



**AGENDA**  
**December 3, 2010**  
**Special Meeting**  
**Town Council Chambers**  
**1:30 PM**

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- 1. CALL TO ORDER BY THE HONORABLE MAYOR DARREN M. CORDOVA**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. APPROVAL OF AGENDA**
- 5. CITIZENS FORUM**
- 6. MATTERS FROM STAFF**

**A. Marietta Fambro, Finance Director**

Consideration and approval of Resolution 10-66; Budget Adjustment Request: 1) Water Rights Fund (64) - Decrease Unreserved Fund Balance and increase Interfund Transfer Out to Fund 81 in the amount of \$132,997 to cover a portion of the construction of the Well #9 Rehabilitation project; 2) Utility Construction Fund (81) Increase Interfund Transfer In from Fund 64 and Capital Outlay expenditures for the Well #9 Rehabilitation project (81-80 New) to cover the balance needed for the total construction of this project; 3) Airport Improvement Fund (52) - Decrease unreserved fund balance in the amount of \$500, increase revenues in the amount of \$4,497 from NM DOT Aviation Division grant and increase expenditures in the amount of \$4,997 (\$4,497 Grant - \$500 Town Match) to purchase airport consumable maintenance items.

**7. MATTERS FROM THE MAYOR AND COUNCIL/YOUTH COUNCILMEMBER**

**A. Executive Session**

The Council will adjourn to go into Executive Session to discuss limited personnel matters regarding the Town Manager pursuant to NMSA

1978 10-15-1-H.2.

B. Town Manager's Employment Agreement

Possible action regarding the terms of the Town Manager's employment agreement.

**8. ADJOURNMENT**

**APPROVED:**

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**Darren M. Cordova, Mayor**

**ATTEST:**

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**Renee Lucero, Town Clerk**

- *To request details on an agenda item please contact the Town Clerk at 400 Camino de la Placita, Taos New Mexico, 87571 (575) 751-2005.*
- *If you are an individual with a disability who is in need of aid or service to attend and/or participate in a meeting of the Town of Taos Council, please contact the office of the Town Clerk at 400 Camino de la Placita, Taos New Mexico, 87571 (575) 751-2005 at least 24 hours in advance.*
- *For copies of this agenda please pick-up at Town Hall.*



**December 3, 2010**

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**Title:**

Marietta Fambro, Finance Director

**Summary:**

Consideration and approval of Resolution 10-66; Budget Adjustment Request: 1) Water Rights Fund (64) - Decrease Unreserved Fund Balance and increase Interfund Transfer Out to Fund 81 in the amount of \$132,997 to cover a portion of the construction of the Well #9 Rehabilitation project; 2) Utility Construction Fund (81) Increase Interfund Transfer In from Fund 64 and Capital Outlay expenditures for the Well #9 Rehabilitation project (81-80 New) to cover the balance needed for the total construction of this project; 3) Airport Improvement Fund (52) - Decrease unreserved fund balance in the amount of \$500, increase revenues in the amount of \$4,497 from NM DOT Aviation Division grant and increase expenditures in the amount of \$4,997 (\$4,497 Grant - \$500 Town Match) to purchase airport consumable maintenance items.

**Background:**

**Attachments:**

Click to download

 [Resolution](#)

 [Backup](#)

**APPROVALS:**

Date/Time:

Approval:

Department:

11/29/2010 11:54 AM

Approved

Town Clerk



**TOWN OF TAOS, NEW MEXICO  
RESOLUTION 10-71**

**WHEREAS** the Town of Taos has adopted its operating budget for the fiscal year ending June 30, 2011, and

**WHEREAS** the governing body of the Town of Taos, meeting in Special Session this 3<sup>rd</sup> day of December, 2010 wishes to adjust its operating budget for the fiscal year ending June 30, 2011.

**NOW, THEREFORE** be it resolved that the governing body of the Town of Taos, meeting in Special Session this 3<sup>rd</sup> day of December, 2010, adopts this budget adjustment and respectfully requests approval from the Local Government Division of the Department of Finance and Administration to effect this budget adjustment.

**Facilities Improvement Fund (50)**

**Revenues and Other Sources:**

State of NM – DFA – STB Capital Appropriation	\$ 100,000.00
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**Expenditures and other Financing Uses:**

Operating Expenses & Capital Outlay	\$ 100,000.00
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(To adjust the Facilities Improvement Fund, this budget adjustment will increase revenue and expenditures for the Town of Taos - Taos Center of the Arts to develop broadcast capability and expand their performing and media arts program.)

**Utility Improvements Fund (81)**

**Revenues and Other Sources:**

Interfund Transfer in from Fund 64	\$ 46,800.00
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**Expenditures and other Financing Uses:**

Capital Outlay – Well#9 Rehabilitation Project	\$ 46,800.00
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(To adjust the Utility Improvements Fund, this budget adjustment will increase interfund transfer in and expenditures for the balance needed to complete the Well#9 Rehabilitation project.)

**PASSED, APPROVED, AND ADOPTED THIS 3<sup>rd</sup> DAY OF DECEMBER 2010.**

Mayor Pro Tem Rudy C. Abeyta	_____
Councilmember A. Eugene Sanchez	_____
Councilmember Amy J. Quintana	_____
Councilmember Michael A. Silva	_____

**TOWN OF TAOS**

\_\_\_\_\_  
**Darren M. Cordova, Mayor**

**ATTEST:**

**APPROVED AS TO FORM**

\_\_\_\_\_  
**Renee Lucero, Town Clerk**

\_\_\_\_\_  
**Allen Ferguson, Jr., Town Attorney**

**APPROVED:**

\_\_\_\_\_  
**Department of Finance and Administration**

**Date:** \_\_\_\_\_

Department Name:	Executive/Finance
Date Prepared:	11/24/2010
Funds Affected:	Facilities Improvements Fund (50)

[illegible]

☐ Disapproved ☒ Approved

☐ Disapproved ☒ Approved

☐ Disapproved ☒ Approved

DEPARTMENT HEAD SIGNATURE	DATE	TOWN MANAGER AND/OR ASSISTANT TOWN MANAGER SIGNATURE	DATE	FINANCE DIRECTOR SIGNATURE	DATE
				<i>Maritta J. Fanel</i>	<i>11/24/10</i>

<b>Council Approval Required.</b> <input checked="checked" type="checkbox"/> Yes <input type="checkbox"/> No	<b>Resolution #</b>	<b>10-71</b>
	<b>Date Approved</b>	<b>12/02/2010</b>

ACCOUNTANT SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

**BATCH #**

## ATTACHMENT A

**The Town of Taos/Taos Center of the Arts \$100,000.00:** The Town of Taos is working to develop broadcast capability and expand their performing and media arts programs to include film or media equipment for the use by and in Taos Community Auditorium and the Taos Center of the Arts for the benefit of the citizens of the Town of Taos pursuant to a non-exclusive license to use the equipment entered into between the Town of Taos and the Taos Center of the Arts. The equipment includes:

- A digital satellite system that will allow for national live theater and concert performances to be shown in the auditorium, as well as live interactive town hall meetings, video conferencing, and emergency management situation monitoring;
- Video cameras and HD screens for educational programs;
- Computer workstations; and
- Improved lighting and backstage monitor systems.

This film or media equipment will be used for events such as local and touring theater and dance companies, music groups, storytelling and film festivals, as well as art shows, classes, and demonstrations for the benefit of the citizens of the Town of Taos.

### **Backstage Cinema, Sound and Lighting**

2 QSC RMX 2450 power amplifier	1,200
Presonus 24.4.2 audio console	3,300
Gator GRC 12x10 Rolling console rack	450
HW 24 Channel 100' audio snake	450
4 Shure SM58S switched microphones	440
4 Shure ULXP 124/85 Wireless Lavalier/Hand Held Microphone combo	4,800
5 tri-pod mic stands	115
2 JBL 4642a Sub Woofer speaker	2,600
8 unidirectional mics for assisted listening/ monitoring Shure SM102	1,600
6 Monitor speakers for backstage, booth and lobby	600
CDM 3610 cue-able dual CD player	260
4 JBL EON10 stage audio monitors	2,400
3 radial audio input DI boxes	300
Permanent wiring for onstage monitors and clear-com	700
Cable/connectors	2,000
Kinton 35 MM Film Projector Head	5,000
Buhl Adjustable AV Cart	180
3 Panasonic VIERA 32" Plasma HDTV	1,500
Canon XH-A1s HDV Camcorder	3,700
Canon Camcorder Ceiling Mount	150
Video Distribution Switcher	210
5 ETC D20 Sensor Dimmer Modules	1,700
4 ETC Source Four 5 degree lighting fixture	1,400

4 ETC Source Four 19 degree lighting fixture	1,400
4 ETC Source Four 26 degree lighting fixture	1,400
6 ETC Source Four zoom gobo holder	40
2 ETC Source Four rotating gobo holder	960
8 ETC Source Four Irises	960
Source Four Lamps	400
Times Square Cabaret Spotlight	650
Edirol / Roland V-44SW Video Mixer	7,500
Oppo BDB-83 Blu-ray player	360
100' VGA Cable	90
2 Clear-com SMQ-1 Portable Communications System	450
Craftsman Compressor	175
Hitachi 15 Amp Circular Saw	90
Shop Vac	70
Makita Screw Gun	250
2 PowerStar Electric Tankless water heater	<u>900</u>
	50,750

#### **Front of House**

Protobase/Database e-commerce Server	7,900
3 Dell Latitude Laptop Workstations	2,500
2 MacBook Pro 15" Workstations	8,500
2 Dell 1235cn Color Laser Printer	800
64 GB iPod Touch	500
Panasonic VIERA 58" Plasma HDTV	1,600
Integrated Phone System	4,500
2 Altman Master Ellipse CDM Light	1,200
Popcorn Machine	1,300
GDM-12 True Glass Door Commercial Refrigerator	1,100
Grainger HVAC unit for auditorium	19,000
2 Outdoor Poster Display Case	<u>350</u>
	49,250

Backstage	50,750
Front of House	<u>49,250</u>
Total	100,000



Department Name:	Public Utilities
Date Prepared:	11/24/2010
Funds Affected:	Water Rights Fund (64) Utility Improvements Fund (81)

FROM (Budget to be Decreased)		TO (Budget to be increased)	
Line Item Detail	AMOUNT	Line Item Detail	AMOUNT
64-00-25300 Unreserved Fund Balance	\$ 46,800.00	64-00-47101 Interfund Transfer Out	\$ 46,800.00
81-00-39001 Interfund Transfer In	\$ 46,800.00	81-80-450003 Well #9 (Water Rights)	\$ 46,800.00
TOTAL	\$ 93,600.00	TOTAL	\$ 93,600.00

DEPARTMENT HEAD SIGNATURE	DATE	TOWN MANAGER AND/OR ASSISTANT TOWN MANAGER SIGNATURE	DATE	FINANCE DIRECTOR SIGNATURE	DATE
<input type="checkbox"/> Disapproved <input checked="" type="checkbox"/> Approved		<input type="checkbox"/> Disapproved <input checked="" type="checkbox"/> Approved		Maritza J. Luml <input type="checkbox"/> Disapproved <input checked="" type="checkbox"/> Approved	11/24/10

Council Approval Required.	
<input checked="checked" type="checkbox"/> Yes	Resolution # 10-71
<input type="checkbox"/> No	
Date Approved	12/02/2010

BATCH #	ACCOUNTANT SIGNATURE	DATE
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Revised For BAR - 10-71

BUDGET LINE ITEMS	PROJECT	ORIGINAL BUDGET	SPENT TO DATE PRIOR FY'S	SPENT TO DATE THIS FY	YTD ENCUMBERED	UNENCUMBERED BALANCE
81-74-45003	Taos Water System	\$ 850,000.00	\$ 30,356.77	\$ -	\$ 54,000.00	\$ 443,237.30
			\$ 322,405.93	SMA		
<hr/>						
<b>AWARD AMOUNT</b>	<b>Hydro Resources</b>	<b>Grant</b>	<b>Town Match</b>			
Total Base Amount	\$ 401,277.00	\$ 443,237.30	\$ 179,779.62			
Additive Bid Alternates	\$ 170,967.50					
NMGRT @ 7.125% - Base Bid	\$ 28,590.99					
NMGRT @ 7.125% - Additive Alternates	\$ 12,181.43					
TOTAL CONSTRUCTION AMOUNT	\$ 613,016.92	\$ 443,237.30	\$ 179,779.62			
<b>Unencumbered Amount 81-74</b>	<b>\$ 443,237.30</b>					\$ 443,237.30
	\$ -					
Amount needed to Award Contract	\$ 169,779.62					
Contingencies	\$ 10,000.00					
<b>Amount needed to complete project</b>	<b>\$ 179,779.62</b>					
Transfer in from Water Rights Fund	\$ 132,996.60					
Balance to cover project	\$ 46,783.02					

Backup BAR 10-66

BUDGET LINE ITEMS	PROJECT	ORIGINAL BUDGET	SPENT TO DATE		SPENT TO DATE THIS FY	YTD		UNENCUMBERED BALANCE
			PRIOR FY'S			ENCUMBERED		
81-74-45003	Taos Water System	\$ 850,000.00	\$ 30,356.77	\$	-	\$ 54,000.00	SMA	\$ 443,237.30
		\$	\$ 322,405.93					
<hr/>								
AWARD AMOUNT		Hydro Resources		Grant		Town Match		
Total Base Amount		\$	401,277.00	\$	443,237.30	\$	132,996.60	
Additive Bid Alternates		\$	122,105.00					
NMGRT @ 8.1875% - Base Bid		\$	32,854.55					
NMGRT @ 8.1875% - Additive Alternates		\$	9,997.35					
TOTAL CONSTRUCTION AMOUNT		\$	566,233.90	\$	443,237.30	\$	132,996.60	
<hr/>								
Unencumbered Amount 81-74		\$	443,237.30					\$ 443,237.30
		\$	-					
Amount needed to Award Contract		\$	122,996.60					
Contingencies		\$	10,000.00					
Amount needed to complete project		\$	132,996.60					
Transfer in from Water Rights Fund		\$	132,996.60					
Balance to cover project - All funded		\$	0.00					



**December 3, 2010**

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**Title:**

Executive Session

**Summary:**

The Council will adjourn to go into Executive Session to discuss limited personnel matters regarding the Town Manager pursuant to NMSA 1978 10-15-1-H.2.

**Background:**

**Attachments:**

**Click to download**

No Attachments Available

**APPROVALS:**

Date/Time:	Approval:	Department:
11/29/2010 12:01 PM	Approved	Town Clerk



**December 3, 2010**

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**Title:**

Town Manager's Employment Agreement

**Summary:**

Possible action regarding the terms of the Town Manager's employment agreement.

**Background:**

**Attachments:**

**Click to download**

No Attachments Available

**APPROVALS:**

Date/Time:	Approval:	Department:
11/29/2010 12:04 PM	Approved	Town Clerk