



**TOWN OF TAOS, NEW MEXICO
RESOLUTION 10-08**

WHEREAS the Town of Taos has adopted its operating budget for the fiscal year ending June 30, 2010, and

WHEREAS the governing body of the Town of Taos, meeting in Regular Session this 9th day of February, 2010 is requesting for a temporary transfer of capital project funds to cover the expenditures of the Pediatric Clinic project until the sale of Severance Tax Bonds is completed by the State of New Mexico for the fiscal year ending June 30, 2010.

NOW, THEREFORE be it resolved that the governing body of the Town of Taos, meeting in Regular Session this 9th day of February, 2010, adopts this request for a temporary transfer of capital project funds to cover the expenditures of the Pediatric Clinic project and respectfully requests approval from the Local Government Division of the Department of Finance and Administration to effect this budget adjustment.

Capital Projects Fund (51)

Expenditures and other Financing Uses:

Capital Outlay – Public Works Maintenance Facility (51-51)	\$ 94,743.00
Architectural Services Library (51-64)	407,000.00
Tennis Court Improvements (51-96)	<u>121,362.00</u>
TOTAL AMOUNT OF TEMPORARY TRANSFER	\$623,105.00

(To adjust the Capital Projects Fund, this resolution is requesting a temporary transfer of capital projects funds to cover the expenditures of the Pediatric Clinic project until the sale of Severance Tax Bonds is completed by the State of New Mexico for a legislative grant which was reauthorized from General Fund money to Severance Tax Bond money.)

PASSED, APPROVED, AND ADOPTED THIS 9th DAY OF FEBRUARY 2010.

Mayor Pro Tem Rudy C. Abeyta _____
Councilmember A. Eugene Sanchez _____
Councilmember Amy J. Quintana _____
Councilmember Michael A. Silva _____

TOWN OF TAOS

Darren M. Cordova, Mayor

ATTEST:

APPROVED AS TO FORM

Renee Lucero, Town Clerk

Allen Ferguson, Jr., Town Attorney

APPROVED:

Department of Finance and Administration

Date:_____

1-29-2010 11:19 AM

T O W N O F T A O S
 FINANCIAL STATEMENT
 FOR THE MONTH ENDING: JANUARY 31ST, 2010

PAGE: 52

51 -CAPITAL PROJECT FUND
 EXPENSES
 51-BUILDING FOR STREETS

ACCOUNT	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	PERC. BUDGET	BUDGET BALANCE	Y-T-D ENCUMBERED	ENCUMBERED BALANCE
<u>OPERATING EXPENSES</u>							
<u>CAPITAL OUTLAY</u>							
51-45002 BUILDING & STRUCTURES	<u>266,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>266,000.00</u>	<u>16,710.42</u>	<u>249,289.58</u>
CATEGORY TOTAL	<u>266,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>266,000.00</u>	<u>16,710.42</u>	<u>249,289.58</u>
DEPARTMENT TOTALS	266,000.00	0.00	0.00	0.00	266,000.00	16,710.42	249,289.58

\$249,289.58
 - 154,546.44 towards CBE Reed/Alexander Application

 \$ 94,743.14 towards Pediatric Temp Transfer

1-29-2010 11:19 AM

T O W N O F T A O S

FINANCIAL STATEMENT

PAGE: 65

FOR THE MONTH ENDING: JANUARY 31ST, 2010

51 -CAPITAL PROJECT FUND
EXPENSES
64-ARCHITECTURAL-LIBRARY

ACCOUNT	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	PERC. BUDGET	BUDGET BALANCE	Y-T-D ENCUMBERED	ENCUMBERED BALANCE
<u>CAPITAL OUTLAY</u>							
64-45002 BUILDINGS & STRUCTURES	<u>407,482.00</u>	<u>0.00</u>	<u>453.42</u>	<u>0.11</u>	<u>407,028.58</u>	<u>407,028.48</u>	<u>0.10</u>
CATEGORY TOTAL	<u>407,482.00</u>	<u>0.00</u>	<u>453.42</u>	<u>0.11</u>	<u>407,028.58</u>	<u>407,028.48</u>	<u>0.10</u>
DEPARTMENT TOTALS	407,482.00	0.00	453.42	0.11	407,028.58	407,028.48	0.10

Balance of \$ 407,000 to Pediatric Clinic
Suspension letter sent to Hidell & Assoc.

1-29-2010 11:19 AM

T O W N O F T A O S

FINANCIAL STATEMENT

PAGE: 97

FOR THE MONTH ENDING: JANUARY 31ST, 2010

51 -CAPITAL PROJECT FUND
EXPENSES
96-TENNIS COURT IMPROV-K

ACCOUNT	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	PERC. BUDGET	BUDGET BALANCE	Y-T-D ENCUMBERED	ENCUMBERED BALANCE
<u>CAPITAL OUTLAY</u>							
96-45001 LAND-NON DEPRECIABLE	<u>121,362.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>121,362.00</u>	<u>0.00</u>	<u>121,362.00</u>
CATEGORY TOTAL	<u>121,362.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>121,362.00</u>	<u>0.00</u>	<u>121,362.00</u>
DEPARTMENT TOTALS	121,362.00	0.00	0.00	0.00	121,362.00	0.00	121,362.00

Project not started
temp transfer \$ 121,362.00 to Pediatric



February 9, 2010

Title:

Marietta Fambro, Finance Director

Summary:

Approval of Resolution 10-09; Budget Adjustment Request: **1) Capital Improvements Fund (51)** - Decrease expenditures from Library Operating System project which was completed and under budget in the amount of \$50,000 and increase interfund transfer out to cover for additional Marketing & Advertising expense. **2) Lodger's Tax Promotional Fund (24)** Increase interfund transfer in and Marketing & Advertising expense in the amount of \$50,000.

Background:

Town of Taos Policy requires Council approval on all budget transfers that transfer funds between cost categories, (ie. Personal, Operating Expenses and Capital Outlay), interfund transfers, budget increases, projects to projects and new projects

Attachments:

Click to download

 [Resolution 10-09](#)

APPROVALS:

Date/Time:	Approval:	Department:
2/2/2010 10:11 AM	Approved	Town Clerk



**TOWN OF TAOS, NEW MEXICO
RESOLUTION 10-09**

WHEREAS the Town of Taos has adopted its operating budget for the fiscal year ending June 30, 2010, and

WHEREAS the governing body of the Town of Taos, meeting in Regular Session this 9th day of February, 2010, wishes to adjust its operating budget for the fiscal year ending June 30, 2010.

NOW, THEREFORE be it resolved that the governing body of the Town of Taos, meeting in Regular Session this 9th day of February, 2010, adopts this budget adjustment and respectfully requests approval from the Local Government Division of the Department of Finance and Administration to effect this budget adjustment.

Capital Improvements Fund (51)

Expenditures and other Financing Uses:

Interfund Transfer Out	\$ 50,000.00
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Capital Outlay – Library Operating System (51-94)	(\$ 50,000.00)
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(To adjust the Capital Improvements Fund, this budget adjustment will increase interfund transfer out to fund (24) and decrease expenditures for the Library Operating System project, which has been completed and has a remaining balance of \$50,000.)

Lodger's Tax Promotional Fund (24)

Revenues and other Sources:

Interfund Transfer In	\$50,000.00
-----------------------	-------------

Expenditures and other Financing Uses:

Operating Expenses – **Advertising and Marketing (24-17)** \$50,000.00

(To adjust the Lodger's Tax Promotion Fund, this budget adjustment will increase interfund transfer in and increase expenditures to Griffin & Associates for additional Marketing and Advertising services.)

PASSED, APPROVED, AND ADOPTED THIS 9th DAY OF FEBRUARY 2010.

Mayor Pro Tem Rudy C. Abeyta _____
Councilmember A. Eugene Sanchez _____
Councilmember Amy J. Quintana _____
Councilmember Michael A. Silva _____

TOWN OF TAOS

Darren M. Cordova, Mayor

ATTEST:

APPROVED AS TO FORM

Renee Lucero, Town Clerk

Allen Ferguson, Jr., Town Attorney

APPROVED:

Department of Finance and Administration

Date: _____



Town of Taos
BUDGET TRANSFER /ADJUSTMENT REQUEST FORM

Department Name: Executive
 Date Prepared: 02/02/2010
 Fund Affected: Lodger's Promotional Fund (24)
 Capital Projects Fund (51)

FROM (Budget to be Decreased)	TO (Budget to be increased)	AMOUNT	AMOUNT	JUSTIFICATION
Line Item Detail	Line Item Detail			
51-94-45007 Library Operating System	51-00-47101 Interfund Transfer Out	\$ 50,000.00	\$ 50,000.00	Need additional money to cover an amendment to Griffin & Associates Contract. Money to be transferred from the Library Operating System project, which has a remaining balance of \$50,000.00.
24-00-39001 (Increase) Interfund Transfer In	24-17-44005 Advertising/Marketing	\$ 50,000.00	\$ 50,000.00	
TOTAL	TOTAL	\$ 100,000.00	\$ 100,000.00	

☐ Disapproved ☒ Approved

☐ Disapproved ☒ Approved

☐ Disapproved ☒ Approved

DEPARTMENT HEAD SIGNATURE _____ DATE _____
 TOWN MANAGER AND/OR ASSISTANT TOWN MANAGER SIGNATURE _____ DATE _____
 FINANCE DIRECTOR SIGNATURE _____ DATE _____

Council Approval Required.
☒ Yes ☐ No
 Resolution # 10-09
 Date Approved 02/09/2010

ACCOUNTANT SIGNATURE _____ DATE _____

BATCH # _____

2-02-2010 11:49 AM

T O W N O F T A O S

FINANCIAL STATEMENT

PAGE: 1

FOR THE MONTH ENDING: JANUARY 31ST, 2010

51 -CAPITAL PROJECT FUND

EXPENSES

94-OPERATING SYSTEM TM

ACCOUNT	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	PERC. BUDGET	BUDGET BALANCE	Y-T-D ENCUMBERED	ENCUMBERED BALANCE
<u>CAPITAL OUTLAY</u>							
94-45007 COMPUTERS & OFFICE EQUIPME	128,879.00	0.00	78,543.00	60.94	50,336.00	0.00	50,336.00
CATEGORY TOTAL	128,879.00	0.00	78,543.00	60.94	50,336.00	0.00	50,336.00
DEPARTMENT TOTALS	128,879.00	0.00	78,543.00	60.94	50,336.00	0.00	50,336.00
FUND TOTAL EXPENSES	128,879.00	0.00	78,543.00	60.94	50,336.00	0.00	50,336.00
FUND TOTAL PROFIT (LOSS) (128,879.00)	0.00 (78,543.00)	60.94 (50,336.00)	0.00 (50,336.00)

Project completed and has a remaining balance
of \$50,000 available to transfer out to Fund 24.