



AGENDA
July 23, 2013
Regular Meeting

Town Council Chambers - 120 Civic Plaza Drive
6:30 PM

- 1. CALL TO ORDER BY THE HONORABLE MAYOR DARREN M. CORDOVA**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. APPROVAL OF AGENDA**
- 5. CITIZENS FORUM - Citizens wishing to speak shall limit their comments to 5 minutes or less at the Mayor's discretion. No action may be taken.**

The items in the Consent Agenda below have been reviewed by the Mayor and the Mayor has placed these items on the Consent Agenda for the purpose of voting on all items with one vote.

6. CONSENT AGENDA

- A. **New Mexico Municipal League Annual Conference Voting Delegate**
Designation and appointment of Mayor Darren Cordova as the Voting Delegate and Mayor Pro Tem Andrew Gonzales as the Alternate at the Annual Business Meeting which is held during the New Mexico Municipal League Annual Conference scheduled from August 27 -30, 2013 in Taos, New Mexico.
- B. **New Kubota Tractor and Implement Purchase**
Consideration and possible approval to purchase a Kubota M108SHDC tractor and 10' rake attachment from Kubota Tractor Corporation in the amount of \$63,828.10 and a Landpride Hydraulic Auger attachment from Mesa Tractor, Inc. in the amount of \$5,425.75 through the Houston-Galveston Area Council (HGAC) Price Agreement for use at Taos Regional Airport. The funding breakdown for

this purchase is as follows: New Mexico Department of Transportation Aviation Division \$62,328.46; Town of Taos \$6,925.39, for a total of \$69,253.85 exclusive of Gross Receipts Tax.

7. MATTERS FROM STAFF

- A. **Update by Holy Cross Hospital**
Peter Hofstetter, Holy Cross Hospital Chief Executive Officer, will provide a PowerPoint Presentation and update on Holy Cross Hospital.
- B. **Renewal of Contract TT-13-49 with Taos Sports Alliance**
Consideration and possible approval of the renewal of Contract TT-13-49 in the amount of \$85,000 inclusive of gross receipts tax with Taos Sport Alliance for the management, programming, and field maintenance of the Taos Eco Park.
- C. **Amendment No. 2 to Contract TT-13-49 with Taos Sports Alliance**
Consideration and possible approval of Amendment No. 2 to Contract TT-13-49 increasing the amount by \$60,000 inclusive of gross receipts tax. This amendment expands the scope of work to include Taos Eco Park ground maintenance outside the field surface area and inside the split rail fence area.
- D. **Resolution 13-36 Budget Adjustment Request - Final**
Consideration and possible approval of Resolution 13-36; Budget Adjustment Request for Fiscal Year End June 30, 2013. This budget adjustment request balances all line items and funds to end of year final expenditure amounts.
- E. **Financial Update**
Presentation of the monthly financial report for the period ending June 30, 2013.
- F. **Resolution 13-37 DFA Financial Fourth Quarter Report**
Consideration and approval of Resolution 13-37 approving the Department of Finance and Administration fourth quarter report year ending June 30, 2013.
- G. **Update Regarding Central Communications**
Update regarding the relocation of Central Communications to the new Emergency Central Communications Center located at 1146 Gusdorf Road.

8. MATTERS FROM THE MAYOR AND COUNCIL/YOUTH COUNCILMEMBER

9. ADJOURNMENT

- *To request details on an agenda item please contact the Town Clerk at 400 Camino de la Placita, Taos New Mexico, 87571 (575) 751-2005.*
- *If you are an individual with a disability who is in need of aid or service to attend and/or participate in a meeting of the Town of Taos Council, please contact the office of the Town*

Clerk at 400 Camino de la Placita, Taos New Mexico, 87571 (575) 751-2005 at least 24 hours in advance.

- *For copies of this agenda please pick-up at Town Hall. You may also view the agenda and the agenda packet at <http://public.taosgov.com/>.*



July 23, 2013

Title:

New Mexico Municipal League Annual Conference Voting Delegate

Summary:

Designation and appointment of Mayor Darren Cordova as the Voting Delegate and Mayor Pro Tem Andrew Gonzales as the Alternate at the Annual Business Meeting which is held during the New Mexico Municipal League Annual Conference scheduled from August 27 -30, 2013 in Taos, New Mexico.

Background:

The New Mexico Municipal League requires the selection of a Voting Delegate and Alternate to be placed on a Council Agenda for action.

The Voting Delegate shall be entitled to one delegate vote in electing officers, deciding municipal policy and voting upon all other questions at the Annual Business Meeting.

Submitted by Renee Lucero, Town Clerk

Attachments:

Click to download

📎 [NMML Memo](#)



MUNICIPAL CLERKS: PLEASE DISTRIBUTE COPIES TO YOUR ENTIRE GOVERNING BODY

TO: MAYORS/ GOVERNING BODY MEMBERS
FROM: William F. Fulginiti, Executive Director
SUBJECT: 2013 ANNUAL CONFERENCE VOTING DELEGATES
DATE: July 11, 2013

The 56th Annual Conference of the NM Municipal League will be held August 27th through the 30th in Taos.

At the Annual Business Meeting on Thursday, August 29th, a President Elect, Vice President, Treasurer and three Directors-at-Large (2-Year Term) will be elected. Also, the *Annual Statement of Municipal Policy* and *Annual Conference Resolutions* will be adopted.

Each member municipality in good standing that is registered and attending the Annual Conference shall be entitled to one delegate vote in electing officers, deciding municipal policy and voting upon all other questions at the Annual Business Meeting. A municipality in good standing means that at least one-half of the municipality's current League annual dues must have been paid prior to or at the Conference. The vote of the municipality is cast by the Voting Delegate (or in her/his absence, the Alternate) who is selected by the governing body of the municipality.

The Annual Business Meeting will be conducted in accordance with Robert's Rules of Order Revised, and the Annual Business Meeting Rules and Procedures, which shall govern the actions and deliberations of the League membership assembled in convention. Enclosed for your information are the *Policy Process Outline and the Annual Business Meeting Rules and Procedures*.

Please place the selection of a Voting Delegate and Alternate on the agenda of your next official governing body meeting. **The Voting Delegate and Alternate must be persons planning to attend the Conference.** Once they are selected, please enter the names and titles of the Voting Delegate and Alternate for your municipality and **return this form to the League Office no later than Friday, August 23, 2013.**

Please note that this is not an official registration form for the Annual Conference for either the Voting Delegate or the Alternate. Delegates must register for the Conference on the form provided in the Conference information you have already received.

Voting Delegates and Alternates must check in with NMML Staff at the Credential's Desk at Conference Registration.

.....

Municipality: _____

Voting Delegate: _____ Title: _____

Alternate: _____ Title: _____

Approved By: _____

PLEASE RETURN BY OR BEFORE AUGUST 23, 2013

Jackie Portillo, Support Services Coordinator
NM Municipal League
P.O. Box 846 - Santa Fe, NM 87504
Fax: 505-984-1392



July 23, 2013

Title:

New Kubota Tractor and Implement Purchase

Summary:

Consideration and possible approval to purchase a Kubota M108SHDC tractor and 10' rake attachment from Kubota Tractor Corporation in the amount of \$63,828.10 and a Landpride Hydraulic Auger attachment from Mesa Tractor, Inc. in the amount of \$5,425.75 through the Houston-Galveston Area Council (HGAC) Price Agreement for use at Taos Regional Airport. The funding breakdown for this purchase is as follows: New Mexico Department of Transportation Aviation Division \$62,328.46; Town of Taos \$6,925.39, for a total of \$69,253.85 exclusive of Gross Receipts Tax.

Background:

The Houston-Galveston Area Council (HGAC) Price Agreement, of which the Town of Taos is a member, provides for a 20% discount off list price through Kubota and Landpride. List price for the tractor and rake is \$77,742.70. List price for the auger attachment is \$6,782.19.

In accordance with Section 6-6-5 NMSA 1978, in addition, section 6-6-6 NMSA 1978 provides that the approved budget will be binding on local officials and governing authorities. Any official or governing authority approving claims or paying warrants in excess of the approved budget or available funds will be liable for such claims and warrants allowed.

Submitted by: John Thompson, Airport Manager

Attachments:

Click to download

- ❏ [Kubota Tractor & Implement Quote](#)
- ❏ [NMDOT Aviation Division Notice to Proceed](#)
- ❏ [Back-up Documentation](#)

KUBOTA TRACTOR CORPORATION		NATIONAL ACCOUNT PRODUCT QUOTATION		GR01-12	
Contract Pricing Worksheet		Quote # HGAC2013-064R			
Purchasing Party:		Town of Tacos		REMIT TO: Kubota Tractor Corporation	
Contact:		Issue PO's to:		ADDRESS: 3401 DEL AMO BLVD	
Phone #:		Kubota Tractor Corp.		CITY: TORRANCE STATE: CA 90503	
Fax #:		3401 Del Amo Blvd		DLR # Mesa Tractor PHONE	
Email:		Torrance, CA. 90503		CONTACT Jed Dixon FAX:	

ORDERING INFORMATION					FOR KUBOTA USE ONLY			
QTY.	Product Code	MODEL CODE	Assembly Fees Apply	UNIT LIST PRICE	% Discount	NATIONAL ACCT. DISCOUNT PRICE	TOTAL LIST PRICE	TOTAL NATIONAL ACCOUNT PRICE
1		M108SHDC	M Series M108SHDC MID-SIZE AG CAB TRACTOR, 4WD, SWING-SHIFT TRANSMISSION*	\$ 59,208.00	20%	\$ 47,366.40	\$ 59,208.00	\$ 47,366.40
1		M9585	FLOW CONTROL VALVE (MOUNTS TO 1ST POSITION SCD VALVE)	\$ 501.00	20%	\$ 400.80	\$ 501.00	\$ 400.80
1		M7658A	2ND POSITION VALVE MOUNTING KIT	\$ 140.00	20%	\$ 112.00	\$ 140.00	\$ 112.00
1		M9587	FLOW CONTROL W/SCD VALVE	\$ 1,041.00	20%	\$ 832.80	\$ 1,041.00	\$ 832.80
1		LA1403	FRONT LOADER PACKAGE	\$ 5,706.00	20%	\$ 4,564.80	\$ 5,706.00	\$ 4,564.80
1		M1430	STANDARD CONTROL VALVE	\$ 1,035.00	20%	\$ 828.00	\$ 1,035.00	\$ 828.00
1		M1886	96" TWO-LEVER QUICK ATTACH BUCKET	\$ 969.00	20%	\$ 775.20	\$ 969.00	\$ 775.20
1		M1429	FRONT GRILLE GUARD	\$ 234.00	20%	\$ 187.20	\$ 234.00	\$ 187.20
1		M9270	AIR RIDE SEAT SUSPENSION UPGRADE KIT	\$ 506.00	20%	\$ 404.80	\$ 506.00	\$ 404.80
1		M7661	REAR WIPER KIT	\$ 233.00	20%	\$ 186.40	\$ 233.00	\$ 186.40
				\$ 69,573.00		\$55,656.40	\$ 69,573.00	\$ 55,656.40
1		007420 10' York Rake		\$ 6,584.70		\$ 6,584.70	\$ 6,584.70	\$ 6,584.70
				\$ 6,584.70		\$6,584.70	\$ 6,584.70	\$ 6,584.70
1		Kubota Standard Inbound Freight		\$ 565.00		\$ 565.00	\$ 565.00	\$ 565.00
1		Factory Assembly Fee		\$ 630.00		\$ 630.00	\$ 630.00	\$ 630.00
1		Dealer Assembly Fee		\$ 140.00		\$ 140.00	\$ 140.00	\$ 140.00
1		Dealer PDI & Delivery Fee		\$ 250.00		\$ 250.00	\$ 250.00	\$ 250.00
				\$ 1,585.00		\$ 1,585.00	\$ 1,585.00	\$ 1,585.00
		Check: Total cost of Unpublished Options (B) cannot exceed 25% of the total of the Base Unit Price plus Published Options (A+B)	For this transaction the percentage is:		12%			
TOTAL= (A+B+C)				\$77,742.70		\$63,828.10	\$77,742.70	\$63,828.10

Pricing Subject to Established Membership & Availability of Product at the Time of Ordering

AUTHORIZED SIGNATURE: X		DATE	
HGAC order processing charge of 1.5% on Section B items is the responsibility of the delivering dealer. Kubota will reimburse HGAC for the entire order processing charge and deduct the amount applicable to Section B from internal Kubota bid discount			\$ 96.77
All orders are subject to the terms and conditions as outlined in the National Purchase Agreement.		Payment Terms = Net 45 Days	
The Standard Kubota Warranty Applies, which does not include pick up or delivery.			
FOR KTC INTERNAL USE-	Quote #: HGAC2013-064R	Quote Date: 4/25/2013	Verified By: TP



Mesa Tractor Inc.
 3826 4th Street, NW
 Albuquerque, NM 87107
 505 344 1631 Office
 505 345 2212 Fax
jed@mesatractor.com

Quotation To:

4/30/2013

Town of Taos Airport

Attn: Eric

ecortez@taosgov.com

QTY	N/U	Model	Description	HGAC Price
1	New	SA35020918	Landpride Hydraulic Auger with hoses, 9" 12" 18"	\$4,775.75
			24" 30" Augers	
			Freight unit	\$650.00
			Eric,	
			To order Please issue PO to: Mesa Tractor Inc	
			Thanks	
			Thanks!	
			Jed Dixon	
			Subtotal	\$5,425.75
			Tax 3.5%	EXEMPT
			TOTAL	\$5,425.75

Quotes good for 30 days

Sales

Service

Parts

Rental



NEW MEXICO DEPARTMENT OF
TRANSPORTATION

NOTICE TO PROCEED

6/21/2013

Town of Taos
Attn: John Thompson
400 Camino De La Placita
Taos, NM 87571

RE: SKX-13-05

To Whom It May Concern:

Please consider this letter as official NOTICE TO PROCEED on the above referenced project between the city and the Aviation Division, which authorizes you to proceed with the scope of the services outlined in this Agreement. This Agreement shall not exceed the amount stated in the grant agreement including applicable gross receipts taxes.

Please sign and return, fax or e-mail to:

NEW MEXICO STATE AVIATION DIVISION
PO BOX 9830
Albuquerque, NM 87119
(505)244-1790 (Fax)

Aviation.Division@state.nm.us

ACCEPTANCE OF NOTICE

Receipt of the above NOTICE TO PROCEED is hereby acknowledged by:

This, the 27 day of June, 2013

By: _____

OSCAR RODRIGUEZ

Printed Name

Susana Martinez
Governor

Tom Church
Cabinet Secretary Designate

Stephen L. Summers
Aviation Director

Commissioners

Page 3

Pete K. Rahn
Chairman
District 3

Dr. Kenneth White
Secretary
District 1

Robert R. Wallach
Commissioner
District 2

Ronald Schmeits
Commissioner
District 4

Butch Mathews
Commissioner
District 5

Jackson Gibson
Commissioner
District 6

DOCUMENTATION REQUIRED FOR PURCHASES-

☐ **STATE USE ACT COMPLIANCE**☐ Minimum of 3 solicitations and or oral/written quotation attached. OR memo required.☐ Contract w/Scope of Service Contract # _____☐ Campaign Disclosure Form Maturity Date: _____☐ W-9 if new vendor Vendor Name Mesa Tractor, Inc.☐ CONTRACTOR LICENSE # _____☐ DOL REGISTRATION # _____

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PLEASE NOTE: Bid Bond, Performance Bonds and Payment Bonds are required for construction projects over \$25000.00

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Under \$5000☐ Best Obtainable Price**\$5000.01-\$10,000**☐ 3 oral/written quotations minimum (Quotation Form, and written quotations attached)**\$10,000.01 - \$30,000**☐ 3- Written quotations on Company letterhead**\$30000.01-\$60,000 COORDINATE THROUGH PROCUREMENT OFFICE-INFORMAL PROCESS**☐ Specs&Plans☐ Sealed Bid (CONSTRUCTION) 3- Sealed written quotes on Company letterhead (Non-Const)**\$10,000 for Surveyors and Landscape Architects****\$60,000 and over ALL other Professional Services, Non-Professional Services and BIDS**

- ☐ Bid/RFP # _____
- ☐ Specs & Plans
- ☐ Needs to be advertised at least 10 days prior to BID/RFP opening
- ☐ Bid Bond, Payment Bond and Performance Bond required (FOR CONSTRUCTION SERVICES)
- ☐ Construction contracts- Require WAGE RATES – Projects OVER \$60,000.00 (Required on projects over \$2,000 when using Federal monies- BOTH STATE WAGE RATES & DAVIS-BACON WAGE RATES)
- ☐ For BID & RFP (Submission must be SEALED)
- ☐ For BID & RFP (SEALED)- needs Council approval- Date Approved _____
- ☐ For RFP (Professional Liability Insurance may be required)
- ☐ For BID -Bidders Qualifications Statement
- ☐ For BID -List of subcontractors (If Applicable-Sub-Contractors Fair Practice Act form)
- ☐ For BID -Winning Contractor(s) requirement to attend Pre-Construction Conference (If Applicable)
- ☐ Bids over \$60,000.00 require proof of registration with the Department of Labor for both GC and Sub-contractors
- ☐ For BIDS & RFP- Change orders/Contract increases over \$25,000 must be approved by Town Council and include a recap cost to date.
- ☐ For BIDS & RFP-Notice regarding kickbacks

REQUESTED BY John Thompson ON 7-1-13

CONTRACT # _____ ISSUED BY _____ ON _____

PROCUREMENT REVIEWED BY Maritta Tamlis ON 7/12/13AVAILABLE BUDGET REVIEWED BY Maritta Tamlis ON 7/12/13**\$70,000 TOTAL BUDGET**

torres 6/24/2013

8:23 AM

w-bid documents/bidding & contract requirements/documentation.....

DSB-2013-020
Page 3

Division Procedure:

The division office may be asked to help determine the appropriate delivering dealer and assist with expediting dealer orders or dealer-to-dealer transfers as necessary.

BuyBoard/HGAC/MAPO/NJPA will be quoted equipment with discounts from suggested list price as shown on the following charts plus standard shipping and handling and PDI/delivery fees. PDI/delivery fees are based on no options on the equipment. Any additional options will result in an increase in PDI/delivery fees. The dealer compensation will be the percentage of invoice price shown plus the PDI and delivery fee and DSI as applicable.

SERIES	PDI & DELIVERY
Tractors	\$250.00
RTV	\$250.00
Construction Equip., SVL	\$250.00

Assembly fees will be paid to the dealer for the installation of implements and optional kits. The assembly fee will vary and be based on the number of implements and optional kits that the dealer installs.

SERIES	MAPO DISCOUNT FROM SUGGESTED LIST	BuyBoard/NJPA/HGAC DISCOUNT FROM SUGGESTED LIST	DEALER COMPENSATION % OF INVOICE	DSI
RTV	17%	17%	10%	DSI as applicable.
T, GR, G	22%	18%	10%	
ZG, ZD, F	22%	20%	10%	
BX, B, L, M	22%	20%	10%	
Loader Landscaper TL/TLB	22%	20%	10%	
K, U	22%	17%	10%	
R	22%	14%	10%	
S	22%	14%	10%	

Dealer compensation discount is subject to change. The compensation percentage is based on machine value and does not include shipping and handling. Dealers will be notified of the actual percentage amount on each delivery acknowledgement.

To Obtain an Official Quote

- Preferred Method
 - Go to Kubota.com and use the configurator to build the unit.
 - Using Kubota.com "Build My Kubota" insures that all kits required are included.
 - Upon completion of "Build My Kubota", save the file to the hard drive, attach the file to an email and send to the following address: nationalaccount_rfq@kubota.com.
 - Please include dealership and customer address and contact information on your email.
- Optional Method
 - If the kubota.com configurator is not used, email the specifications to [nationalaccount_rfq @kubota.com](mailto:nationalaccount_rfq@kubota.com).
 - Please include dealership and customer address and contact information on your email.

Official Quote Generation

- The official quote will be completed and returned to the requesting dealer sales person and/or the customer.
- The standard for completion of the official quote is no more than 24 hours after the request is received.
- If the dealer/customer doesn't receive the official quote in 24 hours, contact Cynthia Bennett (cbennett@kubota.com) or (310) 303-7834 to determine its status.

Dealer Selection and Delivery Procedures:

- BuyBoard/HGAC/MAPO/NJPA may request a specific delivering dealer or one is assigned by KTC. Generally, the Kubota dealer will bring the agency prospect to KTC.
- The Delivery Acknowledgement is sent to the dealer identifying the equipment to be delivered, BuyBoard/HGAC/MAPO/NJPA delivery location, and the allowance for the dealer.
- National Account Sales Department will determine if the dealer will deliver equipment from stock or if a new order is to be entered. When required, National Account Sales will enter such orders and a confirmation will be sent to the delivering dealer.
- The Dealer prepares and delivers the equipment to the BuyBoard/HGAC/MAPO/NJPA.
- BuyBoard/HGAC/MAPO/NJPA acknowledges delivery by signing the Delivery Acknowledgement.

Documents required for invoicing

BuyBoard/HGAC/MAPO/NJPA and issuing Dealer credits:

- National Account Delivery Acknowledgement Form
- KTC Invoices (copy)
- Freight Bills (if not included on invoices)

- Send documents to: Kubota Tractor Corporation

Attn: National Account Sales (Cynthia Bennett)
 3401 Del Amo Boulevard
 Torrance, CA 90503
 Phone: (310) 303-7834
 FAX: (310) 370-3846
cbennett@kubota.com

After Market Support:

- Product information, operational, safety and maintenance training will be provided by the delivering KTC dealer.
- Operator's manuals will be provided with each machine.
- Kubota dealers will provide aftermarket parts and service as required by the end user.
- There are no negotiated discounts on Kubota parts with this Agreement.
- Warranty service will be performed by the delivering dealer.



Bulletin Number: DSB-2013-020
Date: 01/01/2013

SALES BULLETIN

2013 NATIONAL ACCOUNT PURCHASE AGREEMENT PROGRAM BUYBOARD/HGAC/MAPO/NJPA PURCHASING COOPERATIVES

To: All Kubota Dealers
From: Buck Trawick, Director of Marketing
Subject: 2013 National Account With
The BuyBoard National Purchasing Cooperative (BuyBoard)
The Houston - Galveston Area Council of Governments (HGAC)
Multiple Assembly of Procurement Officials (MAPO)
National Joint Powers Alliance (NJPA)

Program Period: January 1, 2013 through December 31, 2013

Eligible Dealers: All Kubota Dealers

Eligible Products: BuyBoard - Grounds and Turf Equipment (Procurement #373-11)
HGAC - Grounds and Turf Equipment (Procurement #GR01-12)
HGAC - Earth Moving & Construction Equipment (Procurement #EM06-11)
MAPO - All Kubota Products
NJPA - All Kubota Products (Procurement #081209)

National Account Profile:

BuyBoard/HGAC/MAPO/NJPA are a "Government to Government" procurement service and are available nationwide with the exception of MAPO which is Colorado only. Governmental and nonprofit entities can source products and services, through BuyBoard/HGAC/MAPO/NJPA using competitively price contracts. All contracts available to members of BuyBoard/HGAC/MAPO/NJPA have been awarded by virtue of a public competitive procurement process compliant with state statutes. For more information about BuyBoard/HGAC/MAPO/NJPA and to identify members by state, visit BuyBoard at www.buyboard.com
HGAC at www.HGACBuy.com
MAPO at www.Coloradomapo.net
NJPA at www.NJPACoop.org

Purchase Agreement:

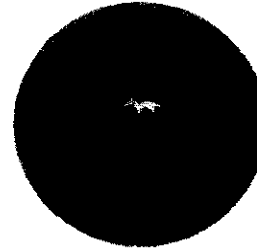
- Effective date of contract approval – 373-11 (6/1/2011 through 5/31/2012).
GR01-12 (1/1/2012 through 12/31/2014)
EM06-11 (6/1/2011 through 6/31/2013)
081209 (9/10/2009 through 9/10/2013)
- BuyBoard/HGAC/MAPO/NJPA will receive discounts from current suggested list price as shown on page 2.
- Shipping and handling and delivery for BuyBoard/NJPA/HGAC are billed in the purchase price and are based on Kubota's shipping and handling rate schedule in effect at the time the official quotation is made.
- BuyBoard/HGAC/MAPO/NJPA will be charged for pre-delivery and assembly as shown in the chart on page 2.
- BuyBoard/HGAC/MAPO/NJPA are responsible for all applicable taxes, if any.

Purchase Procedures:

- Dealers may provide an "unofficial quote" to gauge buying interest or for budget purposes to BuyBoard/HGAC/MAPO/NJPA members.
- Use the discounts from Suggested List Price, plus the PDI fees as shown on page three as well as freight as shown on the Kubota Standard Freight Rate Schedule.
- The National Accounts Department will provide all "official quotes" for BuyBoard/HGAC/MAPO NJPA members to protect dealers from quotation errors.

HGAC Day		KUBOTA TRACTOR CORPORATION				GR01-12		
Contract Pricing Worksheet		NATIONAL ACCOUNT PRODUCT QUOTATION				Quote # HGAC2013-064R		
Purchasing Party:		Town of Taos		REMIT TO:		Kubota Tractor Corporation		
Contact:				ADDRESS:		3401 DEL AMO BLVD		
Phone #:				CITY:		TORRANCE STATE: CA 90503		
Fax #:				DLR #		Mesa Tractor PHONE		
Email:				CONTACT		Jed Dixon FAX:		
		Issue PO's to:						
		Kubota Tractor Corp.						
		3401 Del Amo Blvd						
		Torrance, CA. 90503						
ORDERING INFORMATION								
				FOR KUBOTA USE ONLY				
QTY.	Product Code	MODEL CODE	Assembly Fees Apply	UNIT LIST PRICE	% Discount	NATIONAL ACCT. DISCOUNT PRICE	TOTAL LIST PRICE	TOTAL NATIONAL ACCOUNT PRICE
1		M108SHDC	M Series M108SHDC MID-SIZE AG CAB TRACTOR, 4WD, SWING-SHIFT TRANSMISSION*	\$ 59,208.00	20%	\$ 47,366.40	\$ 59,208.00	\$ 47,366.40
1		M9585	FLOW CONTROL VALVE (MOUNTS TO 1ST POSITION SCD VALVE)	\$ 501.00	20%	\$ 400.80	\$ 501.00	\$ 400.80
1		M7658A	2ND POSITION VALVE MOUNTING KIT	\$ 140.00	20%	\$ 112.00	\$ 140.00	\$ 112.00
1		M9587	FLOW CONTROL W/SCD VALVE	\$ 1,041.00	20%	\$ 832.80	\$ 1,041.00	\$ 832.80
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1		M1886	96" TWO-LEVER QUICK ATTACH BUCKET	\$ 969.00	20%	\$ 775.20	\$ 969.00	\$ 775.20
1		M1429	FRONT GRILLE GUARD	\$ 234.00	20%	\$ 187.20	\$ 234.00	\$ 187.20
1		M9270	AIR RIDE SEAT SUSPENSION UPGRADE KIT	\$ 506.00	20%	\$ 404.80	\$ 506.00	\$ 404.80
1		M7661	REAR WIPER KIT	\$ 233.00	20%	\$ 186.40	\$ 233.00	\$ 186.40
				\$ 69,573.00		\$55,658.40	\$ 69,573.00	\$ 55,658.40
1		007420 10' York Rake		\$ 6,584.70		\$ 6,584.70	\$ 6,584.70	\$ 6,584.70
				\$ 6,584.70		\$6,584.70	\$ 6,584.70	\$ 6,584.70
1		Kubota Standard Inbound Freight		\$ 565.00		\$ 565.00	\$ 565.00	\$ 565.00
1		Factory Assembly Fee		\$ 630.00		\$ 630.00	\$ 630.00	\$ 630.00
1		Dealer Assembly Fee		\$ 140.00		\$ 140.00	\$ 140.00	\$ 140.00
1		Dealer PDI & Delivery Fee		\$ 250.00		\$ 250.00	\$ 250.00	\$ 250.00
				\$ 1,585.00		\$ 1,585.00	\$ 1,585.00	\$ 1,585.00
		Check: Total cost of Unpublished Options (B) cannot exceed 25% of the total of the Base Unit Price plus Published Options (A+B)	For this transaction the percentage is:		12%			
TOTAL= (A+B+C)				\$77,742.70		\$63,828.10	\$77,742.70	\$63,828.10
Pricing Subject to Established Membership & Availability of Product at the Time of Ordering								
AUTHORIZED SIGNATURE: X				DATE				
HGAC order processing charge of 1.5% on Section B items is the responsibility of the delivering dealer. Kubota will reimburse HGAC for the entire order processing charge and deduct the amount applicable to Section B from Internal Kubota bid discount							\$	98.77
All orders are subject to the terms and conditions as outlined in the National Purchase Agreement. The Standard Kubota Warranty Applies, which does not include pick up or delivery.						Payment Terms = Net 45 Days		
FOR KTC INTERNAL USE-		Quote #: HGAC2013-064R		Quote Date: 4/25/2013		Verified By: TP		

MEMO



Town of Taos
Taos Regional Airport
400 Camino de la Placita
Taos, New Mexico 87571
575-758-4995
Cell 575-770-1755
Fax 575-751-4842

To: Finance Department
Cc: Legal Department
From: John Thompson
Date: July 1, 2013
Subject: Procurement of Kubota Tractor and Implements

Procurement of a new Kubota tractor was accomplished using the Houston Galveston Area Council (HGAC) Pricing Agreement, of which the Town of Taos is a member. All equipment pricing is noted on the HGAC Contract Pricing Worksheet (attached). List price for the tractor, options and equipment is \$77,742.70. Total discounted price through HGAC for the tractor, options and equipment is \$63,828.10, a savings of \$13,914.60.

John Thompson

Manager, Taos Regional Airport

- ❑ **Bidding documents for a construction project (over \$25K) shall contain a listing threshold which shall be \$5000 or ½% of the Architect's or engineer's estimate of the total project cost.**
- ❑ **Sub contractors required to furnish payment & performance bonds to General Contractor if bid is over \$125K**
- ❑ **SPECS &/ PLANS MUST BE AVAILABLE BEFORE A BID NUMBER IS ISSUED BY THE PURCHASING AGENT.**
- ❑ **NO WORK SHALL BE AUTHORIZED WITHOUT A CONTRACT.**
- ❑ **MONEY HAS TO BE AVAILABLE IN THE BUDGET LINE NUMBER**
- ❑ **ALL DOCUMENTATION HAS TO BE MADE AVAILABLE TO THE PURCHASING OFFICE BEFORE A PURCHASE ORDER WILL BE ISSUED.**

DEFINITION OF TERMS:

Best obtainable price (best value): an assessment of the return which can be achieved based on the total life cycle cost of the item; can include an assessment of the functionality of the item; can use cost/benefit analysis to define the best combinations of quality, services, time, and cost considerations over the useful life of the acquired item

Bid: an offer submitted by a prospective vendor in response to an invitation for bid (IFB) issued by a purchasing authority; become a contract upon acceptance by the buyer.

Bid Bond: an insurance agreement, accompanied by a monetary commitment, by which a third party (the surety) accepts liability and guarantees that the bidder will not withdraw the bid, the bidder will furnish bonds as required, and if the contract is awarded to the bonded (insured bidder, the bidder will accept the contract as bid, or else the surety will pay a specific amount.

Contract: 1: a legally binding promise, enforceable by law 2: an agreement between parties, with binding legal and moral force, usually exchanging goods or services for money or other consideration 3: all types of agreements, regardless of what they may be called, for the procurement of disposal of supplies, services or construction 4: an agreement between a contracting authority and a person or business unit to provide a good, perform a service, construct a work, or to lease real property for appropriate consideration.

Payment Bond: a bond which assures payments, as required by law, to all persons supplying labor or material for the completion of work under the contract.

Performance Bond: a bond, executed subsequent to award by a successful bidder, to protect the buyer from loss due to the bidder's inability to complete the contract as agreed; secures the fulfillment of all contract requirements.

Proposal: in competitive negotiations, the document submitted by the offeror in response to the RFP to be used as the basis for negotiations for entering into a contract.

Scope of Service: detailed description of work or service to be performed.

Sealed bid: a bid submitted in response to an invitation for bid. Bid is submitted in a sealed envelope to prevent dissemination of its contents before the deadline for the submission of all bids.

Specs/Plans: a description of the physical or functional characteristics, or of the nature of a supply, service, or construction item: the requirements to be satisfied by a product, material, or process indicating, if appropriate, the procedures to determine whether the requirements are satisfied.

DOCUMENTATION REQUIRED FOR PURCHASES-

☐ STATE USE ACT COMPLIANCE☐ Copy of Business Registration attached☐ Minimum of 3 solicitations and or oral/written quotation attached. OR memo required.☐ Contract w/Scope of Service

Contract # _____

☐ Campaign Disclosure Form

Maturity Date: _____

☒ W-9 if new vendorVendor Name Kubota Tractor Corporation☐ CONTRACTOR LICENSE # _____☐ DOL REGISTRATION # _____

Under \$5000

☐ Minimum 3 Solicitations

\$5000.01-\$10,000

☐ 3 written quotations minimum (Quotation Form, and written quotations attached)\$10000.01-\$19,999 COORDINATE THROUGH PROCUREMENT OFFICE-INFORMAL PROCESS☐ Specs&/Plans☐ Sealed Bid (CONSTRUCTION) 3- Sealed written quotes on Company letterhead (Non-Const)

\$20,000 - \$49,999.00 (BIDS)

☐ Bid # _____☐ Specs & Plans☐ BID (SEALED)- needs to be advertised at least 10 days prior to bid opening☐ Bid Bond, Payment Bond and Performance Bond required (FOR CONSTRUCTION SERVICES)☐ Change orders over \$25K must be approved by Town Council and include recap cost to date.☐ Notice regarding kickbacks

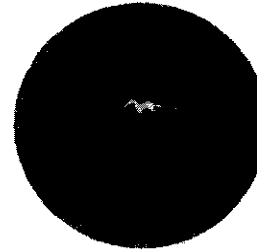
\$50,000& OVER (BIDS) AND \$50,000 & OVER (RFP'S)

☐ BIDS-Specs&/Plans (INCLUDE WAGE RATES - Projects OVER \$60,000.00) (Required on projects over \$2,000 when using Federal monies- BOTH STATE WAGE RATES & DAVIS-BACON WAGE RATES)☐ For BID & RFP (SEALED)- needs to be advertised at least 10 days prior to bid opening☐ For BID & RFP (SEALED)- needs Council approval☐ For BID -Bid Bond , Performance & Payment Bond (FOR CONSTRUCTION SERVICES)☐ For BID -Bidders Qualifications Statement☐ For BID -List of subcontractors (If Applicable-sub contractors fair practice act form)☐ For BID -Winning Contractor(s) requirement to attend Pre-Construction Conference (If Applicable)☐ Bids over \$60,000.00 require proof of registration with the Department of Labor for both GC and Sub-contractors☐ For BIDS & RFP- Change orders/Contract increases over \$25,000 must be approved by Town Council and include a recap cost to date.☐ For BIDS & RFP-Notice regarding kickbacksREQUESTED BY John Thompson ON 7-1-13

CONTRACT # _____ ISSUED BY _____ ON _____

PROCUREMENT REVIEWED BY Marietta Jumb ON 7/12/13AVAILABLE BUDGET REVIEWED BY Marietta Jumb ON 7/12/13

MEMO



Town of Taos
Taos Regional Airport
400 Camino de la Placita
Taos, New Mexico 87571
575-758-4995
Cell 575-770-1755
Fax 575-751-4842

To: Finance Department
Cc: Legal Department
From: John Thompson
Date: July 1, 2013
Subject: Procurement of Auger Attachment for Airport Tractor

Procurement of a new auger attachment for a Kubota tractor was accomplished using the Houston Galveston Area Council (HGAC) Pricing Agreement, of which the Town of Taos is a member. The equipment pricing is noted on the Mesa Tractor, Inc. HGAC Price Quote (attached). Total discounted price through HGAC for this equipment with freight is \$5,425.75.

John Thompson
Manager, Taos Regional Airport



Mesa Tractor Inc.
 3826 4th Street, NW
 Albuquerque, NM 87107
 505 344 1631 Office
 505 345 2212 Fax
jed@mesatractor.com

Quotation To:

4/30/2013

Town of Taos Airport

Attn: Eric

ecortez@taosgov.com

QTY	N/U	Model	Description	HGAC Price
1	New	SA35020918	Landpride Hydraulic Auger with hoses, 9" 12" 18"	\$4,775.75
			24" 30" Augers	
			Freight unit	\$650.00
			Eric,	
			To order Please issue PO to: Mesa Tractor Inc	
			Thanks	
			Thanks!	
			<i>Jed Dixon</i>	
			Subtotal	\$5,425.75
			Tax 3.5%	EXEMPT
Quotes good for 30 days				
TOTAL				\$5,425.75

Sales

Service

Parts

Rental



July 23, 2013

Title:

Update by Holy Cross Hospital

Summary:

Peter Hofstetter, Holy Cross Hospital Chief Executive Officer, will provide a PowerPoint Presentation and update on Holy Cross Hospital.

Background:

Attachments:

Click to download

 [Presentation](#)



| Taos Health Systems

Update

GOVERNMENT CUTBACKS



EXPENSE REDUCTIONS



GOVERNMENT CUTBACKS

Rural Community Demo Project

\$674,200

Recovery Audit Contractor Medicare Recoupments

\$180,000

Medicare Outpatient Payment Reductions

\$213,000

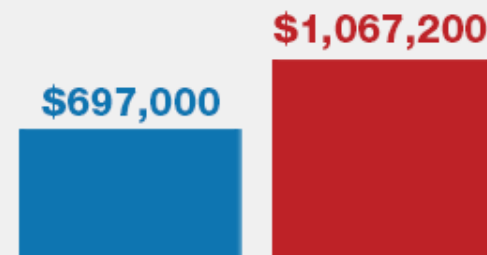
EXPENSE REDUCTIONS

Inventory Management Improvements

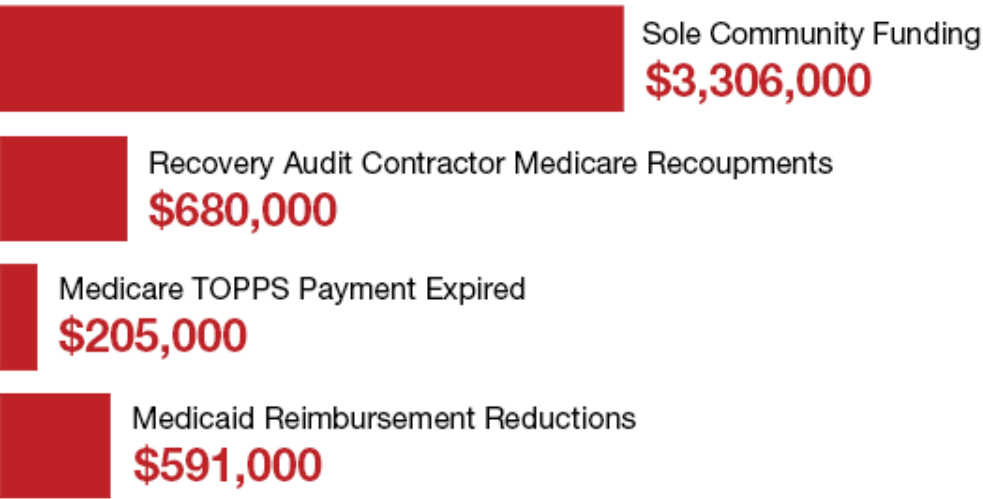
\$155,000

Employment Reductions

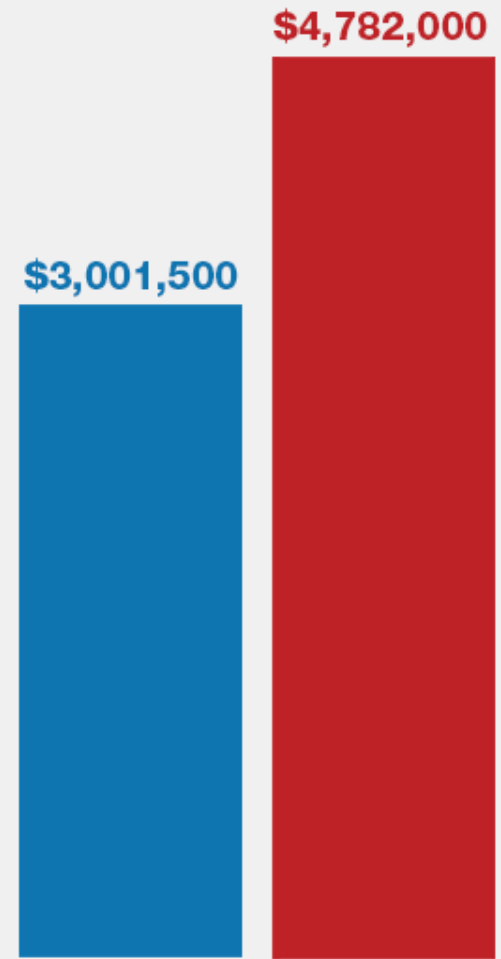
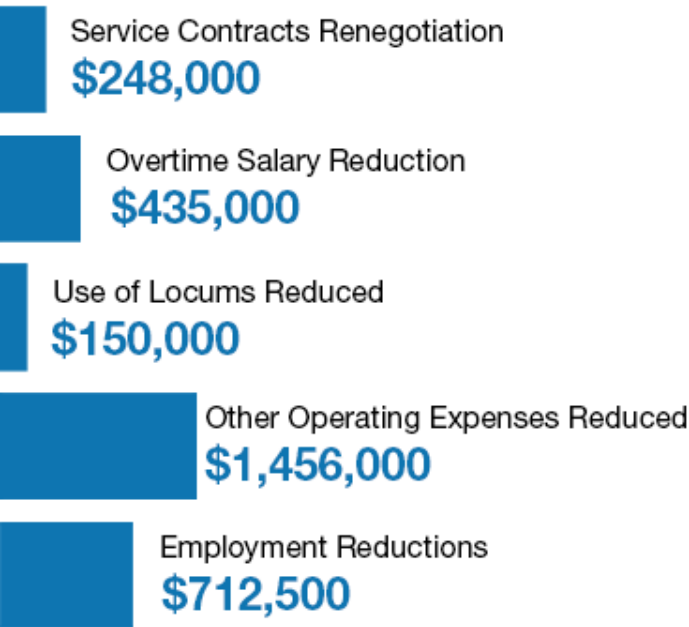
\$542,000



GOVERNMENT CUTBACKS

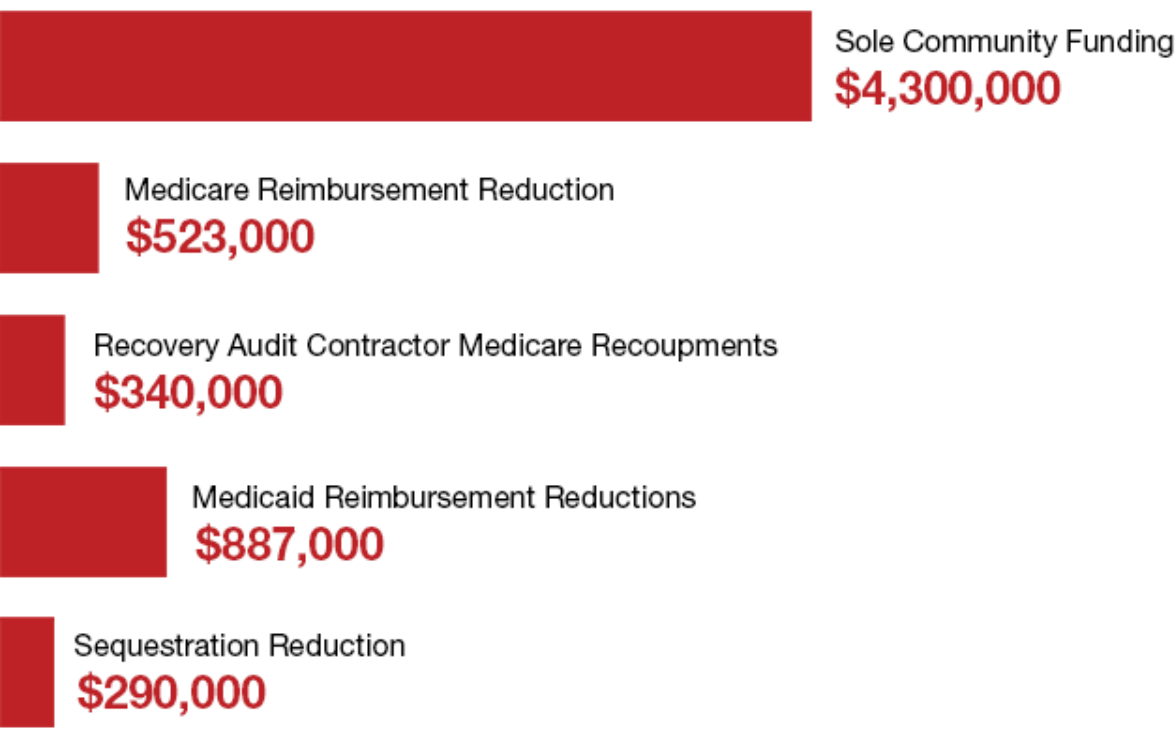


EXPENSE REDUCTIONS

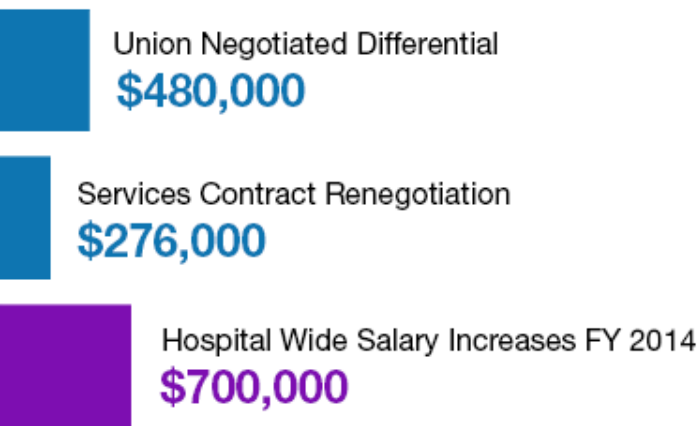


2012

GOVERNMENT CUTBACKS



EXPENSE REDUCTIONS



TOTAL GOVERNMENT CUTBACKS



Demo Project
\$2,900,000



RAC'S Recoupment
\$1,200,000



Medicare Reduction
\$1,200,000



Medicaid Reduction
\$2,400,000



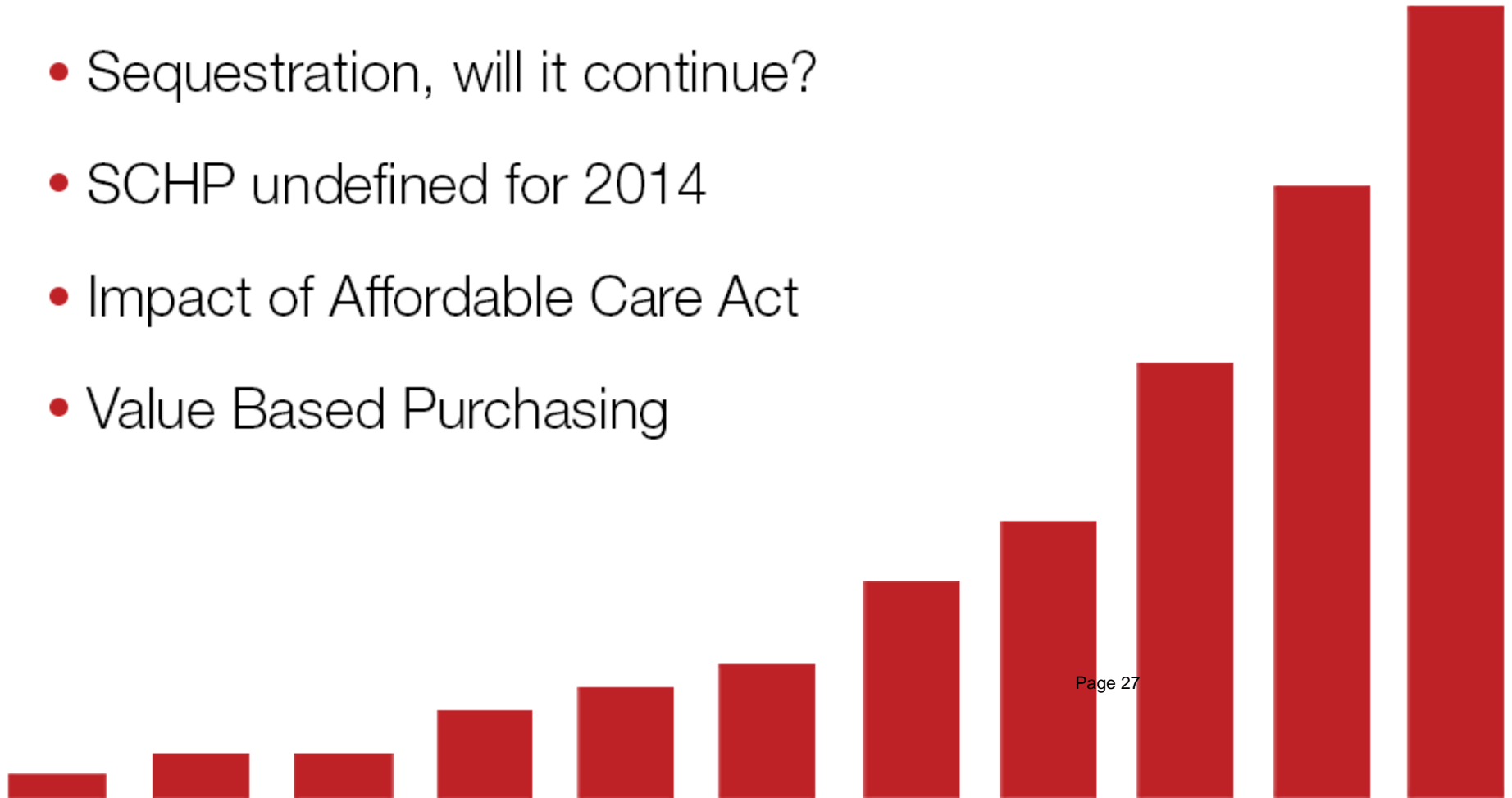
Sole Community Funding
\$7,600,000

\$5,107,500

\$15,300,000

Unknown Reimbursement Cuts

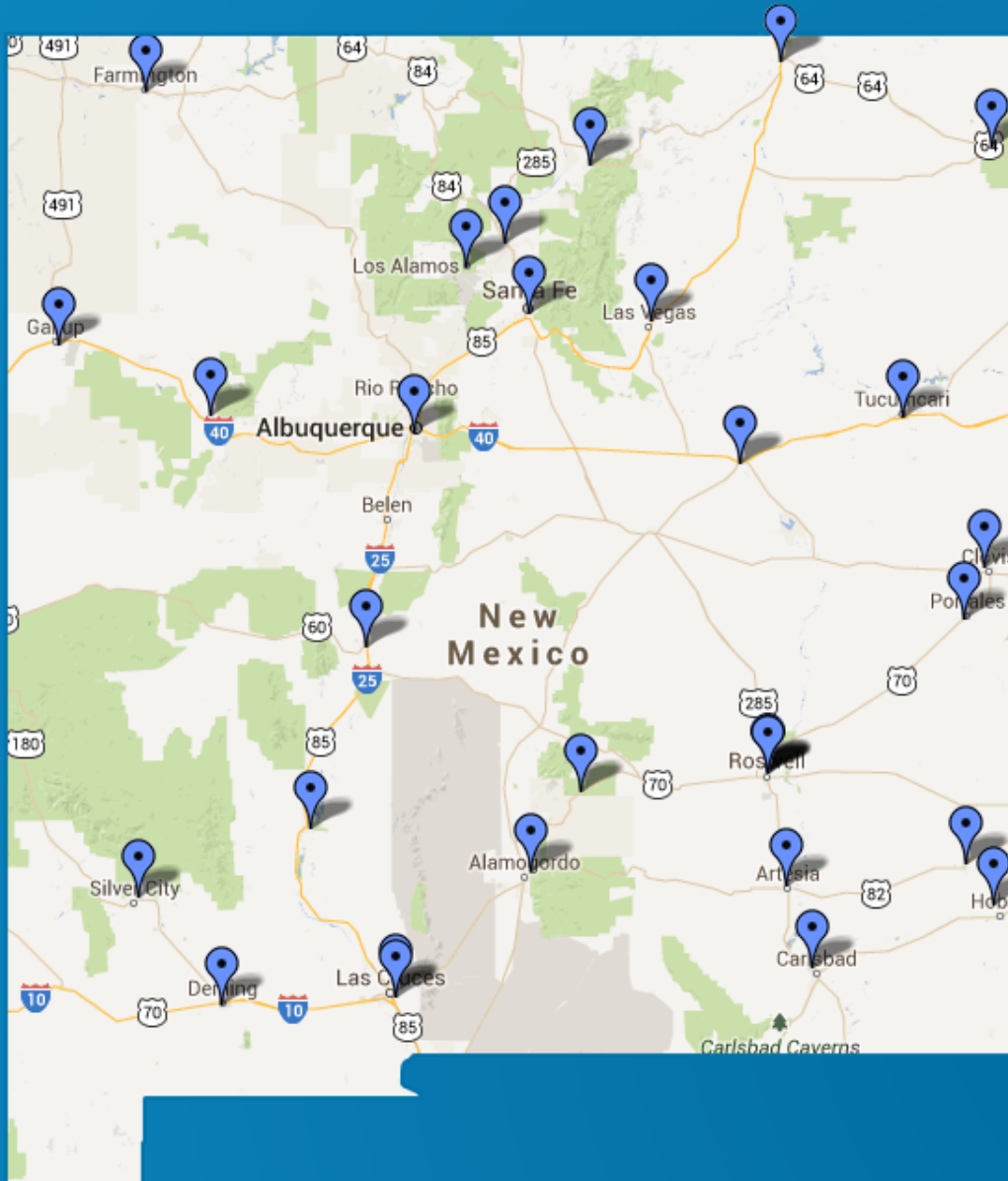
- LVPA set to expire September 2013
- Medicare DSH payment reductions
- Sequestration, will it continue?
- SCHP undefined for 2014
- Impact of Affordable Care Act
- Value Based Purchasing



Sole Community Provider Funding

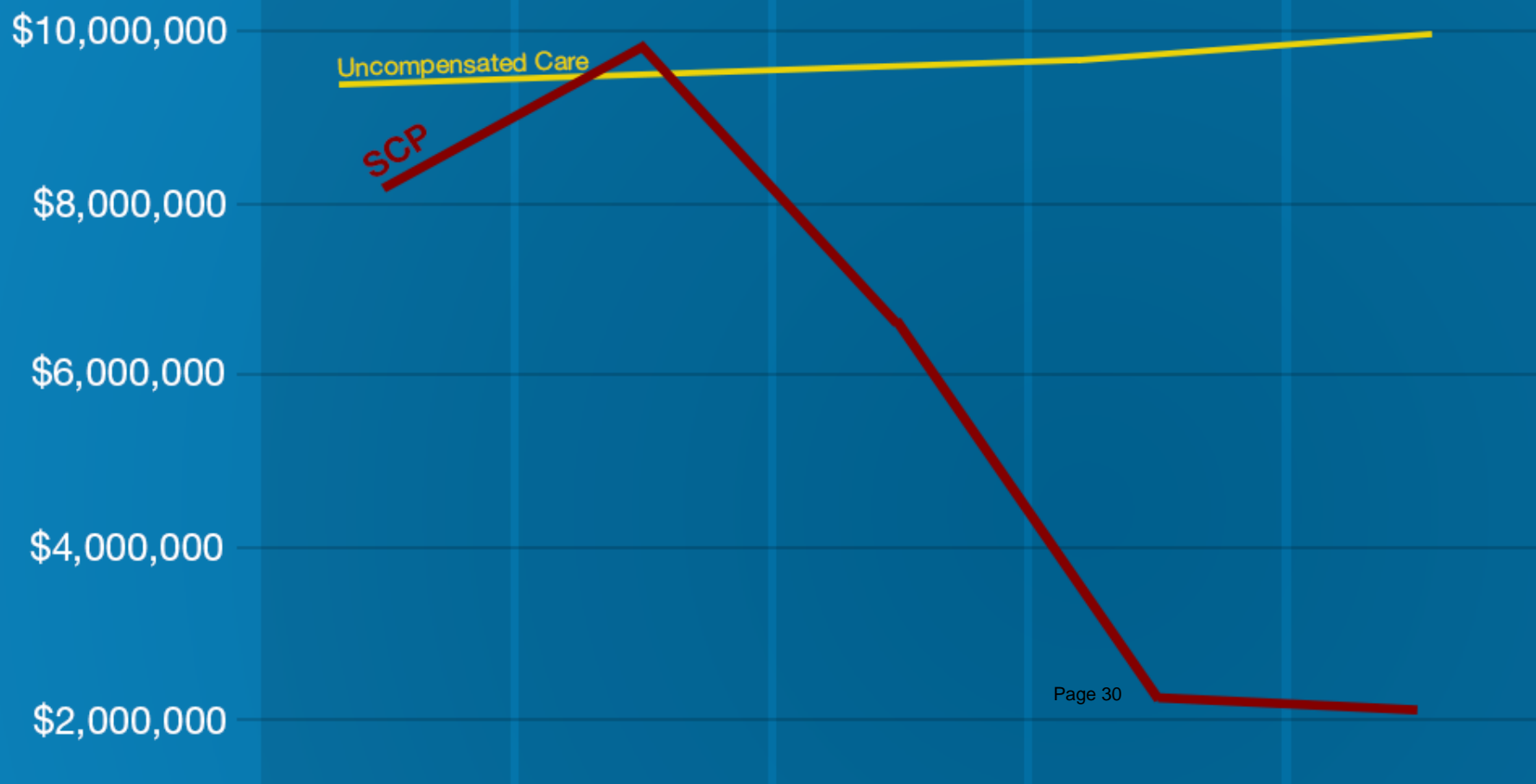
- Hospital must be 35 miles from another like hospital
- 75% Federally funded, 25% County funded
- Implemented to reduce impact of indigent care

29 Sole Community Providers in New Mexico



Alta Vista Regional Hospital
Artesia General Hospital
Carlsbad Medical Center
Cibola General Hospital
CHRISTUS St. Vincent Regional Medical Center
Dr. Dan C. Trigg Memorial Hospital
Eastern New Mexico Medical Center
Española Hospital
Gerald Champion Regional Medical Center
Gila Regional Medical Center
Guadalupe County Hospital
Holy Cross Hospital
Lea Regional Medical Center
Lincoln County Medical Center
Los Alamos Medical Center
Memorial Medical Center
Mimbres Memorial Hospital & Nursing Home
Miners' Colfax Medical Center
MountainView Regional Medical Center
Nor-Lea General Hospital
Plains Regional Medical Center
Rehoboth McKinley Christian Health Care Services
Roosevelt General Hospital
Roswell Regional Hospital
San Juan Regional Medical Center
Sierra Vista Hospital
Socorro General Hospital
Union County General Hospital
University of New Mexico Hospital

	2010	2011	2012	2013	2014
HCH Contributions	\$1,100,000	\$1,200,000			
County Contributions	\$607,493	\$894,071	\$1,323,726	\$550,000	
County Supplemental	\$331,525	\$357,808	\$312,872	??	
Federal Match	\$5,122,478	\$6,282,213	\$3,971,178	\$1,650,000	
Federal Supplemental	\$994,574	\$1,073,424	\$938,616	??	
SCP Funding	\$8,156,069	\$9,807,516	\$6,546,392	\$2,200,000	\$2,041,000



Projected Budget (consolidated)

	FY 2013 Unaudited Projection	FY 2014 Revised Projection
Patient Revenue		
In-Patient Revenue	30,900,514	29,524,272
Outpatient Revenue	68,795,571	74,512,041
Professional Revenue	6,643,102	7,411,202
Gross Patient Revenue	106,339,187	111,447,515
Operating Gains	6,134,903 52.4%	5,807,976 51.2%
Revenue Deductions	(55,715,669)	(57,042,268)
Total Operating Revenue	56,758,420	60,213,223
Total Operating Expenses	62,028,353	62,711,253
Net Operating Income (Loss)	(5,269,933)	(2,498,030)
Non-Operating Gains	473,583	189,216
Net Income (Loss)	(4,796,350)	(2,308,814)

Revenue Potential

- Occupational Medicine – Bldg. #3
- Physical Therapy (Santa Fe)
- Dermatology
- Cardiac Rehab
- Oncology
- Mogul Medical
- Fundraising/Capital Campaign
- Tax or Other Revenue Sources
- SunRx

Highlights & Accomplishments

- Nationally ranked **Top 25** U.S. Hospital for ACL (Knee) Surgery
- National patient satisfaction scores (Avatar) are the **highest** in Northern NM
 - The scores have been improving and will continue to do so
- There have been **no central line infections** since October 2011
 - HCH infection control rate is way below the national average, and has been so for years
- HCAHPS Top Box rating from 21st percentile in 2012 to **41st percentile in 2013**
- Recognized for outstanding patient safety
 - 40% decrease in harm overall
 - Chosen to present "Reducing Patient Harm" at the National Hospital Association conference
- Implemented EHR with incentive payments of **\$2.1M**
 - Top 27% of the country for EHR
- **iAward** patient flagging system
- **National DNV Accredited**



Highlights & Accomplishments

- Medline Pressure Ulcer Prevention Award was given to the inpatient staff
- HCH Medication Reconciliation program was recognized by the New Mexico Society of Health-System Pharmacists
- Medication Scanning (patient safety initiative) in nursing departments remains above 95%
- The Clinical Improvement Review Team has been successful
- A formalized High Risk for Fall program has been implemented
A multidisciplinary team is overseeing this process at HCH. The team is implementing measures to reduce falls (goal is to reduce by 50%) for the upcoming year.
- Clinical Core Measures are nearly always at 100%
- UNM Taos and Holy Cross Hospital Nursing partnership and scholarship programs
- Improvement of “clean claim” rate from low 70% to low 90%
- Radiology implementation at FPA and Urgent Care / Ultrasound installation at WHI
- Implemented the Peñasco and Taos High School Job Shadow Program
(40 students completed program)
- Recipient of many federal and private grants including: Kresge Foundation, Kellogg Foundation and U.S. Department of Health and Human Services

What is in our future?

- Affordable Care Act
Implementation and payments
- Federal Debt ceiling discussions – Fall 2013
Physician payment program
Rural reimbursement programs
- Indigent Funding
- State Waiver – Centennial Care



July 23, 2013

Title:

Renewal of Contract TT-13-49 with Taos Sports Alliance

Summary:

Consideration and possible approval of the renewal of Contract TT-13-49 in the amount of \$85,000 inclusive of gross receipts tax with Taos Sport Alliance for the management, programming, and field maintenance of the Taos Eco Park.

Background:

The terms of this contract was that it would renew on its anniversary date for the next six years unless either party provided 30 days-notice to terminate it up to August 14, 2019. This will be the second year to the contract.

Submitted by Brian Greer, Youth and Family Center Director

Attachments:

Click to download

📎 [Contract TT-13-49](#)



TOWN OF TAOS SERVICE CONTRACT TT-13-49

This contract is hereby made and entered into by and between the Town of Taos, a New Mexico Municipality (hereinafter "TOWN") and **Taos Sports Alliance** (hereinafter "CONTRACTOR"), contract will be in effect on August 15, 2012.

WHEREAS, the TOWN desires to promote sports and recreation in the region as a strategy for stimulating economic development and reducing childhood obesity and youth gang activity, working with the State of New Mexico, Taos Municipal School District, the County of Taos, Village of Taos Ski Valley, the Village of Questa, the Village of Angel Fire, and any interested sport, recreational group or local youth organization in the region.

WHEREAS, the TOWN considers the Taos Eco Park to be a vital element in this strategy,

WHEREAS, the TOWN considers the establishment of an institution whose mission is to promote Taos as a premier destination for athletic training and spectator sports events as a central component of this economic development strategy,

WHEREAS, the TOWN finds it necessary to retain a contractor that is knowledgeable of sports and recreation promotion to operate the Taos Eco Park,

WHEREAS, the CONTRACTOR'S mission is to establish Taos as a premier destination for athletic training and spectator sports events,

WHEREAS, the TOWN has procured the services of CONTRACTOR through an open solicitation process in accordance with all applicable laws; and

WHEREAS, the TOWN desires to engage CONTRACTOR to operate the Taos Eco Park in coordination with the Town of Taos and the Taos Public Schools, including the scheduling, marketing, ticketing, and supervision of operations and maintenance of the Taos Eco Park,

WHEREAS, the TOWN desires to help CONTRACTOR establish itself as an independent and self-sufficient regional organization,

WHEREAS, CONTRACTOR desires to provide such service(s) under the terms and conditions of this contract;

THEREFORE, IT IS HEREBY MUTUALLY AGREED by and between the parties that the CONTRACTOR will provide the following services and event, hereinafter referred to as "DELIVERABLES" with partial funding from the TOWN:

Products: due the 1st year of contract.

- A. 5-10 Year Business Plan by November 15th 2012.
- B. Facilities Operations and Scheduling Plan by September 15th

Services:

- C. Maintain and Publish a Program Calendar for Taos Eco Park beginning August 16th
- D. Maintain Synthetic Field Surface Every 30 Hours of Field Usage
- E. Maintain Field's Synthetic Infill Two Times Per Year
- F. Manage concession Services for Special Events according to the Joint-Powers Agreement (JPA)
- G. Provide Social Media Service for Taos Eco Park
- H. Federation of International Football Association Field Certification (FIFA) – 1 or 2 Star Rating

Annual Events:

- I. National Soccer Coaches Association of America (NSCAA) or New Mexico Youth Soccer Association (NMYSA) Coaches or Referee Clinic
- J. National Collegiate Athletic Association (NCAA), Professional or FIFA International Team Training Camp
- K. NCAA, Professional or FIFA International Team Game
- L. Taos Eco Park 3rd Annual NCAA & Club Soccer Showcase
- M. Taos High School Boys & Girls Varsity and JV Soccer Games according to JPA
- N. Taos High School Boys & Girls Varsity and JV Soccer Training according to JPA
- O. Adult Club Soccer Team Training and Games according to the JPA
- P. Taos Youth Soccer League Training and Games according to JPA
- Q. Sangre de Cristo Boys Fall Soccer Tournament
- R. Sangre de Cristo Girls Fall Soccer Tournament
- S. Taos Youth Spring Soccer Skills Training
- T. Taos Youth Summer Soccer Skills Training
- U. Taos Youth Winter Soccer Skills Training

Add Alternates:

Representation of two delegates representing Taos at NSCAA Annual Convention - \$1,800
Operation of Taosecopark.com - \$5,000
Operations of Daktronics Electronic Sign - \$5,000

The Contractor shall monitor all traffic for the Taos Eco Park telephone number 575-737-2599 and email address ecopark@taosgov.com and report on significant developments.

1. Contact Person, Address & Phone.

A. CONTRACTOR'S contact person for this contract is:
Justin Lea, President

B. The address and phone number is:
**630 Paseo del Pueblo Sur,
Suite 160
Taos, NM 87571
575-779-0635**

2. Term. This contract shall automatically renew on its anniversary for the next six years unless either party provides 30 days-notice to terminate it. This contract shall terminate and not renew on **August 14, 2019** unless sooner terminated pursuant to the termination provisions above. **Contractor should not begin work under this Contract before this Contract is signed by both parties and should not continue work after the Contract terminates unless the Contract has been amended in writing to extend the term. The TOWN is not required to pay CONTRACTOR under this Contract for any work performed before the Contract is entered into or after it has terminated.**

3. Compensation
 - A. The total amount payable to the CONTRACTOR under this Contract, including gross receipts tax and any expenses agreed to, as shown below, shall not exceed **\$85,000**, provided further that the Town's contribution for the identical services shall be adjusted annually pursuant to the United States Department of Labor CPI schedules per the South Urban, Size D nonmetropolitan (less than 50,000) calculations. If GRT rate should increase during the term of this contract the total contract amount shall automatically increase to reflect the percentage of increase.

 - B. Subject to availability of funds pursuant to the Appropriations Paragraph below, the TOWN shall pay the \$85,000 in ten (10) equal regular installments beginning ten (10) days from the date of execution of the Agreement by all parties and to be paid in full not later than ten (10) days from the one year anniversary of the first payment hereunder.

 - C. CONTRACTOR shall receive all forms of revenue generated at Taos Eco Park within the terms of the Joint Powers Agreement to include sponsorships, programming, concession, parking, admissions and all other revenue generated within the terms of the Joint Powers Agreement.

 - D. No further amount(s) beyond those set forth above shall be available under this contract unless authorized by law, ordinance, regulation or resolution and embodied in a written amendment to this contract executed prior to the additional work being performed.

4. Release. CONTRACTOR agrees that, upon final payment of the amount due under this contract, CONTRACTOR releases the TOWN from all liabilities, claims and/or obligations whatsoever arising from, or under, this contract.

5. Deliverables. CONTRACTOR shall deliver, to the TOWN, all "deliverables" included within the scope and timeframe of this contract.

6. Appropriations. This contract is contingent upon there being sufficient appropriations available. The TOWN shall be the sole and final determiner of whether sufficient appropriations exist. If this contract encompasses more than one fiscal year, this contract is contingent upon continuing appropriations being available.

7. Annual Review. If this contract encompasses more than one fiscal year, this contract is subject to an annual review by the TOWN. If any deficiencies are noted during the review

process, the CONTRACTOR shall be given a specified time, as per the Notice to Cure provision below, in which to cure said deficiency (ies).

8. Termination-Suspension. This contract may be terminated at will, by either party, with or without cause. Termination shall be by written notice which shall be delivered or mailed (certified mail, return receipt) to the other party. If notice is by mail, notice (i.e., the effective date of termination) will be deemed to be effective thirty (30) calendar days from the date of the postmark. If notice is hand-delivered, termination is effective as of the time of delivery to the CONTRACTOR (personally or at his/her office) or when delivered to the Office of the Town Manager. If notified of termination, CONTRACTOR shall immediately cease performing services and deliver, to TOWN, any work in progress. If CONTRACTOR terminates this contract, notice of termination shall include CONTRACTOR's final billing statement. In no event shall termination nullify obligations of either party prior to the effective date of termination.

The TOWN may suspend work under this Contract for any reason the TOWN in its sole discretion deems sufficient, including but not limited to budgetary reasons or a need for further studies, investigation or analysis before work continues. Notice of Suspension shall be made or confirmed in writing, which shall be hand-delivered or mailed certified mail, return receipt requested, to CONTRACTOR. Immediately upon receipt of notice of contract suspension, CONTRACTOR shall cease work pursuant to the Contract and await further instructions from the TOWN except that, with the TOWN's permission which shall not be unreasonably denied, the CONTRACTOR may proceed with any work in progress that must be continued or completed in order to avoid damage, harm or risk to the TOWN's, the CONTRACTOR's, any subcontractor's, or the public's personnel or property. In the event that the CONTRACTOR, upon receiving a suspension of work notice, believes there is such reason for continuing work, it shall immediately so inform the TOWN and the parties shall in good faith attempt to agree on what additional work is reasonably required under the circumstances. Suspension of work shall not affect either party's obligations with respect to work done or obligations incurred before notice of contract suspension.

9. Conflict of Interest. CONTRACTOR warrants that it presently has no interest or conflict of interest and shall not acquire any interest or conflict of interest which would conflict with the performance of services under this Contract. This warranty includes Contractor's representation that it has no conflict of interest and will not acquire any conflict of interest as set forth in the Procurement Code, other laws of the State of New Mexico, and the Town of Taos Purchasing Policy Part XXIII or any replacement provisions.
10. Work Product. All work and work product produced under this contract shall be and remain the exclusive property of the TOWN and CONTRACTOR shall not use, sell, disclose or otherwise make available to anyone (individual, corporation or organization), other than the TOWN, any such work or work product or copies thereof. If applicable, the provision of Sec. 13-1-123(B), N.M.S.A. (1978 as amended) shall apply. Further, CONTRACTOR shall not apply for, in its name or otherwise, for any copyright, patent or other property right and acknowledges that any such property right created or developed remains the exclusive right of the TOWN.
11. Status of Contractor. CONTRACTOR acknowledges that it is an independent contractor and as such neither it, its employees, agents or representatives shall be considered employees or

agents of the TOWN, nor shall they be eligible to accrue leave, retirement benefits, insurance benefits, use of Town vehicles, or any other benefits provided to Town employees.

12. Non-Agency. CONTRACTOR agrees not to purport to bind the TOWN to any obligation not assumed herein by the TOWN, unless the CONTRACTOR has express written approval and then only within the limits of that expressed authority.
13. Confidentiality. Any information learned, given to, or developed by CONTRACTOR in the performance of this contract shall be kept confidential and shall not be made available or otherwise released to any individual or organization without the prior written approval of the TOWN.
14. Worker's Compensation. CONTRACTOR acknowledges that neither it, its employees, agents or representatives shall have any claim whatsoever to worker's compensation coverage under the TOWN's policy. The CONTRACTOR agrees to comply with state laws and rules applicable to workers' compensation benefits for its employees. If the CONTRACTOR fails to comply with the Workers' Compensations Act and applicable rules when required to do so, this agreement may be terminated by the contracting agency.
15. Taxes. CONTRACTOR acknowledges that it and it alone, shall be liable for and shall pay to the New Mexico Taxation & Revenue Department, the applicable gross receipts taxes on all monies paid to it under this contract and that the TOWN shall have no liability for payment of such tax. CONTRACTOR also acknowledges that it, and it alone, shall be liable to the State and Federal government(s) and/or their agencies for income and self-employment taxes required by law and that the TOWN shall have no liability for payment of such taxes or amounts.
16. Records-Audit. CONTRACTOR shall keep, maintain, and make available to the TOWN all records, invoices, bills, etc. related to performance of this contract for a period of three (3) years after the date of final payment. If federal grant funds are used to pay under this contract, CONTRACTOR shall retain all records for the period of time under which OMB Circular 102-A shall apply. Said records shall be available for inspection, audit and/or copying by the TOWN or its authorized representative or agent, including federal and/or state auditors.
17. Indemnification. CONTRACTOR agrees to defend, indemnify and hold harmless the TOWN from any and all claims, suits, and causes of action which may arise from its performance under this contract unless specifically exempted by New Mexico law. CONTRACTOR further agrees to hold harmless the TOWN from all personal claims for any injury or death sustained by CONTRACTOR, its employees, agents or other representatives while engaged in the performance of this contract.
18. Assignment & Subcontracting. CONTRACTOR shall not assign, transfer or subcontract any interest in this contract or attempt to assign, transfer or subcontract any claims for money due under this contract without the prior written approval of the TOWN.
19. Non-Discrimination. CONTRACTOR agrees that it, its employee(s) and/or agent(s) shall comply with all federal, state and local laws regarding equal employment opportunities, fair labor standards, and other non-discrimination and equal opportunity compliance laws,

regulations and practices.

20. Required Liability Insurance. CONTRACTOR shall maintain general liability insurance naming the Town of Taos as an additional insured in an amount at least equal to the requirements set forth by the New Mexico Tort Claims Act, Sec. 41-4-19, N.M.S.A. 1978.
21. Default by Contractor. In the event that CONTRACTOR defaults on any term or provision of this contract, the TOWN retains the sole right to determine whether to declare the contract voidable and/or CONTRACTOR agrees to pay the TOWN the reasonable costs, including court fees and attorneys fees and direct and indirect damages, incurred in the enforcement of this contract.
22. Efforts to Cure. If the TOWN elects to provide the CONTRACTOR with notice to cure any deficiency or default, the CONTRACTOR may have the time specified in the written "Notice to Cure" Authorization. Failure, by the CONTRACTOR, to cure said deficiency or defect, within the authorized time, shall result in an immediate termination of this contract subject to the provision of No's. 10, 25, & 27 herein.
23. Severability. In the event that a court of competent jurisdiction finds that any term or provision of this contract is void, voidable or otherwise unenforceable, all other terms and provisions shall remain intact and enforceable where not otherwise inconsistent with the Court's findings.
24. Scope of Agreement. This contract incorporates all of the agreements and understandings between the parties. No prior agreement(s) or understanding(s), verbal or otherwise, shall be valid or enforceable unless embodied in this contract.
25. Applicable Law. This contract shall be governed by the Laws of the State of New Mexico and the Ordinances, resolutions, rules and regulations of the TOWN. Any legal proceeding brought against the TOWN, arising out of this contract, shall be brought before the Eighth Judicial District Court, Taos County, State of New Mexico.
26. Illegal Acts. Pursuant to Sec. 13-1-191, N.M.S.A. 1978 (as amended), it shall be unlawful for any CONTRACTOR to engage in bribery, offer gratuities with the intent to solicit business, or offer or accept kickbacks of any kind. All other similar act(s) of bribes, gratuities and/or kickbacks are likewise hereby prohibited.

IN WITNESS HEREOF, the parties have executed this Agreement as of the date first written above.

CONTRACTOR:

Contractor

Printed Name: JUSTIN LEA

Title or Position: PRESIDENT

TAOS SPORTS ALLIANCE

TOWN APPROVAL:

Darren M. Cordova, Mayor

Contractor's GRT/CRS Number OR

26-3838447

Contractor's Fed. Tax ID No. or SSN

ATTESTED TO BY:


Renee Lucero, Town Clerk

ACCOUNTING APPROVAL:

Marietta S. Fambro

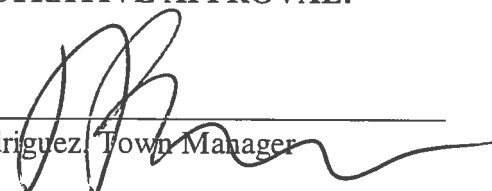
Marietta S. Fambro, Finance Director
Budget Line Item: 30-25-44005

APPROVED AS TO FORM:

C. Brian James

C. Brian James, Town Attorney

ADMINISTRATIVE APPROVAL:


Oscar Rodriguez, Town Manager



July 23, 2013

Title:

Amendment No. 2 to Contract TT-13-49 with Taos Sports Alliance

Summary:

Consideration and possible approval of Amendment No. 2 to Contract TT-13-49 increasing the amount by \$60,000 inclusive of gross receipts tax. This amendment expands the scope of work to include Taos Eco Park ground maintenance outside the field surface area and inside the split rail fence area.

Background:

The original contract was for \$85,000 renewal annually and the total contract amount for the 2013/2014 fiscal year is \$145,000 inclusive of gross receipts tax.

Submitted by Brian Greer, Youth and Family Center Director

Attachments:

Click to download

📎 [Amendment No. 2 to contract TT-13-49](#)



Amendment No. 2 to Contract TT-13-49

This Amendment is hereby made and entered into by and between the Town of Taos, a New Mexico Municipality (hereinafter "TOWN") and Taos Sports Alliance (hereinafter "CONTRACTOR") on this 10th day of July 2013.

WHEREAS, the parties have found it necessary to amend this contract; and

WHEREAS, both the TOWN and the CONTRACTOR agrees to the amended terms and conditions;

THEREFORE, IT IS HEREBY MUTUALLY AGREED by and between the parties that this contract shall be amended to include the following terms and conditions:

1. Scope of Work shall be modified to include the following: **Taos Eco Park Grounds Maintenance-Grounds Maintenance Outside Field Surface Fence and Inside Wood Split Rail Fence**

A) Daily Tasks:

- a) Open Salazar Road Gates by 8:00 AM and Close Gates and 8:00 PM(schedule dependent), Opening of Restrooms by 8:00 AM and Closing of Restrooms at 8:00 PM(schedule dependent), Servicing of Restrooms, Report Vandalism and Broken Hardware.
- b) Pick up trash: Main Building, Field, Graveled Areas, Parking Lot, Driveways, and Bleachers.

B) Weekly Tasks:

- a) Clean (blow/sweep): Parking lot, Driveways, Sidewalks, Walking Track, and Bleachers.
- b) Pull Weeds: Main Building, Graveled Areas, Trees, Bushes, Field Fence, and Parking Lot, Walking Track, Main Entrance, and All Areas inside Split Rail Fence.

C) Bi-Weekly Tasks

- a) Check Sprinkler and Drip Systems: Right Water Flow, Replace Broken Emitters, Spray for Bugs on Plants, Trim Plants, Trees and Dead Flowering Plants, Hand Water Trees if Irrigation System is not Operating.

D) Spring Tasks

- a) Spring Season Preparation: Turn on and Verify Water System Operations, Clean and Repair Necessary Components.

E) Fall Tasks

- a) Fall Season Preparation: Winterize/Shut down Drip System, Blow out Irrigation Lines with Air.

F) Winter Tasks

- a) Winter Season: Sweep Snow from Sidewalks, Sweep Snow at Main Building.

G) As Needed

- a) Graffiti removal from all grounds and buildings.
- b) Plumbing problems due to vandalism or improper use unless a licensed contractor is required. To be determined by Town Building Superintendent. In the absence of the Superintendent the Facilities Director or Y&FC Director will make the determination.
- c) Restroom and grounds maintenance for Taos High School games and special events.
- d) Wind screen tears and metal clamps to fencing from normal wear and tear.

The Taos Sports Alliance (TSA) or their agent shall report directly to the Youth & Family Center (Y&FC) Director for all matters concerning this contract amendment as well as the original contract. The reporting for this amendment shall be by written document in the form of a daily check list, beginning Monday each week and concluding on Sunday which lists specifically all items agreed to in this amendment. The check list will include the day, date, time the work was performed, and signature of person performing the work daily, weekly and monthly. A signature line for the TSA representative or agent and the Y&FC Director will also be included.

This check list will be submitted to the Y&FC Director on a weekly basis that all duties and responsibilities agreed on the contract amendment have been carried out in full each and every day of the contract, 7 days per week for the duration of the contract and shall be signed off on by the person that completed the work, and their direct supervisor. This signed check list is to be submitted by Wednesday of each week following the completion of the work to the Y&FC Director for his signature recognizing the completion. The TSA will be responsible for maintaining a complete record of all check lists for the period of the contract. The Y&FC Director will conduct periodic site visits to the Eco Park for inspection purposes to monitor and inspect the work being performed, and will report any discrepancies or actions needing to be completed to TSA President and/or Executive Director immediately. No payment will be issued for any work done on this amendment without this documentation and agreement of satisfactory completion by the Youth & Family Center Director at his sole discretion. In the absence of the Y&FC Director, the Recreation Supervisor or Facilities Director will fill in this role.

All reports of vandalism or broken hardware are to be reported immediately to the Y&FC Director, or surrogate as stated above, and noted on the daily check list, along with anything else that may require immediate attention by the Town of Taos.

Not included in the Scope of Work:

- A) Cleaning tumbleweeds at Phase II & Phase III fields by Town – June & September
- B) Mechanical equipment repairs requiring a licensed contractor. To be determined by Town Building Superintendent. In the absence of the Superintendent the Facilities Director or Y&FC Director will make the determination.
- C) Wood split rail fence repair
- D) Field lights maintenance
- E) Lightning protection system maintenance
- F) Capital improvements

2. The amount of **\$60,000.00** is hereby added to pay for FY 2013-2014 services. The total of the contract for fiscal year 2013-2014 is \$145,000.00. To be paid monthly starting in August 2013, July payment shall be pro-rated.
Total maximum fee for Grounds Outside Field Surface Fence and Inside Wood Split Rail Fence: \$60,000.
3. The term of this amendment shall be extended to expire on: **June 30, 2014.**
4. All other terms and conditions previously agreed to in the original contract are hereby confirmed and ratified and continued in full force and effect.

IN WITNESS HEREOF, the parties have executed this Agreement as of the date first written above.

TOWN

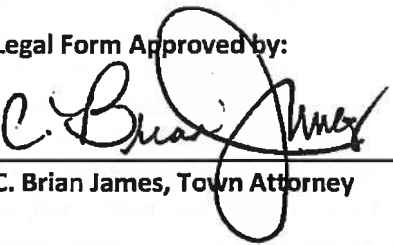
Contractor

Darren M. Cordova, Mayor

ATTEST:

Renee Lucero, Town Clerk

Legal Form Approved by:



C. Brian James, Town Attorney



Marietta Fambro, Finance Director

Line item # **30-25-44005**



July 23, 2013

Title:

Resolution 13-36 Budget Adjustment Request - Final

Summary:

Consideration and possible approval of Resolution 13-36; Budget Adjustment Request for Fiscal Year End June 30, 2013. This budget adjustment request balances all line items and funds to end of year final expenditure amounts.

Background:

Town of Taos Policy requires Council approval on all budget transfers between cost categories, (i.e. Personnel, Operating Expenses and Capital Outlay), interfund transfers, budget increases, projects to projects and new projects.

(By Marietta Fambro, Finance Director)

Attachments:

Click to download

- 📄 [Final Summary](#)
- 📄 [Resolution No. 13-36](#)
- 📄 [C.Brian James Approval via email](#)
- 📄 [Backup to Resolution 13-36 - BAR Forms](#)

YEAR END BAR SUMMARY

2012-2013

July 30, 2013

GENERAL FUND (11)

Revenues – An increase to the interfund transfer in from Fund 27 in the amount of \$22,904 and \$8,190 from Fund 12 were the only adjustments to revenues. These amounts were due to additional revenues received for services at the Convention Center, Lodger's Tax increased revenues and State Shared Gross Receipts Tax. Also a decrease in the unreserved fund balance to cover transfers out to the Transportation and Airport Funds for a total of \$45,000.

Expenditures – The majority of all adjustments within General Fund operating budgets are between category line items. There were two of seventeen departments that adjustments were made between categories (01's – Personnel) and (02's Operating) with minimal amounts.

State Shared GRT Fund (12) – This adjustment is increasing revenues and interfund transfer out by \$8,190 for an additional amount in gross receipts.

State Gasoline Tax Income Fund (13) – This adjustment is increasing revenues and interfund transfer out by \$14,035 for an additional amount in gasoline tax receipts.

Lodger's Tax Fund (23) – This adjustment is increasing revenues and interfund transfer out by \$91,000 reflecting the actual revenues received from Lodger's Tax.

Civic Center Fund (27) – This adjustment is increasing revenues and interfund transfer out by \$22,904 reflecting the actual revenues received from services at the Convention Center.

Public Transportation Fund (29) – This adjustment is increasing revenues and interfund transfer in by \$43,200 reflecting the actual revenues received from Lodger's Tax and an additional amount of \$25,000 to keep in reserve as reimbursements from the state are 30-60 days out.

Community Grants Fund (30) – This adjustment is transferring between categories for the Wrongful Conviction Grant - \$13,300.

Municipal Gas Tax Fund (31) – This adjustment is increasing revenues and interfund transfer out by \$31,439 for an additional amount in gasoline tax receipts.

Communications Fund (34) – This adjustment is made between categories (01's – Personnel) and (03's Capital) by \$4,380.

2011 PPRF Street Improvements Fund (42) – This adjustment is increasing interfund transfer in by \$45,474 for an additional amount from State and Municipal Gasoline Tax receipts.

Facilities Improvement Fund (50) – This adjustment is increasing revenues and expenditures by \$27,999 for H.E.R.S rating fees received.

Capital Improvements Fund (51) – This adjustment is increasing revenues and expenditures by \$272,000 for insurance claims revenues received for the Eco Park litigation.

Wastewater Enterprise Fund (63) - This fund is transferring from (01's – Personnel) and (02's Operating) and taking from the unreserved fund balance by \$784 to cover final expenditures.

Solid Waste Fund (65) – This adjustment is transferring from (02's Operating) and (03's Capital) for the Recycling Division.

Utility Improvements Fund (81) – This adjustment is taking from one project-Dillon Lane to another project to cover final expenditures.

Taos Regional Landfill Fund (82) – This adjustment is transferring from (01's Personnel) and (02's Operating) to cover final expenditures. We are also transferring an addition \$1,001 to cover final debt service in Fund 88.



**TOWN OF TAOS, NEW MEXICO
RESOLUTION 13-36**

WHEREAS the Town of Taos has adopted its operating budget for the fiscal year ending June 30, 2013, and

WHEREAS the governing body of the Town of Taos, meeting in Regular Session this 23rd day of July, 2013 wishes to adjust its operating budget for the fiscal year ending June 30, 2013.

NOW, THEREFORE be it resolved that the governing body of the Town of Taos, meeting in Regular Session this 23rd day of July, 2013, adopts this budget adjustment and respectfully requests approval from the Local Government Division of the Department of Finance and Administration to effect this budget adjustment.

	Amount
General Fund (11)	
<u>Revenues and Other Sources:</u>	
Unreserved Fund Balance	\$ (45,000)
Interfund Transfer In from Fund 12	8,190
Interfund Transfer In from Fund 27	22,904
<u>Expenditures and other Financing Uses:</u>	
Interfund Transfer Out to Transportation Fund (29)	\$ 25,000
Interfund Transfer Out to Airport Construction Fund (52)	20,000
Total	\$ 45,000
 Fleet Department (11-19)	
<u>Expenditures and other Financing Uses:</u>	
Personnel Services	\$(340)
Operating Expenses	340
Total	\$ 0
 Library Department (11-21)	
<u>Expenditures and other Financing Uses:</u>	
Personnel Services	\$ 2,581
Operating Expenses	(2,581)
Total	\$ 0

(To adjust the General Fund, these Final adjustments reflect the actual operating expenses and transfers needed through the end of fiscal year.)

General State Shared GRT Income Fund (12)

Revenues and Other Sources:

State Shared GRT 1.225	\$ 8,190
------------------------	----------

Expenditures and other Financing Uses:

Interfund Transfer Out to General Fund (11)	\$ 8,190
---	----------

(To adjust the General State Shared GRT Fund, theses final adjustments reflect the actual revenues and transfers needed through the end of fiscal year.)

State Gasoline Tax Income Fund (13)

Revenues and Other Sources:

Gasoline Tax	\$ 14,035
--------------	-----------

Expenditures and other Financing Uses:

Interfund Transfer Out to General Fund (42)	\$ 14,035
---	-----------

(To adjust the State Gasoline Tax Income Fund, theses final adjustments reflect the actual revenues and transfers needed through the end of fiscal year.)

Lodger's Tax Fund (23)

Revenues and Other Sources:

Lodger's Tax	\$ 91,000
--------------	-----------

Expenditures and other Financing Uses:

Interfund Transfer Out to Visitors Center (24)	\$ 27,300
Interfund Transfer Out to Marketing (24)	36,400
Interfund Transfer Out to Transportation Fund (29)	18,200
Interfund Transfer Out to Civic Fund (27)	<u>9,100</u>
Total	\$ 91,000

(To adjust the Lodger's Tax Fund, these Final adjustments reflect the actual revenues, operating expenses and transfers needed through the end of fiscal year.)

Civic Center Fund (27)

Revenues and Other Sources:

Liquor License Fee, Rentals, Catering & Sales, Sale of Materials & Sponsorship Fees	\$ 13,804
Interfund Transfer In from Lodger's Tax (23)	<u>9,100</u>
Total	\$ 22,904

Expenditures and other Financing Uses:

Interfund Transfer Out to General Fund (11)	\$ 22,904
---	-----------

(To adjust the Civic Center Fund, these Final adjustments reflect the actual revenues, operating expenses and transfers needed through the end of fiscal year.)

Public Transportation Fund (29)

Revenues and Other Sources:

Interfund Transfer In from General Fund (11)	\$ 25,000
Interfund Transfer In from Lodger's Tax Fund (23)	<u>18,200</u>
Total	\$ 43,200

Taos Express

Expenditures and other Financing Uses:

Personnel Services	\$ 1,775
Operating Expenses	<u>(1,775)</u>
Total	\$ 0

(To adjust the Public Transportation Fund, theses final adjustments reflect the actual revenues, operating expenses and transfers needed through the end of fiscal year.)

Community Grants Fund (30)

Wrongful Conviction Grant (30-11)

Expenditures and other Financing Uses:

Operating Expenses	\$ (13,300)
Capital Outlay	<u>13,300</u>
Total	\$ 0

(To adjust the Community Grants Fund, theses final adjustments reflect the Actual operating expenses and transfers needed through the end of fiscal year.)

Municipal Gas Tax Fund (31)

Revenues and Other Sources:

Municipal Gasoline Tax	\$ 31,439
------------------------	-----------

Expenditures and other Financing Uses:

Interfund Transfer Out to General Fund (42)	\$ 31,439
---	-----------

(To adjust the Municipal Gas Tax Fund, these final adjustments reflect the actual operating expenses and transfers needed through the end of fiscal year.)

Communications Fund (34)

Expenditures and other Financing Uses:

Personnel	\$(4,380)
Capital Outlay	<u>4,380</u>
Total	\$ 0

(To adjust the Communications Fund, these final adjustments reflect the actual operating expenses and transfers needed through the end of fiscal year.)

2011 PPRF Street Improvements Fund (42)

Revenues and Other Sources:

Inferfund Transfer In from Fund 13	\$ 14,035
Inferfund Transfer In from Fund 31	<u>31,439</u>
Total	\$ 45,474

(To adjust the 2011 PPRF Street Improvements Fund, these Final adjustments reflect the actual revenues, operating expenses and transfers needed through the end of fiscal year.)

Facilities Improvements Fund (50)

Revenues and Other Sources:

H.E.R.S Rating Fee	\$ 27,999
--------------------	-----------

Expenditures and other Financing Uses:

Capital Outlay	\$ 27,999
----------------	-----------

(To adjust the Facilities Improvements Fund, these Final adjustments reflect the actual revenues, operating expenses and transfers needed through the end of fiscal year.)

Capital Improvements Fund (51)

Revenues and Other Sources:

Insurance Claim (Eco Park Negotiations)	\$272,000
---	-----------

Expenditures and other Financing Uses:

Capital Outlay – Eco Park Improvements (51-62)	\$272,000
--	-----------

(To adjust the Capital Improvements Fund, these Final adjustments reflect the actual revenues, operating expenses and transfers needed through the end of fiscal year.)

Airport Fund (52)

Revenues and Other Sources:

Interfund Transfer In from General Fund (11)	\$ 20,000
--	-----------

Airport MOA Mitigation

Expenditures and other Financing Uses:

Operating Expense - FAA	\$ 1,358
Capital Expenses - FAA	<u>(1,358)</u>

Operating Expense - State	\$ 75
Capital Expenses - State	<u>(75)</u>

Operating Expense - Town	\$ 75
Capital Expenses - Town	<u>(75)</u>

(To adjust the Airport Construction Fund, theses final adjustments reflect the actual revenues, operating expenses and transfers needed through the end of fiscal year.)

Water & Sewer Income Fund (61)

Revenues and Other Sources:

Unreserved Fund Balance	\$(515)
-------------------------	----------

Expenditures and other Financing Uses:

Interfund Transfer Out to Fund (73)	325
Interfund Transfer Out to Civic Fund (79)	<u>190</u>

	Total \$ 515
--	---------------------

(To adjust the Water & Sewer Income Fund, these Final adjustments reflect the actual revenues, operating expenses and transfers needed through the end of fiscal year.)

Wastewater Enterprise Fund (63)

Wastewater Collections System

Revenues and Other Sources:

Unreserved Fund Balance	\$(784)
-------------------------	----------

Expenditures and other Financing Uses:

Personnel	\$(630)
Operating Expense	1,414
Total	\$ 784

(To adjust the Wastewater Enterprise Fund, these Final adjustments reflect the actual revenues, operating expenses and transfers needed through the end of fiscal year.)

Solid Waste Fund (65)

Recycling Division

Expenditures and other Financing Uses:

Personnel	\$ 3,359
Operating Expense	728
Capital Outlay	(4,087)
Total	\$ 0

(To adjust the Solid Waste Fund, these final adjustments reflect the actual operating expenses and transfers needed through the end of fiscal year.)

1993A Water & Sewer RB Fund (73)

Revenues and Other Sources:

Interfund Transfer In from Fund (61)	\$ 325
--------------------------------------	--------

Expenditures and other Financing Uses:

Operating Expense - Principal	\$ 1,000
Operating Expense – Interest	(675)
Total	\$ 325

(To adjust the 1993A Water & Sewer RB Fund, these Final adjustments reflect the actual operating expenses and transfers needed through the end of fiscal year.)

1998A Water & Sewer RB Fund (79)

Revenues and Other Sources:

Interfund Transfer In from Fund (61)	\$ 190
--------------------------------------	--------

Expenditures and other Financing Uses:

Operating Expense	\$ 190
-------------------	--------

(To adjust the 1998A Water & Sewer RB Fund, these Final adjustments reflect the actual operating expenses and transfers needed through the end of fiscal year.)

Utility Improvements Fund (81)

Expenditures and other Financing Uses:

Capital Outlay – Dillon Lane	\$(3,422)
Capital Outlay – Meter Replacement	<u>3,422</u>
Total	\$ 0

(To adjust the Utility Improvements Fund, these Final adjustments reflect the actual operating expenses and transfers needed through the end of fiscal year.)

Taos Regional Landfill Fund (82)

Revenues and Other Sources:

Unreserved Fund Balance	\$(1,001)
-------------------------	-----------

Expenditures and other Financing Uses:

Personnel Services	\$ 1,325
Operating Expense	<u>(1,325)</u>
Total	\$ 0

Interfund Transfer Out to 2008 NMFA PPRF DS (88)	\$ 1,001
--	----------

(To adjust the Taos Regional Landfill Fund, these Final adjustments reflect the actual operating expenses and transfers needed through the end of fiscal year.)

2008 NMFA PPRF Landfill DS Fund (88)

Revenues and Other Sources:

Unreserved Fund Balance	\$ (1,614)
Interfund Transfer In from Fund (82)	\$ 1,001

Expenditures and other Financing Uses:

Operating Expense	\$ 1,614
-------------------	----------

(To adjust the 2008 NMFA PPRF Landfill Debt Service Fund, these Final adjustments reflect the actual operating expenses and transfers needed through the end of fiscal year.)

PASSED, APPROVED, AND ADOPTED THIS 23RD DAY OF JULY 2013.

Mayor Pro-Tem Andrew T. Gonzales	_____	
Councilmember Rudy C. Abeyta	_____	
Councilmember Frederick A. Peralta	_____	
Councilmember Michael A. Silva	_____	

TOWN OF TAOS

Darren M. Cordova, Mayor

ATTEST:

APPROVED AS TO FORM

*Approved by Town Attorney via
attached email*

Renee Lucero, Town Clerk

C. Brian James, Town Attorney

APPROVED:

Department of Finance and Administration

Date: _____

Marietta Fambro

From: Brian James
Sent: Friday, July 19, 2013 1:34 PM
To: Marietta Fambro
Cc: Renee Lucero; Oscar Rodriguez
Subject: RE: Resolution #'s 13-36 & 13-37 Final Budget Stuff

Just as a matter of form we should either use fiscal year or FY throughout. Both resolutions are otherwise fine with me as to form. Cbj _____

From: Marietta Fambro
Sent: Friday, July 19, 2013 1:09 PM
To: Brian James
Cc: Renee Lucero; Oscar Rodriguez
Subject: Resolution #'s 13-36 & 13-37 Final Budget Stuff

Brian,
Attached are two resolutions that I need approved, they are end of year BARS and DFA quarterly report. Renee is waiting for me to attach all to Novus once I get your approval. Thank you.

Marietta S. Fambro
Town of Taos - Finance Director
400 Camino de la Placita
Taos, N.M. 87571
575-751-2024
575-751-2026 FAX



Town of Taos
BUDGET TRANSFER /ADJUSTMENT REQUEST FORM

Department Name: Finance
Date Prepared: 07/16/2013

FROM (Budget to be increased) Line Item Detail		TO (Budget to be increased) Line Item Detail	
AMOUNT		AMOUNT	
General GRT Income Tax Fund (12)			
12-00-33005 Gross Receipts Tax	\$ 8,190.00	12-00-47101 Interfund Trans out Fd 11	\$ 8,190.00
State Gasoline Tax Income (13)			
13-00-33001 Gas Tax	\$ 14,035.00	13-00-47101 Interfund Trans out Fd 42	\$ 14,035.00
Municipal Road Gasoline Tax (31)			
31-00-31005 Municipal Gas Tax	\$ 31,439.00	31-00-47101 Interfund Trans out Fd 42	\$ 31,439.00
2011 PPRF Street Improvements (42)			
42-00-25300 Unreserved Fund Bala	\$ 45,474.00	42-00-39001 Interfund Trans in from Fd 13	\$ 14,035.00
		42-00-39001 Interfund Trans in from Fd 31	\$ 31,439.00
General Fund (11) Decrease			
11-00-25300 Unreserved Fund Balance	\$ 45,000.00	11-00-47101 Interfund Trans out Fd 29	\$ 25,000.00
		11-00-47101 Interfund Trans out Fd 52	\$ 20,000.00
11-00-39001 Interfund Trans in Fd 12	\$ 8,190.00	11-00-25300 Unreserved Fund Balance	\$ 8,190.00
11-00-39001 Interfund Trans in Fd 27	\$ 22,904.00	11-00-25300 Unreserved Fund Balance	\$ 22,904.00
TOTAL	\$ 175,232.00	TOTAL	\$ 175,232.00

☐ Disapproved ☒ Approved

☐ Disapproved ☒ Approved

☐ Disapproved ☒ Approved

DEPARTMENT HEAD SIGNATURE Marietta J. Tauler DATE 7/17/13

TOWN MANAGER SIGNATURE [Signature] DATE _____

FINANCE DIRECTOR SIGNATURE Marietta J. Tauler DATE 7/17/13

Council Approval Required.
☒ Yes
☐ No

ACCOUNTANT SIGNATURE _____ DATE _____

Page 60

BATCH #

Date Approved: 7/23/2013

JUSTIFICATION

To balance the fiscal year



Department Name:	Public Works/Fleet
Date Prepared:	7/19/2013

FROM (Budget to be Decreased)		TO (Budget to be increased)	
Line Item Detail	AMOUNT		
11-19-41001 Full Time Employees	\$ 335	11-19-41005 Terminal Leave	\$ 335 Balance the fiscal year
11-19-41001 Full Time Employees	\$ 340	11-19-42003 Vehicle Supplies	\$ 1,449
11-19-42001 Mileage & Per Diem	\$ 690	11-19-43001 Supplies	\$ 1,254
11-19-42002 Dues & Registration	\$ 1,650	11-19-43002 Field Supplies	\$ 173
11-19-42005 Building Supplies	\$ 772	11-19-43007 Utilities	\$ 1,708
11-19-42008 Equipment Mainten	\$ 357	11-19-43009 Books, Periodicals	\$ 700
11-19-43003 Sensitive Items	\$ 841		
11-19-43006 Uniforms	\$ 634		
TOTAL	\$ 5,619.00		\$ 5,619.00

☐ Disapproved ☒ Approved

☐ Disapproved ☐ Approved

☐ Disapproved ☒ Approved

DEPARTMENT HEAD SIGNATURE 	DATE 7/19/13	TOWN MANAGER SIGNATURE 	DATE 7/19/13	FINANCE DIRECTOR SIGNATURE Maritta L. Loh	DATE 7/19/13
--	-----------------	--	-----------------	--	-----------------

Council Approval Required.	
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Resolution # 13-36
	Date Approved 7/23/13

ACCOUNTANT SIGNATURE _____ **DATE** _____

BATCH #



Town of Taos

BUDGET TRANSFER /ADJUSTMENT REQUEST FORM

Department Name: Library
Date Prepared: 07/18/2013

FROM (Budget to be Decreased)		TO (Budget to be increased)	
Line Item Detail	AMOUNT	Line Item Detail	AMOUNT
11-21-41001 FTE	\$ 1,925	11-21-41005	\$ 11,121
11-21-41002 PTE	\$ 3,462	Terminal Leave Pay	
11-21-41005 Overtime	\$ 659		
11-21-41012 Retirement	\$ 1,363		
11-21-41013 Medical Ins	\$ 1,647		
11-21-43007 Utilities	\$ 2,064		
11-21-43007	\$ 517	11-21-41011 FICA	\$ 213
Utilities		11-21-41017	\$ 304
		Retiree Health Care	
11-21-42002	\$ 1,026	11-21-42005 Buildings	\$ 74
Dues, Registration		11-21-43005 Rentals	\$ 929
11-22-43009	\$ 790.00	11-21-43008 Postage	\$ 23
Books & Periodicals		11-21-43003 Sensitive Item	\$ 790
TOTAL	\$ 13,454.00	TOTAL	\$ 13,454.00

☐ Disapproved ☒ Approved

☒ Disapproved ☐ Approved

☐ Disapproved ☐ Approved

DEPARTMENT HEAD SIGNATURE *Barker* DATE 7-18-13 TOWN MANAGER SIGNATURE *Manville* DATE 7/18/13
FINANCE DIRECTOR SIGNATURE DATE

ACCOUNTANT SIGNATURE DATE

BATCH #

Council Approval Required.
☒ Yes ☐ No
Resolution # 15-36
Date Approved 7/25/13



Town of Taos
BUDGET TRANSFER /ADJUSTMENT REQUEST FORM

Department Name: Lodger's Tax Fd
Date Prepared: 07/16/2013

FROM (Budget to be Decreased) Line Item Detail		AMOUNT	TO (Budget to be increased) Line Item Detail		AMOUNT	JUSTIFICATION
23-00-42003	Vehicle Supplies & Maint	\$ 277.00	23-00-44005	Other Contractual Services	\$ 948.00	To balance the fiscal year
23-00-43001	Food & Beverage Services	\$ 671.00				
	\$ 91,948.00					
23-00-25300	Unreserved Fund Balance	\$ 91,000.00	23-00-47101	Transfer Out to Fund 24 Visitor	\$ 27,300.00	
				Transfer Out to Fund 24 Marketing	\$ 36,400.00	
				Transfer Out to Fund 27 Convention	\$ 9,100.00	
				Transfer Out to Fund 28 Transportat	\$ 18,200.00	

TOTAL \$ 91,948.00 TOTAL \$ 91,948.00

☐ Disapproved ☒ Approved

☐ Disapproved ☒ Approved

☐ Disapproved ☒ Approved

DEPARTMENT HEAD SIGNATURE Marietta L. Loh 7/18/13 DATE

SIGNATURE [Signature] 7-18-2013 DATE
TOWN MANAGER/ASSISTANT TOWN MANAGER

FINANCE DIRECTOR SIGNATURE Marietta L. Loh 7/18/13 DATE

Council Approval Required.
☒ Yes ☐ No
Resolution #13-36

ACCOUNTANT SIGNATURE _____ DATE _____

Page 63

BATCH #

Date Approved: 7/23/2013

**LODGER'S TAX FUND
FY 2012-2013**

Percent	\$ 91,000.00	
20%		\$ 18,200.00
10%		9,100.00
30%		27,300.00
40%		36,400.00
		<hr/> \$ 91,000.00

Public Transportation
Convention Center
Visitor Center
Marketing

**End of Year
ALLOCATIONS:**



Town of Taos BUDGET TRANSFER /ADJUSTMENT REQUEST FORM

Department Name: Civic/Convention
Date Prepared: 07/16/2013

FROM (Budget to be increased) Line Item Detail	AMOUNT	TO (Budget to be increased) Line Item Detail	AMOUNT	JUSTIFICATION
27-00-32001 Liquor License	\$ 300.00	27-00-47101 Interfund Transfer Out to Fund (11)	\$ 13,804.00	To BALANCE the fiscal year
27-00-34014 Rentals	\$ 6,664.00			
27-00-34015 Catering & Sales	\$ 2,919.00			
27-00-34016 Sale of Materials	\$ 5,006.00			
27-00-34017 Sponsorship Fees	\$ 10.00			
27-00-38007 Other Misc Receipts (Dec)	\$ (1,700.00)			
			\$ 13,804.00	
Decrease				
27-00-25300 Unreserved Fund Balance	\$ 605.00			
27-00-25300	\$ 9,100.00	27-00-47101 Interfund Transfer Out to Fund (11)	\$ 9,100.00	
			\$ 9,100.00	
TOTAL	\$ 22,904.00	TOTAL	\$ 22,904.00	

☐ Disapproved ☒ Approved

☐ Disapproved ☒ Approved

DEPARTMENT HEAD SIGNATURE _____ DATE _____

ACCOUNTANT SIGNATURE _____ DATE _____

BATCH # _____

FINANCE DIRECTOR SIGNATURE *Maritta L. Lenz* DATE *7/16/13*

Council Approval Required.
☒ Yes ☐ No
Resolution #13-36
Date Approved: 7/23/2013

Town of Taos

BUDGET TRANSFER /ADJUSTMENT REQUEST FORM

Department Name:	Public Works/Taos Express:
Date Prepared:	7/19/2013

FROM (Budget to be Decreased)		TO (Budget to be increased)	
Line Item Detail	AMOUNT		AMOUNT
29-13-41003 Temporary Employees	\$ 162	29-13-41001 Full Time Employees	\$ 380
29-13-41013 Medical & Dental	\$ 119	29-13-41002 Part Time Employees	\$ 1,196
29-13-42003 Vehicle Supplies	\$ 1,775	29-13-41004 Overtime	\$ 252
		29-13-41011 FICA	\$ 82
		29-13-41012 Retirement	\$ 114
		29-13-41017 Retiree Healthcare	\$ 32
29-13-42003 Vehicle Supplies	\$ 112	29-13-43009 Books & Periodicals	\$ 27
		29-13-44001 Advertising	\$ 85
TOTAL	\$ 2,168.00		\$ 2,168.00

☐ Disapproved ☒ Approved

☐ Disapproved ☐ Approved

☐ Disapproved ☒ Approved

Daniel J. O'Connell 7/19/13	 DATE	7-19-2013 DATE	Maritta Stahl FINANCE DIRECTOR SIGNATURE	7/19/13 DATE
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DATE _____

FINANCE DIRECTOR SIGNATURE

DATE _____

TOWN MANAGER SIGNATURE

DATE _____

78

27

30

SIGNATURE

THE HEAD

STUDENT

DEP

ACCOUNTANT SIGNATURE _____ **DATE** _____

BATCH # _____

Council Approval Required.	
<input checked="checked" type="checkbox"/> Yes <input type="checkbox"/> No	Resolution # 13-36
	Date Approved 7/23/10



Town of Taos BUDGET TRANSFER /ADJUSTMENT REQUEST FORM

Department Name: Transportation
Date Prepared: 07/18/2013

FROM (Budget to be Decreased) Line Item Detail	AMOUNT	TO (Budget to be increased) Line Item Detail	AMOUNT	JUSTIFICATION
29-00-25300	Unreserved Fund & \$ 43,200.00	29-00-39100	Interfund Trans In Fd 11 \$ 25,000.00	To balance the fiscal year
		29-00-39100	Interfund Trans in Fd 23 \$ 18,200.00	
TOTAL			\$ 43,200.00	

\$ TOTAL \$ 43,200.00

☐ Disapproved ☒ Approved

DEPARTMENT HEAD SIGNATURE _____ DATE _____

ACCOUNTANT SIGNATURE _____ DATE _____

\$ 43,200.00

☐ Disapproved ☒ Approved

SIGNATURE *[Signature]* DATE 7-19-2013

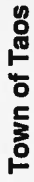
TOWN MANAGER/ASSISTANT TOWN MANAGER

☐ Disapproved ☒ Approved

SIGNATURE *Manita Steel* DATE 7/18/13

FINANCE DIRECTOR SIGNATURE _____ DATE _____

Council Approval Required.
☒ Yes ☐ No
Resolution #13-36
Date Approved: 7/23/2013

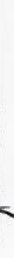

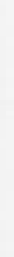


Department Name:	Wrongful Conviction Grant
Date Prepared:	7/15/2013

☐ Disapproved ☒ Approved

☐ Disapproved ☐ Approved

☐ Disapproved ☒ Approved

DEPARTMENT HEAD SIGNATURE	DATE	TOWN MANAGER SIGNATURE	DATE	FINANCE DIRECTOR SIGNATURE	DATE
			7-19-2013		7/16/13

<input checked="" type="checkbox"/> Yes	Resolution #	13-36
<input type="checkbox"/> No	Date Approved	7/23/13

ACCOUNTANT SIGNATURE **DATE**

BATCH #



Town of Taos
BUDGET TRANSFER /ADJUSTMENT REQUEST FORM

Department Name: CENTRAL COMM
Date Prepared: 7/18/2013

FROM (Budget to be Decreased)		TO (Budget to be increased)	
Line Item Detail	AMOUNT	Line Item Detail	AMOUNT
34-00-42001 Mileage/PerDiem	\$ 1,010.78	34-00-42005 Building Spplies/Main	\$ 1,010.78
34-00-42002 Dues Fees/Registration	\$ 1,027.36	34-00-42008 Equipment Repair/Main	\$ 1,027.36
34-00-43005 Rentals	\$ 27.20	34-00-43007 Utilities	\$ 27.20
34-00-43003 Sensitive Items	3,000.00	34-00-44005 Other Contractual	\$ 3,000.00
34-00-43001 Office Supplies	3,500.00	34-00-44005 Other Contractual	\$ 3,500.00
34-00-42002 Dues Fees/Registration	1,515.96	34-00-44005 Other Contractual	\$ 1,515.96
34-00-45002 Buildings/Struct	7,142.00	34-00-45007 Computers Office Equipment	\$ 7,142.00
34-00-41001 Full Time Employees	\$ 4,380.00	34-00-45007 Computers Office Equipment	\$ 4,380.00

TOTAL \$ 21,603.30

☐ Disapproved ☐ Approved

DEPARTMENT HEAD SIGNATURE _____ DATE _____

ACCOUNTANT SIGNATURE _____ DATE _____

BATCH # _____

TOTAL \$ 21,603.30

☐ Disapproved ☐ Approved

SIGNATURE _____ DATE 7-19-2013
TOWN MANAGER/ASSISTANT TOWN MANAGER

Council Approval Required.
☒ Yes ☐ No Resolution
Date Approved: 7/29/13



Town of Taos BUDGET TRANSFER /ADJUSTMENT REQUEST FORM

Department Name: Facilities Imprvts
Date Prepared: 07/18/2013

FROM (Budget to be Decreased) Line Item Detail		AMOUNT	TO (Budget to be increased) Line Item Detail		AMOUNT	JUSTIFICATION
H.E.R.S 50-00-38030	H.E.R.S Ratings Fee	\$ 27,999.00	50-new-45002	Capital Outlay	\$ 27,999.00	To Balance the fiscal year
TOTAL		\$ 27,999.00	TOTAL		\$ 27,999.00	

☐ Disapproved ☒ Approved

☐ Disapproved ☒ Approved

☐ Disapproved ☒ Approved

SIGNATURE [Signature] DATE 7-19-2013
TOWN MANAGER/ASSISTANT TOWN MANAGER

SIGNATURE [Signature] DATE 7-19-2013
TOWN MANAGER/ASSISTANT TOWN MANAGER

SIGNATURE Maritella Lital 7/19/13 DATE 7/19/13
FINANCE DIRECTOR SIGNATURE

DEPARTMENT HEAD SIGNATURE _____ DATE _____

ACCOUNTANT SIGNATURE _____ DATE _____

BATCH #

Council Approval Required.
☒ Yes ☐ No
Resolution #13-36
Date Approved 07/23/2013



Town of Taos
BUDGET TRANSFER /ADJUSTMENT REQUEST FORM

Department Name: Capital Imprvts
Date Prepared: 07/16/2013

FROM (Budget to be Decreased) Line Item Detail		AMOUNT	TO (Budget to be increased) Line Item Detail		AMOUNT	JUSTIFICATION
Increase						
Eco Park Improvements						
51-00-38028	Insurance	\$ 272,000.00	51-62-45001	Land Improvements	\$ 272,000.00	To Balance the fiscal year
	Claims					

TOTAL \$ 272,000.00

☐ Disapproved ☒ Approved

DEPARTMENT HEAD SIGNATURE _____ DATE _____

ACCOUNTANT SIGNATURE _____ DATE _____

BATCH # _____

TOTAL \$ 272,000.00

☐ Disapproved ☒ Approved

SIGNATURE *[Signature]* DATE 7-19-2013
TOWN MANAGER/ASSISTANT TOWN MANAGER

☐ Disapproved ☒ Approved

FINANCE DIRECTOR SIGNATURE *Maricetta L. Lugo* DATE 7/19/13

Council Approval Required.
☒ Yes ☐ No
Resolution 13-36
Date Approved 07/23/2013



Town of Taos
BUDGET TRANSFER / ADJUSTMENT REQUEST FORM

Department Name: Public Works/Sewer
Date Prepared: 7/19/2013

FROM (Budget to be Decreased)		TO (Budget to be increased)			
Line Item Detail	AMOUNT	63-28-41001	63-28-41007	63-28-41007	AMOUNT
63-28-41013 Medical & Dental	\$ 252	Full Time Employees	Standby		\$ 86
					\$ 166
63-00-25300 Unreserved	\$ 784				
63-28-41004 Overtime Pay	\$ 171	63-28-43002 Field Supplies			\$ 2,791
63-28-41011 FICA	\$ 289	63-28-43007 Utilities			\$ 51
63-28-41012 Retirement	\$ 67	63-28-44005 Other Contractual			\$ 39,500
63-28-41013 Medical & Dental	\$ 101				
63-28-41017 Retiree Health Care	\$ 2				
63-28-42001 Mileage & Per Diem	\$ 607				
63-28-42002 Dues & Registration	\$ 250				
63-28-42003 Vehicle Supplies & Mail	\$ 17,519				
63-28-42005 Building Supplies	\$ 5,424				
63-28-42008 Equipment Repair	\$ 272				
63-28-43001 Office Supplies	\$ 13,206				
63-28-43003 Small Tools	\$ 1,095				
63-28-43006 Uniforms	\$ 241				
63-28-43008 Postage	\$ 300				
63-28-43009 Books & Periodicals	\$ 300				
63-28-44001 Advertising	\$ 714				
63-28-44007 Misc Expenses	\$ 1,000.00				
TOTAL	\$ 42,594.00				\$ 42,594.00

☐ Disapproved ☒ Approved

☐ Disapproved ☐ Approved

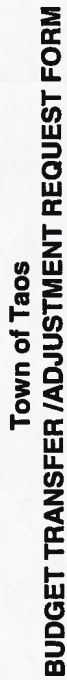
☐ Disapproved ☒ Approved

DEPARTMENT HEAD SIGNATURE *Debrah...* DATE *7/19/13* TOWN MANAGER SIGNATURE *[Signature]* DATE *7/19/13* FINANCE DIRECTOR SIGNATURE *Maritta...* DATE *7/19/13*

ACCOUNTANT SIGNATURE _____ DATE _____

BATCH # _____

Council Approval Required.
Resolution # *15-36*
Date Approved *7/23/13*



Department Name:	Public Works/Recycle
Date Prepared:	7/19/2013

FROM (Budget to be Decreased)		TO (Budget to be Increased)	
Line Item Detail	AMOUNT		AMOUNT
65-31-41001 Full Time Employees	\$ 5,836	65-31-41002 Part Time Employees	\$ 4,309
65-31-41011 Fica	\$ 16	65-31-41004 Overtime	\$ 1,412
65-31-41012 Retirement	\$ 177	65-31-41014 Unemployment	\$ 4,446
65-31-41013 Medical & Dental	\$ 865	65-31-41017 Retiree Health Care	\$ 86
65-31-45002 Buildings & Structures	\$ 3,359		
65-31-42003 Vehicle Supplies	\$ 8,516	65-31-42001 Mileage & Per Diem	\$ 299
65-31-43001 Office Supplies	\$ 2,079	65-31-42002 Dues & Registration	\$ 75
65-31-43005 Rentals	\$ 1,000	65-31-42006 Property Insurance	\$ 552
65-31-45002 Buildings & Structures	\$ 728	65-31-42008 Equipment Repair	\$ 4,865
		65-31-43003 Sensitive Items	\$ 3,695
		65-13-43007 Utilities	\$ 2,837
TOTAL	\$ 22,576.00		\$ 22,576.00

☐ Disapproved ☒ Approved

☐ Disapproved ☐ Approved

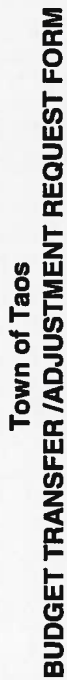
☒ Approved ☐ Disapproved

<p>  DEPARTMENT HEAD SIGNATURE </p>	<p>  TOWN MANAGER SIGNATURE </p>	<p> 7-19-2013 DATE </p>	<p> 7/19/13 DATE </p>
<p>  FINANCE DIRECTOR SIGNATURE </p>		<p> 7-19-2013 DATE </p>	<p> 7/19/13 DATE </p>

Council Approval Required.	
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Resolution # 15-36
	Date Approved 7/23/13

ACCOUNTANT SIGNATURE	DATE
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BATCH #



Department Name:	Public Utilities-CAPITAL
Date Prepared:	7/19/2013

FROM (Budget to be Decreased)		TO (Budget to be increased)	
Line Item Detail	AMOUNT		
81-26-45003 Utility Plant in Service	\$ 3,422	81-58-45005 Equipment	\$ 3,422
Dillon Lane		Meter Replacement	
TOTAL	\$ 3,422.00		\$ 3,422.00

☐ Disapproved ☒ Approved

☐ Disapproved ☐ Approved

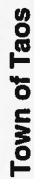
☐ Disapproved ☒ Approved

Dilip Kumar DEPARTMENT HEAD SIGNATURE DATE 7/9/13	[Signature] TOWN MANAGER SIGNATURE DATE 7-19-2013	Maivetta J. Lach FINANCE DIRECTOR SIGNATURE DATE 7/9/13
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ACCOUNTANT SIGNATURE **DATE**

BATCH #

Council Approval Required.	
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Resolution # 13-36
	Date Approved 7/23/13



BUDGET TRANSFER /ADJUSTMENT REQUEST FORM

Department Name:	Public Works/Landfill
Date Prepared:	7/19/2013

FROM		TO	
(Budget to be Decreased)		(Budget to be Increased)	
Line Item Detail	AMOUNT		AMOUNT
82-32-41001 Full Time Employees	\$ 3,389	82-32-41004 Overtime	\$ 896
82-32-41011 FICA	\$ 893	82-32-41015 Worker's Comp	\$ 5,438
82-32-41012 Retirement	\$ 420		
82-32-41013 Medical & Dental	\$ 210		
82-32-41016 Workers Comp	\$ 49		
82-32-41017 Retiree Health	\$ 48		
82-32-42003 Vehicle Supplies	\$ 1,325		
82-32-42003 Vehicle Supplies	\$ 3,579	82-32-42002 Dues & Registration	\$ 387
		82-32-43007 Utilities	\$ 667
		82-32-44005 Other Contractual	\$ 1,103
		82-32-44007 Other Miscellaneous	\$ 1,422
TOTAL	\$ 9,913.00		\$ 9,913.00

☐ Disapproved ☒ Approved

☐ Disapproved ☐ Approved

☐ Disapproved ☒ Approved

DEPARTMENT HEAD SIGNATURE	DATE	TOWN MANAGER SIGNATURE	DATE	FINANCEDIRECTOR SIGNATURE	DATE
<i>Deborah D. ...</i>	7/19/13	<i>[Signature]</i>		<i>Manetta J. ...</i>	7/19/13

ACCOUNTANT SIGNATURE _____ **DATE** _____

BATCH #

Council Approval Required	
Resolution #	13-36
Date Approved	7/23/19
<input checked="checked" type="checkbox"/> Yes <input type="checkbox"/> No	



Town of Taos BUDGET TRANSFER /ADJUSTMENT REQUEST FORM

Department Name: Taos Regional LF
Date Prepared: 07/18/2013

FROM (Budget to be Decreased) Line Item Detail	AMOUNT	TO (Budget to be increased) Line Item Detail	AMOUNT	JUSTIFICATION
Taos Regional Landfill (Fund 82) 82-00-25300 Unreserved Fund Balance	\$ 1,001.00	Interfund Transfer Out to Fund 88	\$ 1,001.00	To balance the fiscal year
				\$ 1,001.00
Increase				
2008 NMFA PPRF Landfill DS Fund (88)				
88-00-25300 Unreserved Fund	\$ 1,001.00	Interfund Trans In from Fund 82	\$ 1,001.00	
Decrease				
88-00-25300 Unreserved Fund	\$ 1,614.00		\$ 1,614.00	
TOTAL \$ 3,616.00		TOTAL \$ 3,616.00		

☐ Disapproved ☒ Approved

☐ Disapproved ☒ Approved

☐ Disapproved ☒ Approved

☐ Disapproved ☒ Approved

DEPARTMENT HEAD SIGNATURE DATE

TAOS REGIONAL LANDFILL
BOARD CHAIR

FINANCE DIRECTOR SIGNATURE DATE

ACCOUNTANT SIGNATURE DATE

Page 77

SIGNATURE DATE
TOWN MANAGER/ASSISTANT TOWN MANAGER

7-18-2013

Council Approval Required.
Resolution #13-36

☒ Yes ☐ No

Date Approved: 7/23/2013

BATCH #

Manita July 18/13



Town of Taos
BUDGET TRANSFER /ADJUSTMENT REQUEST FORM

Department Name: Water & Sewer Income Fund
Date Prepared: 07/19/2013

FROM (Budget to be Decrease) Line Item Detail	AMOUNT	TO (Budget to be increased) Line Item Detail	AMOUNT	JUSTIFICATION
61-00-25300 Unreserved Fund Balance	\$ 515.00	61-00-47101 Interfund Transfer Out	\$ 325.00	To balance the fiscal year
		61-00-47101 Interfund Transfer Out	\$ 190.00	
1993A W&S Revenue Bond Fund (73) Increase				
73-00-39001 Interfund Transfer In from Fd 61	\$ 325.00	73-00-44008 Debt Service-Principal	\$ 1,000.00	
73-00-44009 Debt Service-Intere	\$ 675.00			
1998A W&S Revenue Bond Fund (79) Increase				
78-00-39001 Interfund Transfer In from Fd 61	\$ 190.00	78-00-44009 Debt Service-Interest	\$ 190.00	
TOTAL	\$ 1,705.00	TOTAL	\$ 1,705.00	\$ 1,515.00

<input type="checkbox"/> Disapproved	<input checked="" type="checkbox"/> Approved
FINANCE DIRECTOR SIGNATURE	
DATE	
Mauricio A. L... 7/11/13	
Council Approval Required.	
<input checked="" type="checkbox"/> Yes	Resolution #13-36
<input type="checkbox"/> No	
Date Approved: 7/23/2013	

<input type="checkbox"/> Disapproved	<input checked="" type="checkbox"/> Approved
TOWN MANAGER SIGNATURE	
DATE	
7-19-2013	

DEPARTMENT HEAD SIGNATURE	DATE
ACCOUNTANT SIGNATURE	DATE
BATCH #	



July 23, 2013

Title:

Financial Update

Summary:

Presentation of the monthly financial report for the period ending June 30, 2013.

Background:

Submitted by (Marietta Fambro)

Attachments:

Click to download

 [June 2013 Financial Report \(Final\)](#)

JUNE 2013 FINANCIAL REPORT (FINAL)

General Fund

Revenues - The General Fund's largest revenue source is the Gross Receipts Tax (1 cent) and State Shared Gross Receipts Tax (1.225 cent). In October of 2012 we had projected a 6% decrease realizing that 3 of the first 4 months of the fiscal year our gross receipts were down versus what was budgeted. June was up 3.32% from last year this time ending the fiscal year on a positive note with the last quarter of the year as a net increase. We had projected a shortfall of approximately \$374,000 but ended up short by \$33,000. The gross receipts tax can fluctuate throughout the year, but we were prepared early on to offset the trend that started. Overall revenues totaled \$10,251,301 ending the fiscal year on a positive outlook for the new year.

Expenditures - Final expenditures totaled \$9,534,908 to end the fiscal year. The departments had made projection which were approximately \$242,000 less than projected. This amount will revert to the ending balance to build up of our reserves.

Ending Balance - Based the final ending balance of \$1,761,601 we will exceed the State's requirement of 30 days of budgeted expenditures by approximately 18 days of reserve for next fiscal year's budget. This is derived from the amount we have made up on the gross receipts revenues since our October projections, actual revenues and actual expenditures for the year.

Capital Projects

Through the month of June the percentage of project completion increased in Facilities Fund by 8% and Airport Construction Fund by 19%. There were no other substantial increases in any of the other capital funds. In Facilities Fund there was \$10,600 spent in work orders and park maintenance, \$24,331 in Town Hall Improvements, \$20,600 in Information Technology purchases and \$5,800 for maintenance at the Pool and Youth Center. In the Airport Fund a payment was made for on going engineering services for the construction of the new runway in the amount of \$377,883 and \$24,048 for work on the Airport MOA Over flight Stipulators. To end the year we had a capital budget totaling \$11,550,750 with \$3,356,305 spent equals 29% of completion for all capital money allocated.

<u>Projects</u>	<u>Budget</u>	<u>Spent YTD</u>	<u>Open PO's</u>	<u>Complete</u>
Facilities Fund 50	805,805	554,331	-	69%
Capital Projects Fund 51*	1,179,524	446,305	-	38%
Airport Construction Fund 52	2,084,569	1,024,745	-	49%
Vehicle Replacement Fund 54	202,401	55,803	-	28%
Affordable Housing Fund 56	715,000	6,057	-	1%
1999 Gas Tax Acquisition Fund 59**	3,271,321	966,350	-	30%
Utility Construction Fund 81	3,292,130	302,614	-	9%
Totals	11,550,750	3,356,205		29%

* Five completed projects: Genie boom lift, Quick Attack Truck, Urban Interface Engine, Search-Technical- Rescue Cab and Chassis and Lama Software.

**Two completed projects: Del Norte Lane and Chamisa Phase II

Debt Service

All debt service transfers and accounts are on schedule to be paid in accordance with their respective covenant agreements.

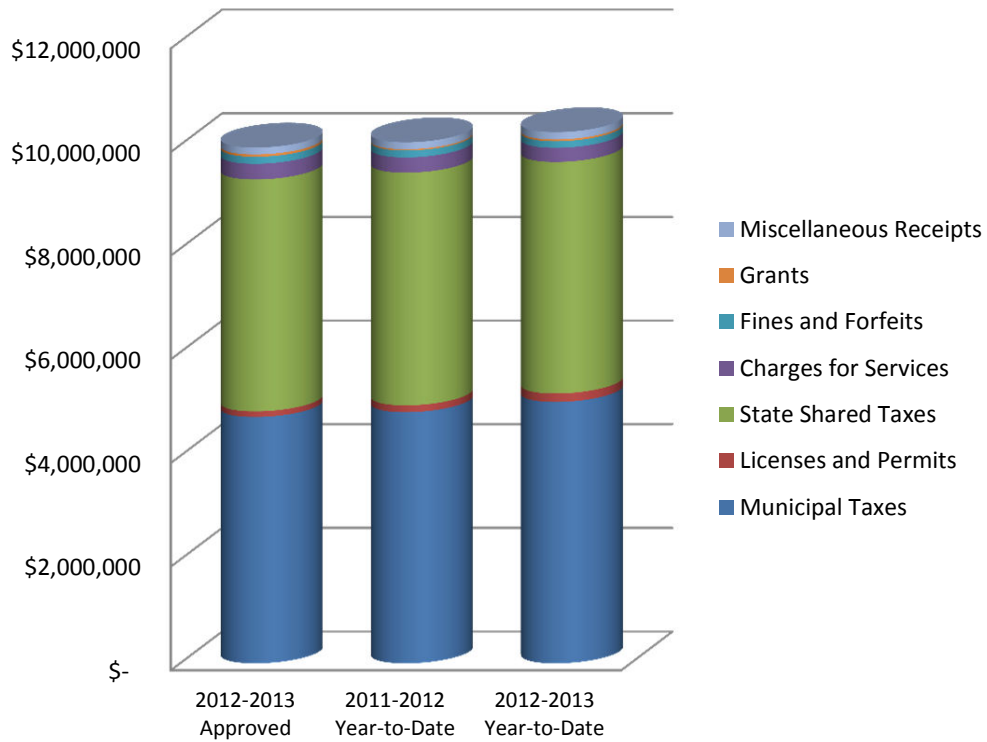
	<u>Outstanding Principal July 1, 2012</u>	<u>Principal Payments</u>	<u>Interest Payments</u>	<u>Principal & Interest*</u>
Rural Utility Service Revenue Bond	2,280,600	48,000	118,669	-
New Mexico Finance Authority Loans - Utility, Streets & Landfill	3,708,726	416,169	66,733	-
New Mexico Finance Authority Loans - Land & Eco Park	2,216,119	225,410	67,785	-
New Mexico Environmental Department Loan - WWTP-6-2031	1,200,000	60,000	-	-
Town Hall Bonds	5,510,000	265,000	226,425	-
TOTALS	14,915,445	1,014,579	479,612	-

*Principal and interest amounts due within the next 30 days

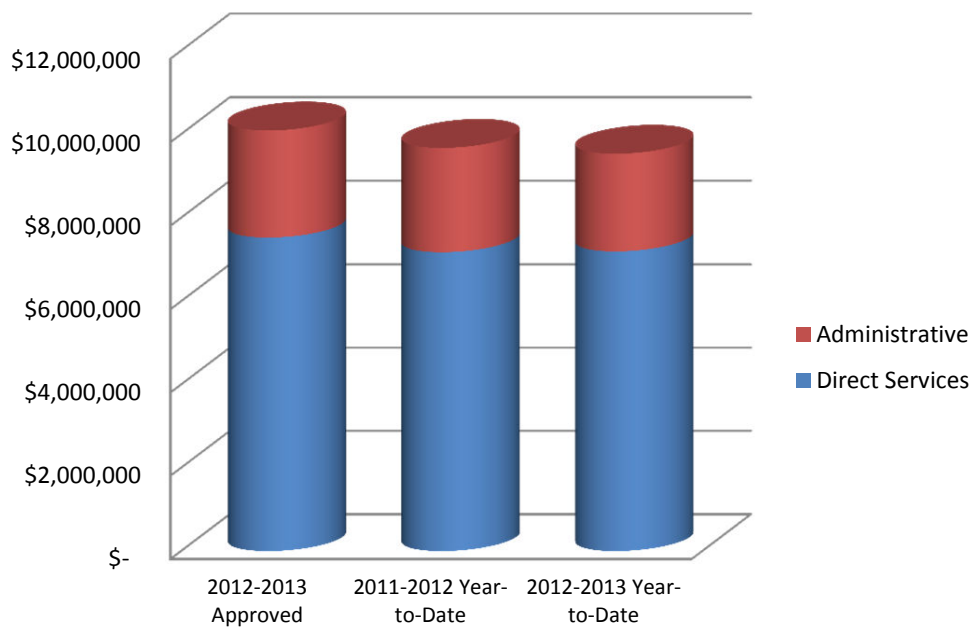
JUNE 2013 FINANCIAL REPORT

	FY 2012-2013 Approved Budget	FY 2011-2012 Year-to-Date Actuals	FY 2012-2013 Year-to-Date Actuals	FY 2012-2013 Projected Year End Variance %
<u>Revenues</u>				
Beginning Balance July 1, 2012	\$ 1,604,296	\$ 1,893,608	\$ 1,604,296	\$ 1,604,296
Revenues				
Property Taxes	925,019	923,994	1,012,417	6%
Franchise Taxes	370,650	311,971	435,430	1%
Gross Receipts Tax (1 ¢)	3,458,983	3,611,071	3,596,035	0%
<u>Licenses & Permits</u>				
Business Registrations	44,000	49,660	50,185	1%
Building Permits	45,000	49,953	77,206	0%
All Other	18,908	32,005	35,995	0%
<u>State Shared Taxes</u>				
Auto License Dist 60/40	70,619	66,109	63,403	-1%
State Shared Gross Receipts Tax (1.225 ¢)	4,405,143	4,423,562	4,405,142	0%
<u>Charges for Services</u>				
Parking Meter Fees	87,821	83,003	89,872	3%
Swimming Pool/Recreation	72,097	77,176	74,450	0%
Through the month of June the percentage of	141,641	134,806	108,145	-4%
<u>Fines & Forfeits</u>				
Court Fines	103,600	101,355	99,346	0%
Library Fines	32,653	32,226	28,114	-2%
<u>Grants</u>				
State/Federal Grants	45,000	24,692	35,000	0%
<u>Miscellaneous Receipts</u>				
All Other	132,338	133,272	140,562	5%
Total Revenues \$	9,953,472	\$ 10,054,855	\$ 10,251,301	1%
<u>Transfers: In (Out)</u>				
Lodger's Tax Promotional - Marketing	(161,625)	(161,625)	(161,625)	0%
Local Government Correction Fund	(104,048)	(110,493)	(104,048)	0%
Community Grants (i.e. Eco Park)	(117,884)	(188,376)	(117,884)	0%
Communications Fund	(262,691)	(287,227)	(262,691)	0%
1/4 cent GRT Capital Improvements	60,942	73,568	60,942	0%
Civic Center Fund	136,136	156,085	136,136	20%
Facilities Improvements	(15,205)	(90,339)	(15,205)	0%
Capital Improvements	(49,714)	0.00	(49,714)	0%
Vehicle Replacement	-	(50,000.00)	-	0%
Transportation Fund	(10,000)	0.00	(25,000)	100%
Airport Fund	(20,000)	0.00	(20,000)	100%
Total Net Transfers \$	(544,089)	\$ (658,407)	\$ (559,089)	5%
<u>Expenditures</u>				
Executive	\$ 666,814	\$ 552,089	\$ 630,806	-3%
Judicial	229,055	218,406	219,634	0%
Finance	781,112	791,728	732,708	-2%
Police	2,321,094	2,039,653	2,261,317	1%
Fire	607,051	632,334	588,079	0%
Streets	851,364	907,485	786,284	-6%
Recreation	531,767	534,675	498,294	-3%
Fleet	223,802	210,924	203,821	2%
Planning & Zoning	467,207	537,487	448,488	1%
Library	576,697	573,240	575,502	6%
Human Resources	298,204	237,510	278,873	-3%
Facilities	1,300,960	1,183,895	1,226,818	-2%
Town Council	383,958	389,516	377,535	-1%
Airport	143,265	145,132	137,417	4%
Municipal Elections	-	11,268	0	0%
Pool	359,526	342,115	321,815	-6%
Legal	348,191	378,303	247,517	-17%
Employee Benefit				-100%
Total Expenditures \$	10,090,067	\$ 9,685,760	\$ 9,534,908	-2%
Ending Balance	\$ 923,612	\$ 1,604,296	\$ 1,761,600	21%

Revenues



Expenditures



JUNE 2013 FINANCIAL REPORT

FY 2012-2013 OPERATING BUDGET - Revenues-Expenditures - YTD through - June 30, 2013

Item	FY 2012-2013 Approved Budget	FY 2011-2012 Year-to-Date Actuals	FY 2012-2013 Year-to-Date Actuals	Projected Year End
Revenues				
<u>Special Fund Revenues</u>				
Visitors Center	\$ 50,200	\$ 76,917	\$ 75,721	77%
Public Transportation	667,231	347,087	645,711	-2%
Communications	340,709	325,727	315,520	-48%
Total-Special Fund Revenues	\$ 1,058,140	\$ 749,731	\$ 1,036,952	-21%
Expenditures				
Visitors Center	\$ 831,111	\$ 934,042	\$ 820,097	13%
Public Transportation	894,354	492,284	850,355	3%
Communications	653,652	611,406	625,713	4%
Total Special Fund Expenditures	\$ 2,379,117	\$ 2,037,732	\$ 2,296,165	7%
<u>Enterprise Funds Revenues</u>				
Through the month of June the percenta	458,184	\$ 451,384	449,504	0%
Water-Charges for Service	1,200,860	1,208,166	1,171,579	1%
Wastewater-Charges for Service	1,613,497	1,631,677	1,665,159	0%
Solid Waste-Charges for Service	1,281,265	1,291,672	1,273,829	0%
Regional Landfill-Charges for Service	967,285	199,463	955,687	1%
Total-Enterprise Funds Revenues	\$ 5,521,091	\$ 4,782,361	\$ 5,515,758	0%
<u>Enterprise Funds Expenditures</u>				
Utility Billing	238,690	242,755	224,991	1%
Water	669,773	522,865	586,704	-3%
Wastewater Collections	335,302	237,118	335,297	11%
Wastewater Treatment	1,260,199	1,210,482	1,222,643	1%
Solid Waste Recycling	541,540	374,451	521,139	12%
Solid Waste Billing	1,000,000	962,962	915,399	-7%
Regional Landfill	702,784	666,069	672,940	6%
Total-Enterprise Funds Expenditures	\$ 4,748,288	\$ 4,216,702	\$ 4,479,114	1%



July 23, 2013

Title:

Resolution 13-37 DFA Financial Fourth Quarter Report

Summary:

Consideration and approval of Resolution 13-37 approving the Department of Finance and Administration fourth quarter report year ending June 30, 2013.

Background:

This is a requirement from the State of New Mexico, Department of Finance and Administration that the fourth quarter financial report must be approved by the governing body of each entity.

(By Marietta Fambro, Finance Director)

Attachments:

Click to download

- 📎 [Resolution No. 13-37](#)
- 📎 [C. Brian James approval via email](#)
- 📎 [Attachment A - Final Quarter Financial Report - DFA](#)



RESOLUTION 13-37

**STATE OF NEW MEXICO
TOWN OF TAOS, NEW MEXICO**

**A RESOLUTION OF THE TOWN OF TAOS COUNCIL APPROVING 2012-2013
FOURTH AND FINAL QUARTER FINANCIAL REPORT YEAR ENDING JUNE 30,
2013**

WHEREAS, the Town Council in and for the Town of Taos, State of New Mexico has developed a budget for fiscal year 2012 – 2013; and

WHEREAS, the fourth and final quarterly report has been reviewed and approved to ensure the accuracy of the beginning balances used on the FY 2013-2014 budget; and

WHEREAS, it is hereby certified that the contents in this report are true and correct to the best of our knowledge and that this report depicts all funds for fiscal year 2012-2013

NOW, THEREFORE BE IT RESOLVED that the Town Council of the Town of Taos, State of New Mexico hereby approves the final quarterly report for FY 2012-2013 hereinafter described as Attachment “A” and respectfully requests approval from the Local Government Division of the Department of Finance and Administration.

PASSED, APPROVED and ADOPTED, this 23rd day of July, 2013, at the Regular Meeting of the Town Council by the following vote:

Mayor Pro-Tem Andrew T. Gonzales	_____
Councilmember Rudy C. Abeyta	_____
Councilmember Frederick A. Peralta	_____
Councilmember Michael A. Silva	_____

TOWN OF TAOS

Darren M. Cordova, Mayor

ATTEST:

APPROVED AS TO FORM

*Approved by Town Attorney
via attached email*

Renee Lucero, Town Clerk

C. Brian James, Town Attorney

APPROVED:

Department of Finance and Administration

Date: _____

Marietta Fambro

From: Brian James
Sent: Friday, July 19, 2013 1:34 PM
To: Marietta Fambro
Cc: Renee Lucero; Oscar Rodriguez
Subject: RE: Resolution #'s 13-36 & 13-37 Final Budget Stuff

Just as a matter of form we should either use fiscal year or FY throughout. Both resolutions are otherwise fine with me as to form. Cbj _____

From: Marietta Fambro
Sent: Friday, July 19, 2013 1:09 PM
To: Brian James
Cc: Renee Lucero; Oscar Rodriguez
Subject: Resolution #'s 13-36 & 13-37 Final Budget Stuff

Brian,
Attached are two resolutions that I need approved, they are end of year BARS and DFA quarterly report. Renee is waiting for me to attach all to Novus once I get your approval. Thank you.

Marietta S. Fambro
Town of Taos - Finance Director
400 Camino de la Placita
Taos, N.M. 87571
575-751-2024
575-751-2026 FAX

MUNICIPALITY: TOWN OF LAOS											
DEPARTMENT OF FINANCE AND ADMINISTRATION											
LOCAL GOVERNMENT DIVISION											
SUBMIT TO LOCAL GOVERNMENT DIVISION NO LATER THAN 30 DAYS AFTER THE CLOSE OF EACH QUARTER											
Prepared By: Josephine Fresnoz											
I HEREBY CERTIFY THAT THE CONTENTS IN THIS REPORT ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND THAT THIS REPORT DEPICTS ALL FUNDS:											
Signature										Date	
7-19-13											
Fund #	FUND NAME	BEGINNING CASH BALANCE CURRENT FY (1)	YEAR-TO-DATE TRANSACTIONS				QTR ENDING CASH BALANCE (1)+(2)-(3)+(4)+(5) (6)	INVESTMENTS (7)	CASH + INVESTMENTS (8)	REQUIRED RESERVES (9)	AVAILABLE CASH (8) - (9)
			REVENUES TO DATE (2)	TRANSFERS TO DATE (3)	EXPENDITURES TO DATE (4)	ADJUSTMENTS (5)					
101	GENERAL FUND (GF)	\$296,026	10,436,614	(744,402)	9,534,908	\$214,580	\$667,910	922,271	\$1,590,181	794,576	\$795,605
201	CORRECTION	\$16,574	21,531	104,048	82,632	7,340	\$66,861	0	\$66,861		\$66,861
202	ENVIRONMENTAL GRT	\$0	0	0	0	0	\$0	0	\$0		\$0
206	EMS	\$0	0	0	0	0	\$0	0	\$0		\$0
207	ENHANCED 911	\$0	0	0	0	0	\$0	0	\$0		\$0
209	FIRE PROTECTION FUND	\$162,973	221,960	0	555,926	4,334	(\$166,659)	374,258	\$207,599		\$207,599
211	LEPF	\$3,821	29,000	0	28,803	1,998	\$6,016	0	\$6,016		\$6,016
214	LODGERS TAX	\$180,161	982,152	(95,774)	837,063	(24,434)	\$205,043	0	\$205,043		\$205,043
216	MUNICIPAL STREET	\$0	1,011,371	(1,011,371)	0	0	0	0	\$0		\$0
217	RECREATION	\$1,208	5,122	0	33,271	149	(526,792)	47,000	\$20,208		\$20,208
218	INTERGOVERNMENTAL GRANTS	\$0	0	0	0	0	\$0	0	\$0		\$0
219	SENIOR CITIZEN	\$0	0	0	0	0	\$0	0	\$0		\$0
223	DWI PROGRAM	\$0	0	0	0	0	\$0	0	\$0		\$0
299	OTHER	\$115,412	1,000,641	357,432	1,476,068	(117,477)	(\$120,060)	250,000	\$129,940		\$129,940
300	CAPITAL PROJECT FUNDS	\$2,368,748	3,058,502	489,687	3,578,480	(116,697)	\$2,221,761	1,470,045	\$3,691,806		\$3,691,806
401	G. O. BONDS	\$0	0	0	0	0	\$0	0	\$0		\$0
402	REVENUE BONDS	\$266,091	215	564,047	658,199	(11,904)	\$160,251	73,580	\$233,831		\$233,831
403	DEBT SERVICE OTHER	\$531,417	1,221	679,284	762,614	(32,387)	\$416,921	0	\$416,921		\$416,921
500	ENTERPRISE FUNDS										
	Water Fund	\$834,624	3,355,517	(180,076)	2,369,636	(83,118)	\$1,557,312	8,052	\$1,565,364		\$1,565,364
	Solid Waste	\$2,258,456	2,230,655	(162,877)	2,109,478	(24,155)	\$2,192,601	324,500	\$2,517,101		\$2,517,101
	Waste Water	\$0	0	0	0	0	\$0	0	\$0		\$0
	Airport	\$0	0	0	0	0	\$0	0	\$0		\$0
	Ambulance	\$0	0	0	0	0	\$0	0	\$0		\$0
	Cemetery	\$0	0	0	0	0	\$0	0	\$0		\$0
	Housing	\$0	0	0	0	0	\$0	0	\$0		\$0
	Parking	\$0	0	0	0	0	\$0	0	\$0		\$0
	Utility Improvements Fund	\$646,212	2,112,088	0	444,539	(19,369)	\$2,294,391	1,306,071	\$3,600,463		\$3,600,463
	Other Funds	\$0	0	0	0	0	\$0	0	\$0		\$0
	Other Funds	\$0	0	0	0	0	\$0	0	\$0		\$0
	Other Funds	\$0	0	0	0	0	\$0	0	\$0		\$0
600	INTERNAL SERVICE FUNDS	\$0	0	0	0	0	\$0	0	\$0		\$0
700	TRUST AND AGENCY FUNDS	\$11,531	22,902	0	19,481	0	\$14,952	146,870	\$161,822		\$161,822
GRAND TOTAL		\$7,693,253	\$24,489,492	\$0	\$22,491,098	(\$501,140)	\$9,490,508	\$4,922,648	\$14,413,156	\$794,576	\$13,618,580
FORM 300 MODIFIED 12/09/08											
LAST UPDATE: 7/19/13 12:19 PM											

MUNICIPALITY: TOWN OF TAOS

GENERAL FUND - MUNICIPALITY

Period Ending: June 30, 2013

COMPARATIVE STATEMENT OF REVENUES AND EXPENDITURES	BUDGETED AMOUNTS			ACTUALS Y-T-D	ENCUMBRA NCES Y-T-D	Variance With Adjusted Budget	
	Approved Budget	Budget Adjustments	Adjusted Budget			Positive (Negative)	
						\$	%
REVENUES							
Taxes:							
Property Tax - Current Year	\$925,019	\$0	\$925,019	\$1,012,417		\$87,398	109.45%
Property Tax - Delinquent	\$0	\$0	\$0	\$0		\$0	n/a
Property Tax - Penalty & Interest	\$0	\$0	\$0	\$0		\$0	n/a
Oil and Gas - Equipment	\$0	\$0	\$0	\$0		\$0	n/a
Oil and Gas - Production	\$0	\$0	\$0	\$0		\$0	n/a
Franchise Fees	\$370,650	\$0	\$370,650	\$435,430		\$64,780	117.48%
Gross receipts - Local Option	\$3,665,036	(\$206,053)	\$3,458,983	\$3,596,035		\$137,052	103.96%
Gross Receipts - Infrastructure	\$0	\$0	\$0	\$0		\$0	n/a
Gross Receipts - Environment	\$0	\$0	\$0	\$0		\$0	n/a
Gross Receipts - Other Dedication	\$0	\$0	\$0	\$0		\$0	n/a
Intergovernmental -State Shared:							
Gross receipts	\$4,489,669	(\$84,526)	\$4,405,143	\$4,405,142		(\$1)	100.00%
Cigarette Tax	\$0	\$0	\$0	\$0		\$0	n/a
Gas Tax [1 cent]	\$0	\$0	\$0	\$0		\$0	n/a
Gas Tax [2 cent]	\$171,278	\$14,035	\$185,313	\$185,313		(\$0)	100.00%
Motor Vehicle	\$70,619	\$0	\$70,619	\$63,403		(\$7,216)	89.78%
Grants - Federal	\$10,000	\$0	\$10,000	\$0		(\$10,000)	0.00%
Grants - State	\$0	\$0	\$0	\$0		\$0	n/a
Grants - Local	\$0	\$0	\$0	\$0		\$0	n/a
Legislative Appropriations	\$0	\$0	\$0	\$0		\$0	n/a
Small Cities Assistance	\$35,000	\$0	\$35,000	\$35,000		\$0	100.00%
Licenses and Permits	\$107,908	\$0	\$107,908	\$163,386		\$55,478	151.41%
Charges for Services	\$316,355	\$0	\$316,355	\$284,812		(\$31,543)	90.03%
Fines and Forfeits	\$136,253	\$0	\$136,253	\$127,460		(\$8,793)	93.55%
Interest on Investments	\$5,184	\$0	\$5,184	\$3,992		(\$1,192)	77.00%
Miscellaneous	112,358.00	12,229.32	\$124,587	124,223.88		(\$363)	99.71%
TOTAL GENERAL FUND REVENUES	\$10,415,329	(\$264,315)	\$10,151,014	\$10,436,614		\$285,600	102.81%
EXPENDITURES							
Executive-Legislative	\$1,434,776	(\$35,813)	\$1,398,963	\$1,255,858	\$0	\$143,105	89.77%
Judicial	\$226,956	\$2,099	\$229,055	\$219,634	\$0	\$9,421	95.89%
Elections	\$0	\$0	\$0	\$0	\$0	\$0	n/a
Finance & Administration	\$1,132,652	(\$53,336)	\$1,079,316	\$1,011,581	\$0	\$67,735	93.72%
Public Safety	\$3,047,334	(\$119,189)	\$2,928,145	\$2,849,396	\$0	\$78,750	97.31%
Highways & Streets	\$861,290	(\$9,926)	\$851,364	\$786,284	\$0	\$65,080	92.36%
Senior Citizens	\$0	\$0	\$0	\$0	\$0	\$0	n/a
Sanitation	\$0	\$0	\$0	\$0	\$0	\$0	n/a
Health and Welfare	\$0	\$0	\$0	\$0	\$0	\$0	n/a
Culture and Recreation	\$1,516,901	(\$48,911)	\$1,467,990	\$1,395,612	\$0	\$72,378	95.07%
Economic Development & Housing	\$541,376	(\$74,169)	\$467,207	\$448,488	\$0	\$18,719	95.99%
Airport	\$141,866	\$1,399	\$143,265	\$137,417	\$0	\$5,848	95.92%
Other - Miscellaneous	\$1,509,368	\$15,394	\$1,524,762	\$1,430,639	\$0	\$94,123	93.83%
TOTAL GENERAL FUND EXPENDITURES	\$10,412,519	(\$322,452)	\$10,090,067	\$9,534,908	\$0	\$555,159	94.50%
OTHER FINANCING SOURCES							
Transfers In	\$4,663,843	(\$61,622)	\$4,602,221	\$4,602,220		(\$1)	100.00%
Transfers (Out)	(\$5,290,195)	(\$56,428)	(\$5,346,623)	(\$5,346,622)		\$1	100.00%
TOTAL - OTHER FINANCING SOURCES	(\$626,352)	(\$118,050)	(\$744,402)	(\$744,402)		\$0	100.00%
Excess (deficiency) of revenues over expenditures				\$157,304			

MUNICIPALITY: TOWN OF TAOS
Period Ending: June 30, 2013

SPECIAL REVENUES - MUNICIPALITY - QUARTERLY REPORT

SPECIAL REVENUES - RESOURCES	Fund	BUDGET			ACTUALS		Encumbrances (expend line only)	Budget Balance	Budget Variance %
		Approved Budget	Resolutions Adj. Budget	Adjusted Budget	Year to Date Total				
CORRECTIONS REVENUES	201								
Correction Fees	201	21,325	0	21,325	21,531			206	100.97%
Miscellaneous	201	0	0	0	0			0	n/a
TOTAL Revenues		21,325	0	21,325	21,531			206	100.97%
EXPENDITURES	201	135,000	0	135,000	82,632	0		52,368	61.21%
OTHER FINANCING SOURCES									
Transfers In	201	104,048	0	104,048	104,048			0	100.00%
Transfers (Out)	201	0	0	0	0			0	n/a
TOTAL - OTHER FINANCING SOURCES		104,048	0	104,048	104,048			0	100.00%
Excess (deficiency) of revenues over exp	201				42,947				
ENVIRONMENTAL REVENUES	202								
GRT - Environmental	202	0	0	0	0			0	n/a
Miscellaneous	202	0	0	0	0			0	n/a
TOTAL Revenues		0	0	0	0			0	n/a
EXPENDITURES	202	0	0	0	0	0		0	n/a
OTHER FINANCING SOURCES									
Transfers In	202	0	0	0	0			0	n/a
Transfers (Out)	202	0	0	0	0			0	n/a
TOTAL - OTHER FINANCING SOURCES		0	0	0	0			0	n/a
Excess (deficiency) of revenues over exp	202				0				
EMS REVENUES	206								
State EMS Grant	206	0	0	0	0			0	n/a
Miscellaneous	206	0	0	0	0			0	n/a
TOTAL Revenues		0	0	0	0			0	n/a
EXPENDITURES	206	0	0	0	0	0		0	n/a
OTHER FINANCING SOURCES									
Transfers In	206	0	0	0	0			0	n/a
Transfers (Out)	206	0	0	0	0			0	n/a
TOTAL - OTHER FINANCING SOURCES		0	0	0	0			0	n/a
Excess (deficiency) of revenues over exp	206				0				
E911 REVENUES	207								
State-E-911 Enhancement	207	0	0	0	0			0	n/a
Network & Data Base Grant	207	0	0	0	0			0	n/a
Miscellaneous	207	0	0	0	0			0	n/a
TOTAL Revenues		0	0	0	0			0	n/a
EXPENDITURES	207	0	0	0	0	0		0	n/a
OTHER FINANCING SOURCES									
Transfers In	207	0	0	0	0			0	n/a
Transfers (Out)	207	0	0	0	0			0	n/a
TOTAL - OTHER FINANCING SOURCES		0	0	0	0			0	n/a
Excess (deficiency) of revenues over exp	207				0				
FIRE PROTECTION REVENUES	209								
State - Fire Marshall Allotment	209	225,842	(3,882)	221,960	221,960			0	100.00%
Miscellaneous	209	0	0	0	0			0	n/a
TOTAL Revenues		225,842	(3,882)	221,960	221,960			0	100.00%

MUNICIPALITY: TOWN OF TAOS
Period Ending: June 30, 2013

SPECIAL REVENUES - MUNICIPALITY - QUARTERLY REPORT

SPECIAL REVENUES - RESOURCES	Fund	BUDGET			ACTUALS		Encumbrances (expend line only)	Budget Balance	Budget Variance %
		Approved Budget	Resolutions Adj. Budget	Adjusted Budget	Year to Date Total				
EXPENDITURES	209	825,074	(3,882)	821,192	555,926		0	265,266	67.70%
OTHER FINANCING SOURCES									
Transfers In	209	0	0	0	0			0	n/a
Transfers (Out)	209	0	0	0	0			0	n/a
TOTAL - OTHER FINANCING SOURCES		0	0	0	0			0	n/a
Excess (deficiency) of revenues over exp	209				(333,966)				
LAW ENFORCEMENT PROTECTION REVENUES	211								
State-Law Enforcement Protection	211	29,000	0	29,000	29,000			0	100.00%
Miscellaneous	211	0	0	0	0			0	n/a
TOTAL Revenues		29,000	0	29,000	29,000			0	100.00%
EXPENDITURES	211	29,000	3,821	32,821	28,803		0	4,018	87.76%
OTHER FINANCING SOURCES									
Transfers In	211	0	0	0	0			0	n/a
Transfers (Out)	211	0	0	0	0			0	n/a
TOTAL - OTHER FINANCING SOURCES		0	0	0	0			0	n/a
Excess (deficiency) of revenues over exp	211				197				
LODGERS' TAX REVENUES	214								
Lodgers' Tax	214	875,000	30,931	905,931	906,431			500	100.06%
Miscellaneous	214	45,200	5,000	50,200	75,721			25,521	150.84%
TOTAL Revenues		920,200	35,931	956,131	982,152			26,021	102.72%
EXPENDITURES	214	948,212	(51,541)	896,671	837,063		0	59,608	93.35%
OTHER FINANCING SOURCES									
Transfers In	214	792,747	(45,040)	747,707	811,407			63,700	108.52%
Transfers (Out)	214	(871,250)	(35,931)	(907,181)	(907,181)			0	100.00%
TOTAL - OTHER FINANCING SOURCES		(78,503)	(80,971)	(159,474)	(95,774)			63,700	60.06%
Excess (deficiency) of revenues over exp	214				49,315				
MUNICIPAL STREET REVENUES	216								
GRT - Infrastructure (1/8 cent)	216	916,259	0	916,259	899,009			(17,250)	98.12%
GRT - Municipal	216	0	0	0	0			0	n/a
Gasoline Tax - (1 cent / 2 cent)	216	80,923	31,439	112,362	112,362			(0)	100.00%
Motor Vehicle - Registration (all)	216	0	0	0	0			0	n/a
State Grants	216	0	0	0	0			0	n/a
Federal Grants	216	0	0	0	0			0	n/a
Miscellaneous	216	0	0	0	0			0	n/a
TOTAL Revenues		997,182	31,439	1,028,621	1,011,371			(17,250)	98.32%
EXPENDITURES	216	0	0	0	0		0	0	n/a
OTHER FINANCING SOURCES									
Transfers In	216			0				0	n/a
Transfers (Out)	216	(996,916)	(31,439)	(1,028,355)	(1,011,371)			16,984	98.35%
TOTAL - OTHER FINANCING SOURCES		(996,916)	(31,439)	(1,028,355)	(1,011,371)			16,984	98.35%
Excess (deficiency) of revenues over exp	216				(0)				
RECREATION REVENUES	217								
Cigarette Tax - (1 cent)	217	0	0	0	0			0	n/a
Miscellaneous	217	6,983	0	6,983	5,122			(1,861)	73.36%
TOTAL Revenues		6,983	0	6,983	5,122			(1,861)	73.36%
EXPENDITURES	217	45,666	0	45,666	33,271		0	12,395	21.86%

MUNICIPALITY: TOWN OF TAOS
 Period Ending: June 30, 2013

SPECIAL REVENUES - MUNICIPALITY - QUARTERLY REPORT

SPECIAL REVENUES - RESOURCES	Fund	BUDGET			ACTUALS		Encumbrances (expend line only)	Budget Balance	Budget Variance %
		Approved Budget	Resolutions Adj. Budget	Adjusted Budget	Year to Date Total				
OTHER FINANCING SOURCES									
Transfers In	217	0	0	0	0			0	n/a
Transfers (Out)	217	0	0	0	0			0	n/a
TOTAL - OTHER FINANCING SOURCES		0	0	0	0			0	n/a
Excess (deficiency) of revenues over exp	217				(28,148)				
INTERGOVERNMENTAL GRANTS	218								
REVENUES									
State Grants	218	0	0	0	0			0	n/a
Federal Grants	218	0	0	0	0			0	n/a
Miscellaneous	218	0	0	0	0			0	n/a
TOTAL Revenues		0	0	0	0			0	n/a
EXPENDITURES	218	0	0	0	0	0		0	n/a
OTHER FINANCING SOURCES									
Transfers In	218	0	0	0	0			0	n/a
Transfers (Out)	218	0	0	0	0			0	n/a
TOTAL - OTHER FINANCING SOURCES		0	0	0	0			0	n/a
Excess (deficiency) of revenues over exp	218				0				
SENIOR CITIZENS	219								
REVENUES									
State Grants	219	0	0	0	0			0	n/a
Federal Grants	219	0	0	0	0			0	n/a
Miscellaneous	219	0	0	0	0			0	n/a
TOTAL Revenues		0	0	0	0			0	n/a
EXPENDITURES	219	0	0	0	0	0		0	n/a
OTHER FINANCING SOURCES									
Transfers In	219	0	0	0	0			0	n/a
Transfers (Out)	219	0	0	0	0			0	n/a
TOTAL - OTHER FINANCING SOURCES		0	0	0	0			0	n/a
Excess (deficiency) of revenues over exp	219				0				
DWI	223								
REVENUES									
State - Formula Distribution (DFA)	223	0	0	0	0			0	n/a
State - Local Grant (DFA)	223	0	0	0	0			0	n/a
State Other	223	0	0	0	0			0	n/a
Federal Grants	223	0	0	0	0			0	n/a
Miscellaneous	223	0	0	0	0			0	n/a
TOTAL Revenues		0	0	0	0			0	n/a
EXPENDITURES	223	0	0	0	0	0		0	n/a
OTHER FINANCING SOURCES									
Transfers In	223	0	0	0	0			0	n/a
Transfers (Out)	223	0	0	0	0			0	n/a
TOTAL - OTHER FINANCING SOURCES		0	0	0	0			0	n/a
Excess (deficiency) of revenues over exp	223				0				
OTHER - SPECIAL	299								
REVENUES	299	1,012,590	(3,852)	1,008,738	1,000,641			(8,097)	99.20%
EXPENDITURES	299	1,567,920	(24,294)	1,543,626	1,476,068	0		67,558	95.62%
TOTAL - OTHER FINANCING SOURCES	299	471,336	(113,904)	357,432	357,432			(0)	100.00%
Excess (deficiency) of revenues over exp	299				(117,995)				

MUNICIPALITY: TOWN OF TAOS

OTHER MISC. (FUND 299) DETAIL LIST

Period Ending: June 30, 2013

SPECIAL REVENUES	BUDGET			ACTUALS			
	Approved Budget	Resolutions Adj. Budget	Adjusted Budget	Year to Date Total	Encumbrances (expend line only)	Budget Balance	Budget Variance %
Civic Center Fund 27							
REVENUES	26,107	0	26,107	39,411		13,304	150.96%
EXPENDITURES	0	0	0	0	0	0	n/a
OTHER FINANCING SOURCES							
Transfers In	87,125	9,100	96,225	96,225		0	100.00%
Transfers (Out)	(113,232)	(22,904)	(136,136)	(136,136)		0	100.00%
TOTAL - OTHER FINANCING SOURCES	(26,107)	(13,804)	(39,911)	(39,911)		0	100.00%
Excess (deficiency) of revenues over expenditures				(500)			
Public Transportation Fund 29							
REVENUES	671,083	(3,852)	667,231	645,711		(21,520)	96.77%
EXPENDITURES	902,637	(8,283)	894,354	850,355	0	43,999	95.08%
OTHER FINANCING SOURCES							
Transfers In	209,443	33,171	242,614	242,614		0	100.00%
Transfers (Out)	0	0	0	0		0	n/a
TOTAL - OTHER FINANCING SOURCES	209,443	33,171	242,614	242,614		0	100.00%
Excess (deficiency) of revenues over expenditures				37,970			
Communications Fund 34							
REVENUES	315,400	0	315,400	315,520		120	100.04%
EXPENDITURES	665,283	(16,011)	649,272	625,713	0	23,559	96.37%
OTHER FINANCING SOURCES							
Transfers In	288,000	0	288,000	288,000		(0)	100.00%
Transfers (Out)	0	(133,271)	(133,271)	(133,271)		0	100.00%
TOTAL - OTHER FINANCING SOURCES	288,000	(133,271)	154,729	154,729		(0)	100.00%
Excess (deficiency) of revenues over expenditures				(155,465)			
(enter fund name here)							
REVENUES	0	0	0	0		0	n/a
EXPENDITURES	0	0	0	0	0	0	n/a
OTHER FINANCING SOURCES							
Transfers In	0	0	0	0		0	n/a
Transfers (Out)	0	0	0	0		0	n/a
TOTAL - OTHER FINANCING SOURCES	0	0	0	0		0	n/a
Excess (deficiency) of revenues over expenditures				0			
(enter fund name here)							
REVENUES	0	0	0	0		0	n/a
EXPENDITURES	0	0	0	0	0	0	n/a
OTHER FINANCING SOURCES							
Transfers In	0	0	0	0		0	n/a
Transfers (Out)	0	0	0	0		0	n/a
TOTAL - OTHER FINANCING SOURCES	0	0	0	0		0	n/a
Excess (deficiency) of revenues over expenditures				0			
(enter fund name here)							
REVENUES	0	0	0	0		0	n/a
EXPENDITURES	0	0	0	0	0	0	n/a
OTHER FINANCING SOURCES							
Transfers In	0	0	0	0		0	n/a
Transfers (Out)	0	0	0	0		0	n/a
TOTAL - OTHER FINANCING SOURCES	0	0	0	0		0	n/a
Excess (deficiency) of revenues over expenditures				0			
(enter fund name here)							
REVENUES	0	0	0	0		0	n/a
EXPENDITURES	0	0	0	0	0	0	n/a
OTHER FINANCING SOURCES							
Transfers In	0	0	0	0		0	n/a
Transfers (Out)	0	0	0	0		0	n/a
TOTAL - OTHER FINANCING SOURCES	0	0	0	0		0	n/a
Excess (deficiency) of revenues over expenditures				0			

MUNICIPALITY: TOWN OF TAOS
 Period Ending: June 30, 2013

OTHER MISC. (FUND 299) DETAIL LIST

SPECIAL REVENUES	BUDGET			ACTUALS		Budget Balance	Budget Variance %
	Approved Budget	Resolutions Adj. Budget	Adjusted Budget	Year to Date Total	Encumbrances (expend line only)		
(enter fund name here)							
REVENUES	0	0	0	0		0	n/a
EXPENDITURES	0	0	0	0	0	0	n/a
OTHER FINANCING SOURCES							
Transfers In	0	0	0	0		0	n/a
Transfers (Out)	0	0	0	0		0	n/a
TOTAL - OTHER FINANCING SOURCES	0	0	0	0		0	n/a
Excess (deficiency) of revenues over expenditures				0			
(enter fund name here)							
REVENUES	0	0	0	0		0	n/a
EXPENDITURES	0	0	0	0	0	0	n/a
OTHER FINANCING SOURCES							
Transfers In	0	0	0	0		0	n/a
Transfers (Out)	0	0	0	0		0	n/a
TOTAL - OTHER FINANCING SOURCES	0	0	0	0		0	n/a
Excess (deficiency) of revenues over expenditures				0			
(enter fund name here)							
REVENUES	0	0	0	0		0	n/a
EXPENDITURES	0	0	0	0	0	0	n/a
OTHER FINANCING SOURCES							
Transfers In	0	0	0	0		0	n/a
Transfers (Out)	0	0	0	0		0	n/a
TOTAL - OTHER FINANCING SOURCES	0	0	0	0		0	n/a
Excess (deficiency) of revenues over expenditures				0			
(enter fund name here)							
REVENUES	0	0	0	0		0	n/a
EXPENDITURES	0	0	0	0	0	0	n/a
OTHER FINANCING SOURCES							
Transfers In	0	0	0	0		0	n/a
Transfers (Out)	0	0	0	0		0	n/a
TOTAL - OTHER FINANCING SOURCES	0	0	0	0		0	n/a
Excess (deficiency) of revenues over expenditures				0			
(enter fund name here)							
REVENUES	0	0	0	0		0	n/a
EXPENDITURES	0	0	0	0	0	0	n/a
OTHER FINANCING SOURCES							
Transfers In	0	0	0	0		0	n/a
Transfers (Out)	0	0	0	0		0	n/a
TOTAL - OTHER FINANCING SOURCES	0	0	0	0		0	n/a
Excess (deficiency) of revenues over expenditures				0			
(enter fund name here)							
REVENUES	0	0	0	0		0	n/a
EXPENDITURES	0	0	0	0	0	0	n/a
OTHER FINANCING SOURCES							
Transfers In	0	0	0	0		0	n/a
Transfers (Out)	0	0	0	0		0	n/a
TOTAL - OTHER FINANCING SOURCES	0	0	0	0		0	n/a
Excess (deficiency) of revenues over expenditures				0			
(enter fund name here)							
REVENUES	0	0	0	0		0	n/a
EXPENDITURES	0	0	0	0	0	0	n/a
OTHER FINANCING SOURCES							
Transfers In	0	0	0	0		0	n/a
Transfers (Out)	0	0	0	0		0	n/a
TOTAL - OTHER FINANCING SOURCES	0	0	0	0		0	n/a
Excess (deficiency) of revenues over expenditures				0			
(enter fund name here)							
REVENUES	0	0	0	0		0	n/a
EXPENDITURES	0	0	0	0	0	0	n/a
OTHER FINANCING SOURCES							
Transfers In	0	0	0	0		0	n/a
Transfers (Out)	0	0	0	0		0	n/a
TOTAL - OTHER FINANCING SOURCES	0	0	0	0		0	n/a
Excess (deficiency) of revenues over expenditures				0			

MUNICIPALITY: TOWN OF TAOS

OTHER MISC. (FUND 299) DETAIL LIST

Period Ending: June 30, 2013

SPECIAL REVENUES	BUDGET			ACTUALS			
	Approved Budget	Resolutions Adj. Budget	Adjusted Budget	Year to Date Total	Encumbrances (expend line only)	Budget Balance	Budget Variance %
(enter fund name here)							
REVENUES	0	0	0	0		0	n/a
EXPENDITURES	0	0	0	0	0	0	n/a
OTHER FINANCING SOURCES							
Transfers In	0	0	0	0		0	n/a
Transfers (Out)	0	0	0	0		0	n/a
TOTAL - OTHER FINANCING SOURCES	0	0	0	0		0	n/a
Excess (deficiency) of revenues over expenditures				0			
(enter fund name here)							
REVENUES	0	0	0	0		0	n/a
EXPENDITURES	0	0	0	0	0	0	n/a
OTHER FINANCING SOURCES							
Transfers In	0	0	0	0		0	n/a
Transfers (Out)	0	0	0	0		0	n/a
TOTAL - OTHER FINANCING SOURCES	0	0	0	0		0	n/a
Excess (deficiency) of revenues over expenditures				0			
(enter fund name here)							
REVENUES	0	0	0	0		0	n/a
EXPENDITURES	0	0	0	0	0	0	n/a
OTHER FINANCING SOURCES							
Transfers In	0	0	0	0		0	n/a
Transfers (Out)	0	0	0	0		0	n/a
TOTAL - OTHER FINANCING SOURCES	0	0	0	0		0	n/a
Excess (deficiency) of revenues over expenditures				0			
(enter fund name here)							
REVENUES	0	0	0	0		0	n/a
EXPENDITURES	0	0	0	0	0	0	n/a
OTHER FINANCING SOURCES							
Transfers In	0	0	0	0		0	n/a
Transfers (Out)	0	0	0	0		0	n/a
TOTAL - OTHER FINANCING SOURCES	0	0	0	0		0	n/a
Excess (deficiency) of revenues over expenditures				0			
(enter fund name here)							
REVENUES	0	0	0	0		0	n/a
EXPENDITURES	0	0	0	0	0	0	n/a
OTHER FINANCING SOURCES							
Transfers In	0	0	0	0		0	n/a
Transfers (Out)	0	0	0	0		0	n/a
TOTAL - OTHER FINANCING SOURCES	0	0	0	0		0	n/a
Excess (deficiency) of revenues over expenditures				0			
(enter fund name here)							
REVENUES	0	0	0	0		0	n/a
EXPENDITURES	0	0	0	0	0	0	n/a
OTHER FINANCING SOURCES							
Transfers In	0	0	0	0		0	n/a
Transfers (Out)	0	0	0	0		0	n/a
TOTAL - OTHER FINANCING SOURCES	0	0	0	0		0	n/a
Excess (deficiency) of revenues over expenditures				0			
(enter fund name here)							
REVENUES	0	0	0	0		0	n/a
EXPENDITURES	0	0	0	0	0	0	n/a
OTHER FINANCING SOURCES							
Transfers In	0	0	0	0		0	n/a
Transfers (Out)	0	0	0	0		0	n/a
TOTAL - OTHER FINANCING SOURCES	0	0	0	0		0	n/a
Excess (deficiency) of revenues over expenditures				0			
FUND 299 SUMMARY							
Revenue - TOTAL	\$1,012,590	(\$3,852)	\$1,008,738	\$1,000,641		(8,097)	99.20%
Expenditures - TOTAL	\$1,567,920	(\$24,294)	\$1,543,626	\$1,476,068	\$0	67,558	95.62%
TOTAL - OTHER FINANCING SOURCES	\$471,336	(\$113,904)	\$357,432	\$357,432		(\$0)	100.00%

MUNICIPALITY: TOWN OF TAOS
Period Ending: June 30, 2013

CAPITAL PROJECTS

COMPARATIVE STATEMENT OF REVENUES AND EXPENDITURES	BUDGETED AMOUNTS			ACTUALS Y-T-D	ENCUMBRAN CES Y-T-D	Variance With Adjusted Budget	
	Approved Budget	Budget Adjustments	Adjusted Budget			Positive (Negative)	
						\$	%
REVENUES							
GRT- Dedication	\$0	\$0	\$0	\$0		\$0	n/a
GRT- Infrastructure	\$694,696	\$0	\$694,696	\$674,257		(\$20,439)	97.06%
Bond Proceeds	\$0	\$0	\$0	\$0		\$0	n/a
State Grants	\$936,556	\$59,089	\$995,645	\$327,900		(\$667,745)	32.93%
CDBG funding	\$1,000,000	\$0	\$1,000,000	\$480,000		(\$520,000)	48.00%
State Grants	\$0	\$0	\$0	\$0		\$0	n/a
Federal Grants (other)	\$2,893,241	\$115,000	\$3,008,241	\$1,249,910		(\$1,758,331)	41.55%
Legislative Appropriations	\$50,000	\$0	\$50,000	\$0		(\$50,000)	0.00%
Investment Income	\$4,000	\$0	\$4,000	\$2,437		(\$1,563)	60.94%
Miscellaneous	\$6,000	\$27,999	\$33,999	\$323,999		\$290,000	952.97%
TOTAL CAPITAL PROJECTS REVENUES	\$5,584,493	\$202,088	\$5,786,581	\$3,058,502		(\$2,728,079)	52.86%
EXPENDITURES							
Parks/Recreation	\$0	\$0	\$0	\$0	\$0	\$0	n/a
Housing	\$0	\$0	\$0	\$0	\$0	\$0	n/a
Equipment & Buildings	\$2,591,870	\$610,859	\$3,202,729	\$1,062,496	\$0	\$2,140,233	33.17%
Facilities	\$0	\$0	\$0	\$0	\$0	\$0	n/a
Transit	\$0	\$0	\$0	\$0	\$0	\$0	n/a
Utilities	\$0	\$0	\$0	\$0	\$0	\$0	n/a
Airports	\$1,963,180	\$184,389	\$2,147,569	\$1,024,745	\$0	\$1,122,824	47.72%
Infrastructure	\$3,271,321	\$0	\$3,271,321	\$966,350	\$0	\$2,304,971	29.54%
Debt Service Payments (P&I)-GO Bonds	\$0	\$0	\$0	\$0	\$0	\$0	n/a
Debt Service Payments (P&I)-Rev. Bonds	\$0	\$0	\$0	\$0	\$0	\$0	n/a
Other	\$704,560	\$69,700	\$774,260	\$524,889	\$0	\$249,371	67.79%
TOTAL CAPITAL PROJECTS EXPENDITURES	\$8,530,931	\$864,948	\$9,395,879	\$3,578,480	\$0	\$5,817,399	38.09%
OTHER FINANCING SOURCES							
Transfers In	\$1,052,453	\$258,324	\$1,310,777	\$1,270,658		(\$40,119)	96.94%
Transfers (Out)	(\$780,971)	(\$23,134)	(\$804,105)	(\$780,971)		\$23,134	97.12%
TOTAL - OTHER FINANCING SOURCES	\$271,482	\$235,190	\$506,672	\$489,687		(\$16,985)	96.65%
Excess (deficiency) of revenues over expenditures				(\$30,291)			

MUNICIPALITY: TOWN OF TAOS

DEBT SERVICE

Period Ending: June 30, 2013

COMPARATIVE STATEMENT OF REVENUES AND EXPENDITURES	BUDGETED AMOUNTS			ACTUALS Y-T-D	ENCUMBRAN CES Y-T-D	Variance With Adjusted Budget Positive (Negative)	
	Approved Budget	Budget Adjustments	Adjusted Budget			\$	%
GENERAL OBLIGATION BONDS [FUND 401]							
REVENUES:							
General Obligation - (Property tax)	\$0	\$0	\$0	\$0		\$0	n/a
Investment Income	\$0	\$0	\$0	\$0		\$0	n/a
Other - Misc	\$0	\$0	\$0	\$0		\$0	n/a
TOTAL REVENUES	\$0	\$0	\$0	\$0		\$0	n/a
EXPENDITURES							
General Obligation - Principal	\$0	\$0	\$0	\$0	\$0	\$0	n/a
General Obligation - Interest	\$0	\$0	\$0	\$0	\$0	\$0	n/a
Other Costs (Fiscal Agent Fees/Other Fees/Misc)	\$0	\$0	\$0	\$0	\$0	\$0	n/a
TOTAL EXPENDITURES	\$0	\$0	\$0	\$0	\$0	\$0	n/a
OTHER FINANCING SOURCES							
Transfers In	\$0	\$0	\$0	\$0		\$0	n/a
Transfers (Out)	\$0	\$0	\$0	\$0		\$0	n/a
TOTAL - OTHER FINANCING SOURCES	\$0	\$0	\$0	\$0		\$0	n/a
Excess (deficiency) of revenues over expenditures [401]				\$0			
REVENUE BONDS [FUND 402]							
REVENUES:							
Bond Proceeds	\$0	\$0	\$0	\$0		\$0	n/a
Revenue Bonds - GRT	\$0	\$0	\$0	\$0		\$0	n/a
Investment Income	\$0	\$0	\$0	\$215		(\$215)	n/a
Revenue Bonds - Other	\$0	\$0	\$0	\$0		\$0	n/a
REVENUE BOND REVENUE - TOTAL	\$0	\$0	\$0	\$215		(\$215)	n/a
EXPENDITURES							
Revenue Bonds - Principal	\$313,000	\$1,000	\$314,000	\$314,000	\$0	\$0	100.00%
Revenue Bonds - Interest	\$344,684	(\$485)	\$344,199	\$344,199	\$0	\$0	100.00%
Other Revenue Bond Payments	\$0	\$0	\$0	\$0	\$0	\$0	n/a
Other Costs (Fiscal Agent Fees/Other Fees/Misc)	\$0	\$0	\$0	\$0	\$0	\$0	n/a
TOTAL DEBT SERVICE FUND EXPENDITURE	\$657,684	\$515	\$658,199	\$658,199	\$0	\$0	100.00%
OTHER FINANCING SOURCES							
Transfers In	\$657,733	\$515	\$658,248	\$658,249		\$1	100.00%
Transfers (Out)	(\$106,056)	\$0	(\$106,056)	(\$94,202)		\$11,854	88.82%
TOTAL - OTHER FINANCING SOURCES	\$551,677	\$515	\$552,192	\$564,047		\$11,855	102.15%
Excess (deficiency) of revenues over expenditures [402]				(\$93,936)			
OTHER DEBT SERVICE [FUND 403]							
REVENUES:							
Investment Income	\$0	\$0	\$0	\$1,221		\$1,221	n/a
Loan Revenue	\$0	\$0	\$0	\$0		\$0	n/a
OTHER DEBT SERVICE REVENUE - TOTAL	\$0	\$0	\$0	\$1,221		\$1,221	n/a
EXPENDITURES							
NMFA Loan Payments	\$837,675	\$1,614	\$839,289	\$758,194	\$0	(\$81,095)	90.34%
Board of Finance Loan Payments	\$0	\$0	\$0	\$0	\$0	\$0	n/a
Other Debt Service - Misc	\$3,334	\$0	\$3,334	\$4,420	\$0	\$1,086	132.57%
TOTAL DEBT SERVICE FUND EXPENDITURE	\$841,009	\$1,614	\$842,623	\$762,614	\$0	(\$80,009)	90.50%
OTHER FINANCING SOURCES							
Transfers In	\$896,030	\$46,475	\$942,505	\$862,494		(\$80,011)	91.51%
Transfers (Out)	(\$183,210)	\$0	(\$183,210)	(\$183,210)		\$0	100.00%
TOTAL - OTHER FINANCING SOURCES	\$712,820	\$46,475	\$759,295	\$679,284		(\$80,011)	89.46%
Excess (deficiency) of revenues over expenditures [403]				(\$82,108)			

MUNICIPALITY: TOWN OF TAOS
Period Ending: June 30, 2013

ENTERPRISE FUNDS

COMPARATIVE STATEMENT OF REVENUES AND EXPENDITURES	BUDGETED AMOUNTS			ACTUALS Y-T-D	ENCUMBRAN CES Y-T-D	Variance With Adjusted Budget	
	Approved Budget	Budget Adjustments	Adjusted Budget			Positive (Negative)	
						\$	%
REVENUES							
Water Fund							
Charges for Services	\$2,855,133	\$0	\$2,855,133	\$2,900,823		\$45,690	101.60%
Interest on Investments	\$2,000	\$0	\$2,000	\$1,664		(\$336)	83.20%
Gross Receipts - dedicated	\$458,184	\$0	\$458,184	\$449,504		(\$8,680)	98.11%
Grants - Federal	\$0	\$0	\$0	\$0		\$0	n/a
Grants - State	\$0	\$0	\$0	\$0		\$0	n/a
Legislative Appropriation	\$0	\$0	\$0	\$0		\$0	n/a
Other	\$0	\$0	\$0	\$3,526		\$3,526	n/a
TOTAL REVENUES - Water Fund	\$3,315,317	\$0	\$3,315,317	\$3,355,517		\$40,200	101.21%
EXPENDITURES							
Water Fund	\$2,396,465	\$107,499	\$2,503,964	\$2,369,636	\$0	\$134,328	94.64%
OTHER FINANCING SOURCES							
Transfers In	\$2,400,287	\$122,908	\$2,523,195	\$2,511,341		(\$11,854)	99.53%
Transfers (Out)	(\$3,121,187)	(\$161,123)	(\$3,282,310)	(\$2,691,417)		\$590,893	82.00%
TOTAL-OTHER FINANCING SOURCE	(\$720,900)	(\$38,215)	(\$759,115)	(\$180,076)		\$579,039	23.72%
Excess (deficiency) of revenues over expenditures				\$805,806			
REVENUES							
Solid Waste							
Charges for Services	\$1,143,630	\$0	\$1,143,630	\$1,179,921		\$36,291	103.17%
Interest on Investments	\$0	\$0	\$0	\$1,139		\$1,139	n/a
Gross Receipts - dedicated	\$0	\$0	\$0	\$0		\$0	n/a
Grants - Federal	\$0	\$0	\$0	\$0		\$0	n/a
Grants - State	\$0	\$0	\$0	\$0		\$0	n/a
Legislative Appropriation	\$0	\$0	\$0	\$0		\$0	n/a
Other	\$1,104,920	\$0	\$1,104,920	\$1,049,595		(\$55,325)	94.99%
TOTAL REVENUES - Solid Waste Fund	\$2,248,550	\$0	\$2,248,550	\$2,230,655		(\$17,895)	99.20%
EXPENDITURES							
Solid Waste	\$2,229,356	\$14,968	\$2,244,324	\$2,109,478	\$0	\$134,846	93.99%
OTHER FINANCING SOURCES							
Transfers In	\$206,587	\$0	\$206,587	\$206,587		\$0	100.00%
Transfers (Out)	(\$368,463)	(\$1,001)	(\$369,464)	(\$369,464)		\$0	100.00%
TOTAL-OTHER FINANCING SOURCE	(\$161,876)	(\$1,001)	(\$162,877)	(\$162,877)		\$0	100.00%
Excess (deficiency) of revenues over expenditures				(\$41,700)			
REVENUES							
Waste Water							
Charges for Services	\$0	\$0	\$0	\$0		\$0	n/a
Interest on Investments	\$0	\$0	\$0	\$0		\$0	n/a
Gross Receipts - dedicated	\$0	\$0	\$0	\$0		\$0	n/a
Grants - Federal	\$0	\$0	\$0	\$0		\$0	n/a
Grants - State	\$0	\$0	\$0	\$0		\$0	n/a
Legislative Appropriation	\$0	\$0	\$0	\$0		\$0	n/a
Other	\$0	\$0	\$0	\$0		\$0	n/a
TOTAL REVENUES - Waste Water Fund	\$0	\$0	\$0	\$0		\$0	n/a
EXPENDITURES							
Waste Water	\$0	(\$21,707)	(\$21,707)	\$0	\$0	(\$21,707)	0.00%
OTHER FINANCING SOURCES							
Transfers In	\$0	\$0	\$0	\$0		\$0	n/a
Transfers (Out)	\$0	\$0	\$0	\$0		\$0	n/a
TOTAL-OTHER FINANCING SOURCE	\$0	\$0	\$0	\$0		\$0	n/a
Excess (deficiency) of revenues over expenditures				\$0			

MUNICIPALITY: TOWN OF TAOs
Period Ending: June 30, 2013

ENTERPRISE FUNDS

Period Ending: June 30, 2015

COMPARATIVE STATEMENT OF REVENUES AND EXPENDITURES	BUDGETED AMOUNTS			ACTUALS Y-T-D	ENCUMBRAN CES Y-T-D	Variance With Adjusted Budget Positive (Negative)	
	Approved Budget	Budget Adjustments	Adjusted Budget			\$	%
REVENUES							
Airport							
Charges for Services	\$0	\$0	\$0	\$0		\$0	n/a
Interest on Investments	\$0	\$0	\$0	\$0		\$0	n/a
Gross Receipts - dedicated	\$0	\$0	\$0	\$0		\$0	n/a
Grants - Federal	\$0	\$0	\$0	\$0		\$0	n/a
Grants - State	\$0	\$0	\$0	\$0		\$0	n/a
Legislative Appropriation	\$0	\$0	\$0	\$0		\$0	n/a
Other	\$0	\$0	\$0	\$0		\$0	n/a
TOTAL REVENUES - Airport Fund	\$0	\$0	\$0	\$0		\$0	n/a
EXPENDITURES							
Airport	\$0	\$0	\$0	\$0	\$0	\$0	n/a
OTHER FINANCING SOURCES							
Transfers In	\$0	\$0	\$0	\$0		\$0	n/a
Transfers (Out)	\$0	\$0	\$0	\$0		\$0	n/a
TOTAL-OTHER FINANCING SOURCE	\$0	\$0	\$0	\$0		\$0	n/a
Excess (deficiency) of revenues over expenditures				\$0			
REVENUES							
Ambulance							
Charges for Services	\$0	\$0	\$0	\$0		\$0	n/a
Interest on Investments	\$0	\$0	\$0	\$0		\$0	n/a
Gross Receipts - dedicated	\$0	\$0	\$0	\$0		\$0	n/a
Grants - Federal	\$0	\$0	\$0	\$0		\$0	n/a
Grants - State	\$0	\$0	\$0	\$0		\$0	n/a
Legislative Appropriation	\$0	\$0	\$0	\$0		\$0	n/a
Other	\$0	\$0	\$0	\$0		\$0	n/a
TOTAL REVENUES - Ambulance Fund	\$0	\$0	\$0	\$0		\$0	n/a
EXPENDITURES							
Ambulance	\$0	\$0	\$0	\$0	\$0	\$0	n/a
OTHER FINANCING SOURCES							
Transfers In	\$0	\$0	\$0	\$0		\$0	n/a
Transfers (Out)	\$0	\$0	\$0	\$0		\$0	n/a
TOTAL-OTHER FINANCING SOURCE	\$0	\$0	\$0	\$0		\$0	n/a
Excess (deficiency) of revenues over expenditures				\$0			
REVENUES							
Cemetery							
Charges for Services	\$0	\$0	\$0	\$0		\$0	n/a
Interest on Investments	\$0	\$0	\$0	\$0		\$0	n/a
Gross Receipts - dedicated	\$0	\$0	\$0	\$0		\$0	n/a
Grants - Federal	\$0	\$0	\$0	\$0		\$0	n/a
Grants - State	\$0	\$0	\$0	\$0		\$0	n/a
Legislative Appropriation	\$0	\$0	\$0	\$0		\$0	n/a
Other	\$0	\$0	\$0	\$0		\$0	n/a
TOTAL REVENUES - Cemetery Fund	\$0	\$0	\$0	\$0		\$0	n/a
EXPENDITURES							
Cemetery	\$0	\$0	\$0	\$0	\$0	\$0	n/a
OTHER FINANCING SOURCES							
Transfers In	\$0	\$0	\$0	\$0		\$0	n/a
Transfers (Out)	\$0	\$0	\$0	\$0		\$0	n/a
TOTAL-OTHER FINANCING SOURCE	\$0	\$0	\$0	\$0		\$0	n/a
Excess (deficiency) of revenues over expenditures				\$0			

Page 99

MUNICIPALITY: TOWN OF TAOS
Period Ending: June 30, 2013

ENTERPRISE FUNDS

COMPARATIVE STATEMENT OF REVENUES AND EXPENDITURES	BUDGETED AMOUNTS			ACTUALS Y-T-D	ENCUMBRAN CES Y-T-D	Variance With Adjusted Budget Positive (Negative)	
	Approved Budget	Budget Adjustments	Adjusted Budget			\$	%
REVENUES							
Housing							
Charges for Services	\$0	\$0	\$0	\$0		\$0	n/a
Interest on Investments	\$0	\$0	\$0	\$0		\$0	n/a
Gross Receipts - dedicated	\$0	\$0	\$0	\$0		\$0	n/a
Grants - Federal	\$0	\$0	\$0	\$0		\$0	n/a
Grants - State	\$0	\$0	\$0	\$0		\$0	n/a
Legislative Appropriation	\$0	\$0	\$0	\$0		\$0	n/a
Other	\$0	\$0	\$0	\$0		\$0	n/a
TOTAL REVENUES - Housing Fund	\$0	\$0	\$0	\$0		\$0	n/a
EXPENDITURES							
Housing	\$0	\$0	\$0	\$0	\$0	\$0	n/a
OTHER FINANCING SOURCES							
Transfers In	\$0	\$0	\$0	\$0		\$0	n/a
Transfers (Out)	\$0	\$0	\$0	\$0		\$0	n/a
TOTAL-OTHER FINANCING SOURCE	\$0	\$0	\$0	\$0		\$0	n/a
Excess (deficiency) of revenues over expenditures				\$0			
REVENUES							
Parking Facilities							
Charges for Services	\$0	\$0	\$0	\$0		\$0	n/a
Interest on Investments	\$0	\$0	\$0	\$0		\$0	n/a
Gross Receipts - dedicated	\$0	\$0	\$0	\$0		\$0	n/a
Grants - Federal	\$0	\$0	\$0	\$0		\$0	n/a
Grants - State	\$0	\$0	\$0	\$0		\$0	n/a
Legislative Appropriation	\$0	\$0	\$0	\$0		\$0	n/a
Other	\$0	\$0	\$0	\$0		\$0	n/a
TOTAL REVENUES - Parking Facilities	\$0	\$0	\$0	\$0		\$0	n/a
EXPENDITURES							
Parking Facilities	\$0	\$0	\$0	\$0	\$0	\$0	n/a
OTHER FINANCING SOURCES							
Transfers In	\$0	\$0	\$0	\$0		\$0	n/a
Transfers (Out)	\$0	\$0	\$0	\$0		\$0	n/a
TOTAL-OTHER FINANCING SOURCE	\$0	\$0	\$0	\$0		\$0	n/a
Excess (deficiency) of revenues over expenditures				\$0			
REVENUES							
Utility Improvements Fund							
Charges for Services	\$0	\$0	\$0	\$0		\$0	n/a
Interest on Investments	\$0	\$0	\$0	\$0		\$0	n/a
Gross Receipts - dedicated	\$0	\$0	\$0	\$0		\$0	n/a
Grants - Federal	\$0	\$0	\$0	\$0		\$0	n/a
Grants - State	\$0	\$0	\$0	\$0		\$0	n/a
Legislative Appropriation	\$0	\$0	\$0	\$0		\$0	n/a
Other	\$2,217,422	\$19,669	\$2,237,091	\$2,112,088		(\$125,003)	94.41%
TOTAL REV. - Other Enterprise Fund	\$2,217,422	\$19,669	\$2,237,091	\$2,112,088		(\$125,003)	94.41%
EXPENDITURES							
Other Enterprise Fund	\$3,414,037	\$219,326	\$3,633,363	\$444,539	\$0	\$3,188,824	12.23%
OTHER FINANCING SOURCES							
Transfers In	\$638,758	\$37,700	\$676,458	\$0		(\$676,458)	0.00%
Transfers (Out)	(\$165,574)	\$0	(\$165,574)	\$0		\$165,574	0.00%
TOTAL-OTHER FINANCING SOURCE	\$473,184	\$37,700	\$510,884	\$0		(\$510,884)	0.00%
Excess (deficiency) of revenues over expenditures				\$1,667,549			

Page 100

MUNICIPALITY: TOWN OF TAOS
 Period Ending: June 30, 2013

ENTERPRISE FUNDS

COMPARATIVE STATEMENT OF REVENUES AND EXPENDITURES	BUDGETED AMOUNTS			ACTUALS Y-T-D	ENCUMBRAN CES Y-T-D	Variance With Adjusted Budget	
	Approved Budget	Budget Adjustments	Adjusted Budget			Positive (Negative)	
						\$	%
REVENUES							
Other Funds							
Charges for Services	\$0	\$0	\$0	\$0		\$0	n/a
Interest on Investments	\$0	\$0	\$0	\$0		\$0	n/a
Gross Receipts - dedicated	\$0	\$0	\$0	\$0		\$0	n/a
Grants - Federal	\$0	\$0	\$0	\$0		\$0	n/a
Grants - State	\$0	\$0	\$0	\$0		\$0	n/a
Legislative Appropriation	\$0	\$0	\$0	\$0		\$0	n/a
Other	\$0	\$0	\$0	\$0		\$0	n/a
TOTAL REV. - Other Enterprise Fund	\$0	\$0	\$0	\$0		\$0	n/a
EXPENDITURES							
Other Enterprise Fund	\$0	\$0	\$0	\$0	\$0	\$0	n/a
OTHER FINANCING SOURCES							
Transfers In	\$0	\$0	\$0	\$0		\$0	n/a
Transfers (Out)	\$0	\$0	\$0	\$0		\$0	n/a
TOTAL-OTHER FINANCING SOURCE	\$0	\$0	\$0	\$0		\$0	n/a
Excess (deficiency) of revenues over expenditures				\$0			
REVENUES							
Other Funds							
Charges for Services	\$0	\$0	\$0	\$0		\$0	n/a
Interest on Investments	\$0	\$0	\$0	\$0		\$0	n/a
Gross Receipts - dedicated	\$0	\$0	\$0	\$0		\$0	n/a
Grants - Federal	\$0	\$0	\$0	\$0		\$0	n/a
Grants - State	\$0	\$0	\$0	\$0		\$0	n/a
Legislative Appropriation	\$0	\$0	\$0	\$0		\$0	n/a
Other	\$0	\$0	\$0	\$0		\$0	n/a
TOTAL REV. - Other Enterprise Fund	\$0	\$0	\$0	\$0		\$0	n/a
EXPENDITURES							
Other Enterprise Fund	\$0	\$0	\$0	\$0	\$0	\$0	n/a
OTHER FINANCING SOURCES							
Transfers In	\$0	\$0	\$0	\$0		\$0	n/a
Transfers (Out)	\$0	\$0	\$0	\$0		\$0	n/a
TOTAL-OTHER FINANCING SOURCE	\$0	\$0	\$0	\$0		\$0	n/a
Excess (deficiency) of revenues over expenditures				\$0			

MUNICIPALITY: TOWN OF TAOS
 Period Ending: June 30, 2013

INTERNAL SERVICE / TRUST & AGENCY FUNDS

COMPARATIVE STATEMENT OF REVENUES AND EXPENDITURES	BUDGETED AMOUNTS			ACTUALS Y-T-D	ENCUMBRANCES Y-T-D	Variance With Adjusted Budget	
	Approved Budget	Budget Adjustments	Adjusted Budget			Positive (Negative)	
						\$	%
INTERNAL SERVICE FUNDS [600]							
REVENUES							
Charges for Services	\$0	\$0	\$0	\$0		\$0	n/a
Interest on Investments	\$0	\$0	\$0	\$0		\$0	n/a
Miscellaneous revenues	\$0	\$0	\$0	\$0		\$0	n/a
TOTAL REVENUES	\$0	\$0	\$0	\$0		\$0	n/a
EXPENDITURES							
Operating Expenditures	\$0	\$0	\$0	\$0	\$0	\$0	n/a
Miscellaneous	\$0	\$0	\$0	\$0	\$0	\$0	n/a
TOTAL EXPENDITURES	\$0	\$0	\$0	\$0	\$0	\$0	#REF!
OTHER FINANCING SOURCES							
Transfers In	\$0	\$0	\$0	\$0		\$0	n/a
Transfers (Out)	\$0	\$0	\$0	\$0		\$0	n/a
TOTAL - OTHER FINANCING SOURCE	\$0	\$0	\$0	\$0		\$0	n/a
Excess (deficiency) of revenues over expenditures				\$0			
TRUST AND AGENCY FUNDS [700]							
REVENUES							
Investments	\$0	\$0	\$0	\$0		\$0	n/a
Interest on Investments	\$0	\$0	\$0	\$0		\$0	n/a
Tax Revenues	\$0	\$0	\$0	\$0		\$0	n/a
Miscellaneous revenues	\$14,752	\$0	\$14,752	\$22,902		\$8,150	155.25%
TOTAL REVENUES	\$14,752	\$0	\$14,752	\$22,902		\$8,150	155.25%
EXPENDITURES							
General Governmment/Benefits	\$0	\$0	\$0	\$0	\$0	\$0	n/a
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	n/a
Debt Service	\$0	\$0	\$0	\$0	\$0	\$0	n/a
Miscellaneous	\$173,153	\$0	\$173,153	\$19,481	\$0	\$153,672	11.25%
TOTAL EXPENDITURES	\$173,153	\$0	\$173,153	\$19,481	\$0	\$153,672	11.25%
OTHER FINANCING SOURCES							
Transfers In	\$0	\$0	\$0	\$0		\$0	n/a
Transfers (Out)	\$0	\$0	\$0	\$0		\$0	n/a
TOTAL - OTHER FINANCING SOURCE	\$0	\$0	\$0	\$0		\$0	n/a
Excess (deficiency) of revenues over expenditures				\$3,421			



July 23, 2013

Title:

Update Regarding Central Communications

Summary:

Update regarding the relocation of Central Communications to the new Emergency Central Communications Center located at 1146 Gusdorf Road.

Background:

Presented by Assistant Town Manager, Abigail Adame.

Attachments:

Click to download

📎 [Presentation](#)



TAOS DISPATCH RELOCATION IMPLEMENTATION PLAN 7.23.13 UPDATE

Project Purpose / Goals

1. Relocate five call taking positions from facility at current facility on Civic Plaza Drive to Kit Carson Electric Cooperative (KCEC) on Gusdorf Road.
2. Migrate all call taking and dispatching operations ensuring no degradation of services to citizens within Town of Taos or to supported agencies.
3. Focus on operational call taking being established within KCEC by July 31, 2013
 - Two developments that fell outside the control of the Taos project team have made it necessary to re-forecast the date for operations to begin at the Emergency Communications Center – We are currently forecasting operations to be fully functional at the Emergency Communications Center by September 18, 2013.
 1. The ordering process of the vendor who is supplying the call taking equipment to Motorola required more time than anticipated. This ordering process has been completed and the equipment should arrive in Taos by Friday, July 19.
 2. Town of Taos was delayed in ordering circuits while the proposed contract between the Town and CenturyLink was being reviewed by CenturyLink. This delay pushed the ordering of circuits to the week of July 15, circuit orders from CenturyLink take 30 days for processing. Based on this we anticipate have circuits available at the Emergency Communications Center during the week of August 19.

Task Status

1.KCEC Build Out –

- a. Wall build out is complete
- b. Remaining task to complete this activity is removal of existing furniture to make room for Watson Dispatch furniture
- c. Furniture being removed as necessary to facilitate project.

2.Circuit Orders from Centurylink –

- a. Quotes have been received from Centurylink, see procurement slide for details
- b. From order placement with Centurylink circuits for Emergency Central Communications Center will take 30 days to install
- c. State pricing agreement should be finalized prior to placing order
- d. Ordering of circuits from CenturyLink has been delayed due to contractual negotiations.
- e. Circuits were ordered during the week of July 15, with 30 day lead time circuits will be available at the Emergency Communications Center on the week of August 19 to begin testing of equipment.

3.Relocate Dispatch Furniture from Civic Plaza Drive to Gusdorf Road –

- a. Progressive Marketing Group is finalizing proposal for phased move of dispatch furniture
- b. The first phase, movement of furniture from 3 positions, is being scheduled – attempting to get done week of July 8th
- c. The first phase, movement and refurbishment of furniture from 3 positions, has been executed.

Task Status (Cont.)

4. Electrical and Networking at Emergency Communications Center –

- a. Proposal from Advanced Communication has been reviewed, the Town of Taos is awaiting requested revisions
- b. Once proposal is finalized work will be scheduled to begin, this is anticipated within the next two weeks
- c. Advanced Communications has completed electrical infrastructure work at the Emergency Communications Center on Gusdorf Road in accordance with Motorola requirements.

5. Order and Installation of new Call Taking Equipment for Emergency Communications Center –

- a. Motorola has indicated the lead time from when the order is placed will be four to six weeks
- b. Motorola has communicated that they will expedite order and they have already began discussions with the vendor to fast track order once State pricing agreement is finalized
- c. Kimball recommends that the Town not place this order with Motorola until such time that the State pricing agreement is finalized
- d. Motorola has confirmed shipment of call taking equipment for the Emergency Communications Center.
- e. Motorola is operating under an interim contract with the State and will need to be completed with all work no later than September 30, 2013.

6. Transition Equipment from Civic Plaza Drive to Gusdorf Road –

- a. Advanced revised proposal pending, once received the electrical work above will commence followed by relocation of radio consoles
- b. Once ready to execute the transition of operations to the Emergency Communications Center, Advanced Communications will move radio consoles, PC's and monitors.
- c. Vendors for moving recorders are under evaluation, this will not be Advanced Communications. It will be either Goserco or ISC.

7. Secure Access for Emergency Communications Center –

- a. Contract is finalized for security access system from Teleguard.

Tasks in Progress

- Tracking shipment of call taking equipment, installation of equipment.
- Negotiating contract for movement of recording devices, this will be either Gosserco or ISC.
- Testing of network resource access from Emergency Communications Center to Taos Town Hall (Core Network).
- Planning for redundant connections between Taos Town Hall and current Dispatch Center.

Tasks Completed Since Previous Council

- Finalized Implementation plan
- Circuit orders with CenturyLink have been placed
- Advanced Communications contract finalized
- Progressive Marketing Group contract finalized
- Movement and refurbishment of first three dispatch positions to the Emergency Communications Center (Progressive Marketing Group)
- Electrical and Networking infrastructure at Emergency Communications Center in preparation for equipment (Advanced Communications)

Budget Overview

- Table below shows current budgetary projections, details can be found on the following slides.
- Recorder proposal not yet finalized but this overview accounts for estimate of that cost based on rates provided by Gosserco.

Current Project Budget Overview	
Project Budget =	\$345,000.00
Total Budgetary Estimate =	\$196,341.00
Subtotal =	\$148,659.00

Cost Details

➤ Current projected spending details

Item/Service	Provider	Budgetary / ROM Quote	Notes
Soundproofing at KCEC	KCEC	\$0.00	
Furniture Extrication at KCEC	KCEC	\$0.00	
Building Security	Teleguard	\$11,000.00	
Circuit: 3 Make Busy	CenturyLink	\$1,000.00	Total for Non Recurring CenturyLink circuits is \$14269.80
Circuit: 2 ALI Links	CenturyLink	\$0.00	
Circuit: 1 T1 to State MPLS Map/Monitoring Network	CenturyLink	\$650.00	
Circuit: 9 9-1-1 (6 Wireless and 3 wireline)	CenturyLink	\$12,400.00	
Circuit: 3 Admin	CenturyLink	\$162.00	
Circuit: 1FB for equipment monitoring	CenturyLink	\$54.00	
Movement and refurbishment of Watson Furniture	Progress Marketing Group	\$24,500.00	
Relocation of Radio Consoles	Advanced Communications	\$71,375.00	
Movement of Recorders	Goscerco	\$12,500.00	Estimate based on Goscerco rates, quote pending from ISC
Movement of CAD system	Taos IT		
Movement of NCIC system	Taos IT		
IT Infrastructure to est redundant connection between TH and Dispatch	Taos IT	\$5,700.00	
Public Works to trench for redundancy	Taos PW		
Movement of Miscellaneous components	Taos IT		
Consulting Oversight / PM	LRK	\$50,000.00	
Contingency		\$7,000.00	
Current Budgetary Projections		\$196,341.00	